

**Western Iowa Community Improvement Regional Housing Trust Fund  
Board of Directors  
Minutes  
November 16, 2017  
11:30 a.m.  
1122 Pierce Street, Sioux City, Iowa**

**MEMBERS PRESENT:**

Matthew Ung, Woodbury County  
Jeff Simonsen (Conference Call), Cherokee County  
Robert Meyer (Conference Call), Iowa Nebraska State Bank  
Tammy Bramley, Monona County  
Gary Horton, Plymouth County  
Scott Brekke, Great Southern Bank

**MEMBERS ABSENT:**

Bill Anderson, Cherokee County  
Creston Schubert, Ida County  
Rita Frahm, Ida County Economic Development

**SIMPCO STAFF:**

Amanda Harper, Housing Specialist  
Michelle Bostinelos, Executive Directors  
Emily Coppock, Administrative Assistant

The Board of Directors met on Thursday, November 16, 2017, at 11:30 a.m., SIMPCO, 1122 Pierce Street, Sioux City, Iowa. A quorum was present. Meeting was called to order at 11:30 a.m. by President, Matthew Ung.

1. **Approval of the Agenda** – Matthew Ung asked if there were any additions or corrections to be made to the November 16, 2017 agenda as presented.

Matthew Ung moved to approve the agenda as presented, seconded by Jeff Simonsen. Motion carried all ayes.

2. **Approval of the Minutes** – Matthew Ung asked if there were any additions or corrections to be made to the September 21, 2017 minutes as presented.

Matthew Ung moved to approve the minutes as presented, seconded by Gary Horton. Motion carried all ayes.

3. **HTF Match by County FY** – Amanda Harper reported to the board that she spoke with each county’s representatives regarding the decision to go per capita per match by county. She noted each county agreed. Amanda noted she will request the HTF match funds from the counties in January 2018.

*Scott Brekke moved to approve the HTF match by county, seconded by Matthew Ung. Motion carried all ayes.*

4. **15-28 Audit** – Amanda reported IFA had no finding on the 15-28 audit.
5. **2018 Meeting Schedule** – Thursday, January 25, 2018, 11:30 am, SIMPCO

*Jeff Simonsen moved to approve the next meeting date, seconded by Tammy Bramley. Motion carried all ayes.*

6. **Adjournment** – 11:37am Matthew Ung adjourned the meeting.