

**Western Iowa Community Improvement Regional Housing Trust Fund
Board of Directors
Minutes**

March 23, 2017

12:00 (Noon)

1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT:

Jeff Simonsen	Cherokee County Board of Supervisors
Matthew Ung	Woodbury County Board of Supervisors
Gary Horton	Plymouth County Board of Supervisors
Tammy Bramley	Monona County Board of Supervisors
Creston Schubert	Ida County Board of Supervisors
Teresa Miller	Monona County Economic Development
Robert Meyer (<i>Conference Call</i>)	Iowa Nebraska State Bank
Scott Brekke	Great Southern Bank

MEMBERS ABSENT:

Rita Frahm	Ida County Economic Development
Julie Colling	Mid-Sioux Opportunity, Inc.
Mark Buschkamp	Cherokee Area Economic Development Corp

OTHERS PRESENT:

Amanda Harper, Housing Specialist	SIMPCO
Michelle Bostinelos, Executive Director	SIMPCO
Bill Cole, Finance Director	SIMPCO
Emily Coppock, Administrative Assistant	SIMPCO

The Board of Directors met on Thursday, March 23, 2017, at 12:00 (Noon), SIMPCO, 1122 Pierce Street, Sioux City, Iowa. *A quorum was present.* Meeting was called to order at 12:00 pm. by Matthew Ung.

1. **Approval of the Agenda** – Matthew Ung asked if there were any additions or corrections to be made to the March 23, 2017 as presented.

Scott Brekke moved to approve the agenda as presented, seconded by Creston Schubert. Motion carried all ayes.

2. **Approval of the Minutes** – Matthew Ung asked if there were any additions or corrections to be made to the September 23, 2016 minutes as presented.

Teresa Miller moved to approve the minutes as presented, seconded by Gary Horton. Motion carried all ayes.

3. **Appointment of Representatives** – Discussion held.
 - a. Ida County Public Representative: Creston Schubert
 - b. Plymouth County Public Representative: Gary Horton

- c. Woodbury County Public Representative: Matthew Ung
- d. Monona County Public Representative: Tammy Bramley

Tammy Bramley moved to approve the above appointments, seconded by Matthew Ung. Motion carried all ayes.

4. **Officer Elections** – Discussion held
 - a. President (Mark Monson): Matthew Ung
 - b. Vice-President (Don Kass): Gary Horton

Tammy Bramley moved to approve the elected officers above, seconded by Teresa Miller. Motion carried all ayes.

5. **Introduction of Housing Specialist, Amanda Harper** – Michelle Bostinelos, Executive Director, introduced Amanda Harper to the committee as Housing Specialist. Amanda gave a presentation about Western Iowa Community Improvement Regional Housing Trust Fund to the members of the committee.
6. **Financials/Grant Updates** – Amanda Harper gave updates on grants #15-28 and #16-29. She presented a hand out regarding demographics for each county's current projects and future projects as well as grant #16-29 budget amendment. #16-29 budget amendment would eliminate rental-rehab and capacity building award to AHA to rental-rehab as a mini grant.

Tammy Bramley moved to approve the financials/grant updates as well as #16-29 budget amendment as proposed, seconded by Matthew Ung. Motion carried all ayes.

7. **Local Housing Trust Fund Award** – Amanda presented to the board the Iowa Finance Authority (IFA) Grant Agreement: #17-25 Owner Occupied Repair/Rehab Program.

Jeff Simonsen moved to approve the grant agreement as presented, seconded by Scott Brekke. Motion carried all ayes.

8. **Other Comments** – no comments

9. **2017 Tentative Meeting Schedule** -

- Thursday, June 22, 2017 - noon
- Thursday, September 28, 2017 – noon - Public Hearing
- Thursday, November 16, 2017 – noon

10. **Adjournment** – *Matthew Ung adjourned the meeting at 1:05 p.m.*