

Siouxland Regional Transit System (SRTS)

Board of Directors

Minutes

May 24, 2018

10:15 a.m.

MEMBERS PRESENT:

Jeff Simonsen, Chair	Cherokee County
Rhett Leonard, Vice Chair	Ida County
Gary Horton	Plymouth County
Tammy Bramley	Monona County

STAFF PRESENT:

Michelle Bostinelos, Executive Director	SIMPCO
Curt Miller, Transit Director	SIMPCO/SRTS
Bill Cole, Finance Director	SIMPCO
Emily Coppock, Administrative Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, May 24, 2018 at 10:15 a.m. SIMPCO, 1122 Pierce Street, Sioux City, Iowa.

Chair Jeff Simonsen called the meeting to order at 10:15 a.m.

- I. **Approval of the Agenda** – Chair Simonsen asked if there were any additions or corrections to the May 24, 2018 agenda.

Gary Horton moved to approve the amended agenda presented at the meeting, seconded by Rhett Leonard. Motion carried all ayes.

- II. **Approval of the Minutes** – Chair Simonsen asked if there were any additions or corrections to the March 22, 2018 minutes.

Jeff Simonsen moved to approve the minutes as presented, seconded by Gary Horton. Motion carried all ayes.

- III. **Financials** – Bill Cole, Finance Director, updated the board on SRTS financials through April 30, 2018. Discussion amongst board regarding the revenues and expenditures and the reasoning behind the variance from April 2017 to April 2018.

Gary Horton moved to approve the financials, seconded by Rhett Leonard. Motion carried all ayes.

- IV. **FY 2017 Independent Financial Audit** – Bill Cole presented the board with the FY 2018 Independent Financial Audit prepared by King, Reinsch, Prosser & Co. L.L.P. (KRP).

Gary Horton move to approve the audit, seconded by Rhett Leonard. Motion carried all ayes.

- V. **FY 2019 Proposed Budget** – Bill Cole presented the Board with the FY 2019 proposed budget for approval.

Tammy Bramley moved to approve the FY 2019 proposed budget, seconded by Rhett Leonard. Motion carried all ayes.

- a. **FY 2019 Proposed Cost Allocation Plan** – Bill Cole presented the FY 2019 Proposed Cost Allocation Plan for approval.

Rhett Leonard moved to approve the FY 2019 Proposed Cost Allocation Plan, seconded by Gary Horton. Motion carried all ayes.

- VI. **Building Feasibility Study/Grant Opportunities** – Curt Miller reported that CTAA will be visiting at the end of May/early June to discuss building study. Curt also noted grant applications for funds will be applied for in July.

- VII. **Iowa Department of Transportation Agreements** –

- a. Iowa Department of Transportation STA 2018 State Transit Assistance (STA) Agreement for \$450,666 from July 1, 2018 through June 20, 2019

Gary Horton moved to approve the presented agreement, seconded by Tammy Bramley. Motion carried all ayes.

- b. Iowa Department of Transportation Agreement I#2016-011-02-040-18, Contract #20146 to Purchase one 176” LD bus [exp] \$71,000 Total (\$56,800 80% Federal and \$14,200 20% Local) effective April 17, 2018 through April 16, 2020

Rhett Leonard moved to approve the presented agreement, seconded by Gary Horton. Motion carried all ayes.

- VIII. **Amended Paratransit Services Contract** –

- a. Provide rides for Mid-Step Services/Goodwill Shuttle at the following cost:
Year 1 - \$8.00 per trip; Year 2 - \$8.00 per trip; Year 3 - \$8.50 per trip; Year 4 - \$9.00 per trip; Year 5 - \$9.50 per trip

Rhett Leonard moved to approve the contract presented, seconded by Gary Horton. Motion carried all ayes.

- IX. **Resolution 2018-1 Surface Transportation Block Grant** – Curt Miller asked the Board to approve the Resolution 2018-1 in order to apply STBG funding in the amount of \$81,600 as the total project cost to purchase one 176” LD bus with cameras. SRTS committed to 20% of the total project cost.

