

SIouxLAND INTERSTATE METROPOLITAN PLANNING COUNCIL
METROPOLITAN PLANNING ORGANIZATION (MPO)
Policy Board

Minutes of the July 10, 2014 Meeting

1:30 P.M.

SIMPCO, 1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT

Craig Anderson, Chair	Plymouth County, Iowa
Dan Moore, Vice Chair	City of Sioux City, Iowa
Ken Beaulieu	Dakota Dunes CID, South Dakota
Bill Gaukel	City of Sergeant Bluff, Iowa
Ross Jordan	Union County, South Dakota
William McLarty	City of South Sioux City, Nebraska
Richard Owens	City of Sioux City, Iowa / Transit System

MEMBERS ABSENT

Don Larson	City of Dakota City, Nebraska
Chuck Meyer	City of North Sioux City, South Dakota
Mark Monson	Woodbury County, Iowa
Keith Radig	City of Sioux City, Iowa
Bill Rohde / Rick Bousquet	Dakota County, Nebraska

NON-VOTING MEMBERS

Dakin Schultz	Iowa Department of Transportation (Iowa DOT)
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STAFF

Michelle Bostinelos, Transportation Planning Director	Siouxland Interstate Metropolitan Planning Council
Kathryn Pfaffle, GIS/Modeler Transportation Planner	Siouxland Interstate Metropolitan Planning Council
Christopher Klove, Transportation Planner	Siouxland Interstate Metropolitan Planning Council
Jacob Heil, Transportation Planner	Siouxland Interstate Metropolitan Planning Council
Dwight Lang, Executive Director	Siouxland Interstate Metropolitan Planning Council
Sharon Burton, Executive Assistant	Siouxland Interstate Metropolitan Planning Council

The Policy Board met on Thursday, July 10, 2014, 1:30 p.m., SIMPCO, 1122 Pierce Street, Sioux City, Iowa. A quorum was present.

Craig Anderson, Chair, called the meeting to order at 1:30 p.m.

- I. **Pledge of Allegiance & Introductions:** Chair Anderson led members in the Pledge of Allegiance and introductions.
- II. **Approval of the Agenda:** Chair Anderson asked if there were any additions or corrections to the July 10, 2014 agenda.
William McLarty moved to approve the July 10, 2014 agenda as presented, seconded by Bill Gaukel. No further discussion. Motion carried with all ayes.
- III. **Approval of the Minutes** – Chair Anderson asked if there were any additions or corrections to the minutes of the April 24, 2014 Policy Board meeting.
William McLarty moved to approve the April 24, 2014 Policy Board minutes as presented, seconded by Ross Jordan. No further discussion. Motion carried with all ayes.
- IV. **FY 2014 MPO Accomplishments:** Michelle Bostinelos introduced newly hired transportation planning staff, Christopher Klove and Jacob Heil. Mr. Klove recently graduate from Michigan State University in the Urban and Regional Planning Program; and Mr. Heil recently graduated from Iowa State University in the Community and Regional Planning Program.

Ms. Bostinelos provided an overview of the memo included in the meeting packet outlining FY 2014 staff activities and projects.

- Staff attended quarterly MPO meetings held with the Iowa DOT and MPO meetings held twice per year with the Nebraska Department of Transportation (NDOR).

- Staff continues working with the Bicycle and Pedestrian Roundtable, Scheels and the City of Sioux City on the decorative bike rack project. Scheels is planning to make a donation for another round of bike racks this next year.
- Staff prepared the FY 2015-2018 Transportation Improvement Program and updated the Public Participation Plan.
- The Transportation Advisory Group (TAG) continues meeting several times a year to discuss area mobility issues.
- Staff participated in training and webinars that included: National Highway Institute - Freight Course, TransCAD training, Performance Measures webinar, Active Community Design Workshop, Iowa DOT Safety Workshop, NDOR, Tribal Transportation Conference, ESRI Skills Sharpening Training, Central Iowa Geographic Information System Users Group, NDOR ITS Strategic Plan, Iowa Bicycle Summit and Federal Highway Administration and Federal Transit Administration Planning Emphasis Areas webinar.
- Staff and Siouxland District Health worked together on several health and transportation initiatives. Staff continues to partner with Blue Zones and Siouxland District Health on promoting the Walking School Bus Program. The program continues to grow with nine schools participating last year.
- Staff assisted the Downtown Partners Transportation Taskforce in starting a downtown trolley and creating route maps.
- The application submitted to the University of Iowa for the Iowa Initiative for Sustainable Communities partnership was awarded. Projects that University of Iowa students will begin working on this fall include: Floyd Boulevard Corridor Study, Active Transportation - Bike and Pedestrian Master Plan and a Housing Study. A kick-off event will be held on August 27, 2014.

