

Siouxland Regional Transit System (SRTS)

Board of Directors Meeting

Minutes

March 23, 2017

10:30 A.M.

1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT:

Jeff Simonsen, Chair

Rhett Leonard, Vice Chair

Matthew Ung

Tammy Bramley

Gary Horton

Cherokee County, Iowa

Ida County, Iowa

Woodbury County, Iowa

Monona County, Iowa

Plymouth County, Iowa

STAFF PRESENT:

Michelle Bostinelos, Executive Director

Curt Miller, SRTS Transit Director

Bill Cole, Finance Director

Emily Coppock, Administrative Assistant

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The Board of Directors met on Thursday, March 23, 2017 at 10:30 a.m. in the Meisner Conference Room at 1122 Pierce Street, Sioux City, Iowa. A quorum was present.

Chair Simonsen called the meeting to order at 10:30 a.m.

- I. **Approval of the Agenda** – Chair Simonsen asked if there were any corrections to be made to the March 23, 2017 agenda as presented.

Gary Horton moved to approve the agenda as presented, seconded by Rhett Leonard. Motioned carried all ayes.

- II. **Approval of the Minutes** – Chair Simonsen asked if there were any corrections to the minutes of the January 26, 2017 SRTS Board of Directors meeting.

Rhett Leonard moved to approve the minutes as presented, seconded by Tammy Bramley. Motion carried all ayes.

- III. **Financial Update** – Bill Cole, Finance Director, did not present any financials for this meeting as he reported the conversion of the new financial software was still being worked out at this time. Mr. Cole indicated they were making progress in the new software. Curt Miller, Transit Director, noted that the first automated billing test ran for February. Curt also indicated that automated billing means no more manual entry from dispatchers.

- IV. **FY 2016 Independent Financial Audit, King, Reinsch, Prosser** – Bill Cole presented FY 2016 Financial Audit to the SRTS Board. Discussion held.

Tammy Bramley moved to approve the FY 2016 Audit, seconded by Matthew Ung. Motion carried all ayes.

- V. **Purchase two 176” Light Duty Buses, ADA Compliant, from Hogle Bus Company, Inc. Total \$181,436 (\$153,000 Federal Transit Administration, \$28,436 Local)** – Curt Miller asked the Policy Board for approval for the purchase of two buses upon return receipt from the State. Holding off on ordering until then.

Gary Horton moved to approve the purchase of the two buses stated above upon return receipt from the State, seconded by Matthew Ung. Motion carried all ayes.

- VI. **Resolution 2017-2 FY 2021 Surface Transportation Block Grant Funding** – Michelle Bostinelos reported that SRTS has made an application through the Siouland Regional Transportation Planning Association (SRTPA) for Surface Transportation Block Grant (STBG) funding in the amount of \$90,000 as the total project cost. This resolution signifies that SRTS will utilize STP funding to purchase one bus with cameras for transit service in our 5 servicing counties with commitment to provide 20% of the total project cost.

Rhett Leonard moved to approve the resolution 2017-2 FY 2021 Surface Transportation Block Grant funding, seconded by Gary Horton. Roll Call Vote: all ayes. Motion carried.

- VII. **Iowa Department of Transportation – FY 2018 Consolidated Funding Application** – Curt Miller asked the SRTS Board to approve the FY 2018 Consolidated Funding Application resolution to apply for financial assistance for new busing for transit services.

Tammy Bramley moved to approve the authorizing resolution to apply for funding, seconded by Rhett Leonard. Roll Call Vote: all ayes. Motion carried.

- VIII. **City of Sioux City, Paratransit Services Request for Proposals** – Curt Miller reported that SRTS was the only bidder for Paratransit services through the City of Sioux City. Curt noted he will bring the contract back to the board once received.

- IX. **Building Update** –

- a. Community Transportation Association of American (CTAA) Grant Application

Curt Miller reported that the CTAA grant application was approved for building study for new facility. Mr. Miller also reported that the exterior of the building will be painted this Spring with an estimated cost of \$4,300.

- X. **Other Comments** – Mr. Miller reported that the transit system in Aberdeen, South Dakota is purchasing the SRTS bus that was paid for using South Dakota transit funds.

- XI. **Adjournment** – Chair Simonsen adjourned the meeting at 11:30am. Next Meeting: May 25, 2017.