Tammy Bramley moved to approve the resolution, seconded by Gary Horton. Roll call vote: Jeff Simonsen: aye; Rhett Leonard: aye; Gary Horton: aye; Tammy Bramley: aye. Motion carried all ayes.

- X. **Resolution 2018-11 Public Participation Plan** – Curt Miller asked the Board to approve the Resolution 2018-11 in order to approve the joint Public Participation Plan incorporating a public participation process fostering public involvement through the transportation planning and decision making process.

Gary Horton moved to approve the resolution, seconded by Rhett Leonard. Roll Call vote: Jeff Simonsen: aye; Rhett Leonard: aye; Gary Horton: aye; Tammy Bramley: aye. Motion carried all ayes.

XI. **Service Contracts** –

- a. Camp High Hopes at \$51.00 per hour per vehicle to provide client transportation from July 1, 2018 through June 30, 2019
- b. Mary J. Treglia Community House/Camp Imagination, at \$51.00 per hour per vehicle to provide client transportation from June 1, 2018 through July 31, 2018
- c. Danbury Catholic School at \$42.50 per hour per vehicle to provide client transportation from July 1, 2018 through June 30, 2019
- d. Hinton Community School District at \$42.50 per hour per vehicle to provide client transportation from July 1, 2018 through June 30, 2019
- e. Le Mars Public School District at \$42.50 per hour per vehicle to provide client transportation from July 1, 2018 through June 30, 2019
- f. Marcus-Meriden-Cleghorn Community School District at \$42.50 per hour per vehicle to provide client transportation from July 1, 2018 through June 30, 2019
- g. Native American Childcare Center at \$42.50 per hour per vehicle to provide client transportation from July 1, 2018 through June 30, 2019
- h. Sergeant Bluff-Luton Community School District at \$42.50 per hour per vehicle to provide client transportation from July 1, 2018 through June 30, 2019
- i. Sioux City Community Schools at \$39.50 per hour per vehicle to provide client transportation from July 1, 2018 through June 30, 2019

- j. Akron Care Center at \$51.00 per hour per passenger to provide client transportation from July 1, 2018 through June 30, 2019
- k. Correctionville Specialty Care at \$51.00 per hour per passenger to provide client transportation from July 1, 2018 through June 30, 2019
- l. Countryside Estates at \$51.00 per hour per passenger to provide client transportation from July 1, 2018 through June 30, 2019
- m. Embassy Rehab and Care Center at \$51.00 per hour per passenger to provide client transportation from July 1, 2018 through June 30, 2019
- n. Kingsley Specialty Care at \$51.00 per hour per passenger to provide client transportation from July 1, 2018 through June 30, 2019
- o. Plymouth Manor at \$51.00 per hour per passenger to provide client transportation from July 1, 2018 through June 30, 2019
- p. Westwood Specialty Care at \$51.00 per hour per passenger to provide client transportation from July 1, 2018 through June 30, 2019
- q. City of Le Mars at \$8,400 to provide transportation services from July 1, 2018 through June 30, 2019
- r. City of Sergeant Bluff at \$3.00 per passenger per trip to provide transportation services within city limits from July 1, 2018 through June 30, 2019
- s. Mid-Sioux Opportunity, Inc. at \$2.60/\$2.53 per mile per vehicle if using Mid-Sioux bus to provide client transportation from July 1, 2018 through June 30, 2019
- t. Careage Hills Care Center at \$51.00 per hour per passenger to provide client transportation from July 1, 2018 through June 30, 2019

Jeff Simonsen moved to approve the service contracts presented, seconded by Gary Horton. Motion carried all ayes.

- XII. **Logisticare and MTM Contract Rate Increases** – Both companies are reimbursing at less than what SRTS is invoicing. SRTS has proposed new rates to companies. MTM has approved and still waiting on approval from Logisticare.

- XIII. **Iowa Department of Transportation – FY 2019 Consolidated Funding Application** – Curt Miller noted this is an annual application SRTS applies for every year. Approval of the application means SRTS can apply for funds.

Tammy Bramley moved to approve the application, seconded by Gary Horton. Motion carried all ayes.

- XIV. **Other Comments**

- XV. **Adjournment** – Chair Simonsen adjourned at 12:05 p.m.