V. Transportation Improvement Progress Report – Dakin Schultz with Iowa DOT provided an overview of expected road closures: On Monday (July 14) after 10:00 p.m. I-29 northbound will be closed to set an overhead sign truss; Beginning Monday (July 14) the right lane going westbound on Gordon Drive will be closed for approximately two weeks to accommodate underground utility work that will also require closure of Virginia Street northbound from Gordon Drive. Traffic on Gordon Drive is expected to be shifted onto the new pavement around mid-August, the Pearl Street Intersection should be open around the first of August and work on Singing Hills should be finished in mid-August. Mr. Schultz reported the Iowa Transportation Commission has approved the five- year Transportation Improvement Program (2015-2019). He reported the program includes the last year of major construction on I-29 but does not extend work on U.S. Highway 20 past Correctionville.

Michelle Bostinelos provided the following reports from the Transportation Technical Committee meeting held yesterday.

Jade Dundas with the city of Sioux City reported projects currently underway include Jennings Street reconstruction between 5th Street and 6th Street, South Fairmont Street Reconstruction from Dodge Avenue to Leech Avenue, West Clifton Street paving and utility improvements, Myrtle Street Reconstruction (21st – 26th) and Jay Avenue Reconstruction – S. Rustin St to S Cecilia Street. Reconstruction on Country Club Boulevard should be done by the beginning of next month. The long-term need for the Dearborn Boulevard Bridge reconstruction project is under evaluation. Work continues with the Iowa DOT on relocation of utilities through the I-29 downtown corridor.

Curt Miller with city of Sioux City / Airport reported fence is being replaced along the new Southbridge Drive across to Sully and Andrew Avenue. Future projects include asphalt mill and overlay and light and hangar door repairs.

Mark Nahra with Woodbury County reported 260th Street paving (Port Neal landing Interchange) is under contract. It is anticipated pavement replacement will start a month earlier than originally scheduled so closure of 260th may be around the end of September or beginning of October. Work on the CF Industries plant road in the wetland area has been delayed due to rain. Work continues on haul roads to CF Industries – plans now include an extension to 240th Street and an improvement to Andrew Avenue.

Brad Zumwalt with NDOR reported the repair and resurfacing project on Highway 77 that runs through South Sioux City to the Missouri River Bridge should begin towards the end of this month.

Richard Owens with Sioux City Transit System reported progress continues on the New Freedom program and reducing transportation costs for qualifying persons with disabilities. He noted additional contributions have been received for this program. The cost for wheelchair passengers through the New Freedom program is \$10.08 per one-way and \$8.50 for disabled persons not using a wheelchair. Now through December each of those services will be dropped to \$7.00 and at the end of December costs will be evaluated to see if the reduced rate can continue.

He reported bulletins are now available in Braille, Spanish and English. The passenger mile count was completed at the end of June and results should be available sometime in July.

Bill Gaukel with the city of Sergeant Bluff reported the City is working on a new industrial park road that will connect Highway 75 to 225th Street over by Port Neal Road to divert truck traffic away from the schools. He also noted the City is working to establish Quiet Zones and 8th Street is still a temporary street until bridge construction is finished.

Craig Anderson with Plymouth County reported the Secondary Road Department is working on 18 bridges this year and overlay on asphalt.

William McLarty with the City of South Sioux City reported construction on Dakota Avenue 29th to 39th is progressing slowly due to rain. The Missing Link Trail and the Safe Routes to School (Connecting Schools) Trail is still moving forward. The railroad crossing on C Street was recently repaired by BNSF. The City is working with the County on paving Foundry Road. Plans are underway to install another electric car refueling station. He noted the City currently has one electric car in their intercity fleet and are planning to add more. The fueling stations are open to the public 24 hours with no fee charged.

Ken Beaulieu with Dakota Dunes CID reported reconstruction of the bike path along the Big Sioux levee has been delayed.

Ross Jordan with Union County reported flood repair damage is being done on some county roads.

VI. FY 2014-2017 Transportation Improvement Program (TIP) Amendment – Michelle Bostinelos reported the following amendment to the FY 2014-2017 was requested by the City of South Sioux City.

1. Electric fueling station in South Sioux City needs to be programmed for a total estimated cost of \$12,000 with \$10,000 in Federal participation (CMAQ) in FY 2014

Michelle Bostinelos reported the Transportation Technical Committee has reviewed the proposed amendment and recommends approval as presented.

Dan Moore moved to accept the recommendation of the Transportation Technical Committee and approve the amendment to the FY 2014-2017 Transportation Improvement Program as presented, seconded by Bill Gaukel. No further discussion. Motion carried.

VII. Resolution 2015-1 Approval of the FY 2015-2018 MPO Transportation Improvement Program (TIP) – Michelle Bostinelos provided an overview of the Transportation Improvement Program. She noted the document not only outlines transportation improvements for fiscal years 2015 through 2018 but also includes information on the status of projects programmed in FY 2014, criteria for selecting Iowa Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) projects, the public participation process and financing programs.

