

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Thursday, January 11, 2018
7:30 a.m.

Kahill's Restaurant
Delta Hotels by Marriott, 385 East 4th Street, South Sioux City, Nebraska

Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Lance Hedquist	City Administrator	South Sioux City, NE
Mark Monson	Planning/Zoning Commissioner	Sergeant Bluff, IA
Aaron Lincoln	City Administrator	Sergeant Bluff, IA

Others present:

Michelle Bostinelos	Executive Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Facilities/Transit Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the January 11, 2018 agenda.

Mark Monson moved to approve the agenda as presented, seconded by Lance Hedquist. Motion carried.

2. **APPROVAL OF MINUTES:** Chair Winkel asked if there were any additions or corrections to the November 30, 2017 regular meeting minutes

Mark Monson moved to the November 30, 2017 regular meeting minutes as presented, seconded by Lance Hedquist. Motion carried.

3. **FINANCE:**

a. November 30, 2017: Finance Director Bill Cole provided an overview of each fund balance as of November 30 and variances between FY 2017 and FY 2018. He reported total revenues of \$2,833,593 with expenditures of \$2,720,741 for a balance of \$112,852. Discussion followed.

Lance Hedquist moved to recommend to the Board of Directors approval of the November 30, 2017 financials as presented, seconded by Aaron Lincoln. No further discussion. Motion carried.

Mr. Cole requested rescheduling the next Executive/Finance Committee meeting from February 8, 2018 to February 22, 2018. This would provide additional time for completion of the fiscal year 2017 audit and still allow time for review by the Committee prior to the Board of Directors meeting on March 8, 2018. The deadline for submission of the audit to the State of Iowa is March 31, 2018. Members agreed to reschedule the meeting to February 22, 2018.

4. **CONTRACTS:** Executive Director Michelle Bostinelos reported project proposals have been presented to communities, but at this time, Councils are working through the budget process.
5. **OFFICER ELECTIONS:** Ms. Bostinelos reported the annual election of Secretary and Treasurer is a part of the amended bylaws that were approved at the December 14, 2017 Board meeting. Future elections for these positions will be conducted each December along with Chair and Vice-Chair.

a. Secretary

Current – Dan Moore, Council Member, Sioux City, IA

b. Treasurer

Current – Lance Hedquist, City Administrator, South Sioux City, KA

Mark Monson moved to recommend to the Board of Directors the nomination of Dan Moore as Secretary and Lance Hedquist as Treasurer. Motion carried. Lance Hedquist abstained due to his nomination.

6. **DIRECTOR REPORT:** Ms. Bostinelos provided an overview of the Director Report included in the meeting packet. The Safety Performance Measures for the Metropolitan Planning Organization (MPO) have been approved by the Iowa, Nebraska and South Dakota Department of Transportations. The Iowa Department of Transportation policy for the federal to state swap process is scheduled for approval by the Iowa Transportation Commission in February. She discussed the Southbridge IJR project and questions regarding data provided to the consultant.

Staff submitted a grant proposal to the U.S. Department of Commerce Economic Development Administration to conduct a U.S. Highway 20 Corridor economic development study. The study will identify potential development sites along the Corridor which can assist communities in making good economic development choices. Funding requested is \$25,000 and a 50 percent match required. Communities have been contacted regarding local support and a grant for \$5,000 has been submitted to MidAmerican Energy. Discussion followed.

Jacob Heil has been promoted to Regional Planning Director. This leaves an open Regional Planner II position that will be filled.

Ms. Bostinelos discussed possible locations in the metro area and keynote speakers for the annual meeting that will be held on Thursday, May 10, 2018.

7. **OTHER COMMENTS:** ***The next meeting will be held on Thursday, February 22, 2018, 7:30 a.m., Kahill's Restaurant, South Sioux City.***
8. **ADJOURNMENT:** ***Aaron Lincoln moved to adjourn the meeting seconded by Mark Monson. Motion carried.*** Chair Winkel adjourned the meeting at 8:42 a.m.