

Siouxland Regional Transit System (SRTS)
Board of Directors Meeting
Minutes
January 26, 2017
10:30 A.M.
1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT:

Jeff Simonsen	Cherokee County, Iowa
Matthew Ung	Woodbury County, Iowa
Tammy Bramley	Monona County, Iowa
Gary Horton	Plymouth County, Iowa
Rhett Leonard	Ida County, Iowa

STAFF PRESENT:

Michelle Bostinelos, Executive Director	SIMPCO
Curt Miller, SRTS Transit Director	SIMPCO
Bill Cole, Finance Director	SIMPCO
Emily Coppock, Administrative Assistant	SIMPCO

The Board of Directors met on Thursday, January 26, 2017 at 10:30 a.m. in the Meisner Conference Room at 1122 Pierce Street, Sioux City, Iowa. A quorum was present.

Chair Simonsen called the meeting to order at 10:30 a.m.

- I. **Approval of the Agenda** – Chair Simonsen asked if there were any corrections to be made to the January 26, 2017 agenda as presented.

Tammy Bramley moved to approve the agenda as presented, seconded by Matthew Ung. Motioned carried all ayes.

- II. **Approval of the Minutes** – Chair Simonsen asked if there were any corrections to the minutes of the November 11, 2016 SRTS Board of Directors meeting.

Rhett Leonard moved to approve the minutes as presented, seconded by Gary Horton. Motion carried all ayes.

- III. **Financial Update** – Bill Cole, Finance Director, presented the financial update as of October 31, 2016 (FY 2017 YTD) including revenue, accounts receivable, and expenditures. Bill's report also noted the variance between October 2015 and October 2017. Bill reported that with the conversion of new financial software, he could only show the report up until October until the conversion is completed. With payments being caught up, revenue is accruing on a timely basis.

- IV. **City of Sioux City, Paratransit Services Request For Proposals** – Curt Miller reported that the City of Sioux City, Paratransit Services are requesting proposals again. Curt noted that if Siouxland Regional Transit were to be awarded the bid that he would then bring the proposal

back to the Board for Approval. Curt reported that SRTS currently has 12 drivers under the para transit contract. Paratransit provides the buses; SRTS provides the dispatch, drivers, and fuel.

- V. **Public Participation Plan** – Curt Miller presented the Public Participation Plan (PPP) to the SRTS Board for approval. Curt reported that the SRTPA has developed this PPP for the Regional Planning Area and now joining with the Siouland Regional Transit System (SRTS) to make this a joint plan. Curt noted there was language added to the PPP to now include SRTS. Page 19 (SRTS Fare Increases) was added as well as staff listed in the acknowledgements.

Matthew Ung moved to approve the PPP, seconded by Tammy Bramley. Motion carried all ayes.

- VI. **Officer Elections** –
a. Jeff Simonsen – Chair
b. Rhett Leonard – Vice Chair

Tammy Bramley moved to approve the officers elected, seconded by Gary Horton. Motion carried all ayes.

- VII. **Building Update** – Curt Miller presented to the Board a list of building updates including new roof, parking lot, paint, lights, interior ceiling tile, and painting the exterior building this Spring, 2017.

- VIII. **Other Comments** - Next Meeting: Thursday, March 23, 2017.

- IX. **Adjournment** – Chair Simonsen adjourned the meeting at 11:06 a.m.