Ms. Bostinelos noted the Iowa Surface Transportation Program (STP) and Transportation Alternative Program (TAP) projects approved at the March meeting are included in the Transportation Improvement Program. She reported the Transportation Technical Committee has reviewed the FY 2015-2018 Transportation Improvement Program and recommends approval of Resolution 2015-1.

Ross Jordan moved to accept the recommendation of the Transportation Technical Committee and approve Resolution 2015-1 Approval of the FY 2015-2018 MPO Transportation Improvement Program, seconded by Ken Beaulieu. Discussion followed on projects added since the draft was presented. Motion carried with all ayes.

VIII. Resolution 2015-2 Self-Certification of the MPO Transportation Planning Process – Michelle Bostinelos reported this resolution certifies the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with federal law. She handed out a summary of the statutory requirements listed in the resolution and provided an overview of these federal requirements.

Ms. Bostinelos reported a Triennial Transportation Planning Review of the MPO would be conducted on July 24, 2014. Representatives from the Iowa DOT, NDOR, South Dakota DOT, Federal Highway Administration and Federal Transit Administration will meet with staff to review how federal requirements and criteria are being met.

Ms. Bostinelos reported the Transportation Technical Committee has reviewed Resolution 2015-2 and recommends approval as presented.

Richard Owens moved to accept the recommendation of the Transportation Technical Committee and approve Resolution 2015-2 Self-Certification of the MPO Transportation Planning Process, seconded by Bill Gaukel. No further discussion. Motion carried with all ayes.

- IX. **Resolution 2015-3 Project Development Sioux City Transit System** – Michelle Bostinelos reported this resolution certifies the City of Sioux City, as a recipient of Federal Transit Administration assistance, has fulfilled their planning obligation in the development of projects enclosed in the FY 2015-2018 Transportation Improvement Program. She noted a FTA Triennial Review was conducted with Sioux City Transit System last fall and staff assisted in providing required information and documentation.

Ms. Bostinelos reported the Transportation Technical Committee has reviewed Resolution 2015-3 and recommends approval as presented.

Ross Jordan moved to accept the recommendation of the Transportation Technical Committee and approve Resolution 2015-3 Project Development Sioux City Transit System, seconded by Richard Owens. No further discussion. Motion carried with all ayes.

- X. **Resolution 2015-4 Certification of Compliance: Statement of Financial Capacity Analysis** – Michelle Bostinelos reported this resolution certifies the FY 2015-2018 Transportation Improvement Program was prepared in accordance with the requirements of the Federal Transit Administration Circular 7008.1 for finance capacity analysis. She explained Circular 7008.1 requires the planning and programming process to guarantee that the Transportation Improvement Program provides adequate financial capacity to cover operational capital and maintenance costs over the lives of the project.

Ms. Bostinelos reported the Transportation Technical Committee has review Resolution 2015-4 and recommends approval as presented.

William McLarty moved accept the recommendation of the Policy Board and approve Resolution 2015-4 Certification of Compliance: Statement of Financial Capacity Analysis as presented, seconded by Ken Beaulieu. No further discussion. Motion carried with all ayes.

- XI. **2040 Long Range Transportation Plan (LRTP) Draft Chapter One** – Michelle Bostinelos presented a draft of Chapter 1 of the 2040 Long Range Transportation Plan. She noted because the Long Range Transportation Plan is a federal requirement, federal transportation dollars are tied to document. The deadline for completion of the plan is January of 2016; and if not completed by this date transportation projects could be frozen.

Ms. Bostinelos reported Chapter 1 is the Introduction to the 2040 Long Range Transportation Plan. This chapter provides an overview of the plan and outlines the metropolitan area, the MPO, purpose, goals, objectives and public participation process. She noted some changes since development of the 2030 plan include the Bike and Pedestrian section is now referred to as Non-Motorized Transportation; and Intelligent Transportation Systems (ITS), environmental impacts and environmental justice components will be added to the Transit and Street and Highway sections. The current map will be expanded to include Jefferson, South Dakota and Performance Measures will be addressed when information is released. She asked members to review the goals and objects shown in this chapter and provide staff information on changes. Staff is also putting together an on-line survey to gather public input for the plan. She noted the survey will be sent to members for completion; and she asked if they would forward to additional people or organizations in the area.

Ms. Bostinelos asked members to continue reviewing Chapter 1 and return comments within the next month. Chapter 2 of the Long Range Transportation Plan will be presented for review at the September meeting.

- XII. **Additional Comments:** Michelle Bostinelos reported the next Policy Board meeting is scheduled for Wednesday, September 4, 2014, 1:30 p.m. at SIMPCO.

Ms. Bostinelos announced SIMPCO and the City of Sioux City is co-hosting a U.S. Highway 20 Corridor meeting at 10:00 a.m. on July 10, 2014, at the Sioux City Public Museum.

- XIII. **Adjournment:** *Richard Owens moved to adjourn the meeting, seconded by Ken Beaulieu. Motion carried with all ayes.* Chair Anderson adjourned the meeting at 2:35 p.m.