

**Minutes**  
**Siouxland Interstate Metropolitan Planning Council (SIMPCO)**  
**Executive/Finance Committee**  
**Wednesday, January 14, 2026, 7:30 a.m.**  
**SIMPCO, 6401 Gordon Drive, Sioux City, Iowa**

**Members Present:**

Jon Winkel, <i>Chair</i>	Planning & Zoning Commissioner	Sergeant Bluff, Iowa
Kelly Kreber, <i>Vice Chair</i>	Mayor	Hinton, Iowa
Julie Burhoop, <i>Secretary</i>	Commissioner	North Sioux City, South Dakota
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, Nebraska
Dan Bousquet	Council Member	South Sioux City, Nebraska
Bob Scott	Mayor	Sioux City, Iowa

**Nonvoting Members, Staff and Guests Present:**

Rebecca George, <i>Partner</i>	King, Reinsch, Prosser (KRP)	Sioux City, Iowa
Joshua Wright, <i>Audit Mgr.</i>	King, Reinsch, Prosser (KRP)	Sioux City, Iowa
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra
Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

*Lance Hedquist moved to approve the January 14, 2026 regular meeting agenda as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]*

- 2. APPROVAL OF MINUTES:**

**a. December 10, 2025 Regular Meeting Minutes:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

*Dan Bousquet moved to approve the December 10, 2025 regular meeting minutes as presented, seconded by Kelly Kreber. Motion carried. [Unanimous]*

- 3. FY 2025 INDEPENDENT FINANCIAL AUDIT:** Becky George, CPA and Partner with King, Reinsch, Prosser presented the final draft of the audit report. She introduced Joshua Wright, CPA and Audit Manager at KRP.

Ms. George provided an overview of the financial statements, supplementary information and audit results. She reported unmodified opinions were issued on the financial statements and no material weaknesses in internal control over major federal award programs were disclosed. Discussion followed.

*Lance Hedquist moved to recommend to the Board of Directors approval of the FY 2025 Independent Financial Audit as presented, seconded by Julie Burhoop. No further discussion. Motion carried. [Unanimous]*

4. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

Ms. Bostinelos noted the 2026 Board of Directors annual meeting and members award banquet will be held in Akron, Iowa. Initially planned for June 11, the meeting conflicts with the Iowa Council of Governments Board meeting scheduled to be held in Sioux City this year. Staff is looking at two alternate dates, Thursday, June 18 or Thursday, June 25. The final date will be set as soon as the event location is confirmed.

**a. 2026 Siouxland/Washington Conference:** Ms. Bostinelos reported the annual Siouxland Chamber trip to Washington D.C. is scheduled for April 22 & 23, 2026. She asked Committee members if they were interested in having her and Transit Director Brian Pearson represent SIMPCO/SRTS at the conference again this year. Ms. Bostinelos and Mr. Pearson provided an overview of key government funding opportunities for SIMPCO and SRTS to bring forward with legislators at the conference. Discussion followed.

*Lance Hedquist moved to recommend to the Board of Directors SIMPCO's representation at the 2026 Siouxland/Washington Conference by having Executive Director Michelle Bostinelos and Transit Director Brian Pearson attend, seconded by Dan Bousquet. No further discussion. Motion carried. [Unanimous]*

5. **RESOLUTION 2026-1 APPOINTING FORMER DIRECTOR MARK MONSON AS ADVISORY DIRECTOR:** As approved at the meeting of December 10, 2025, Ms. Bostinelos presented a resolution to appoint Mark Monson as Advisory Director. Discussion followed.

*Dan Bousquet moved to approve Resolution 2026-1 appointing Former Director Mark Monson as an Advisory Director, seconded by Bob Scott. A roll call vote was conducted with 6 ayes and 0 nays. No further discussion. Motion carried. [Unanimous]*

6. **FINANCIAL UPDATE:**

**a. December 31, 2025 Financial Reports:** Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,207,592 and expenditures \$1,025,598 for a balance of \$181,994 as of December 31, 2026. Discussion followed.

*Dan Bousquet moved to recommend to the Board of Directors approval of the December 31, 2025 financial reports as presented, seconded by Bob Scott. No further discussion. Motion carried. [Unanimous]*

7. **ADMINISTRATION AGREEMENT:**

**a. Dakota County Nebraska Housing Trust Fund (DCNHTF):** Ms. Bostinelos noted this agreement is to administer housing programs for the new 501(c)(3) nonprofit corporation established in Dakota County. She provided an overview of the agreement included in the meeting packet, including a summary of the duties and roles for each organization. Discussion followed

*Dan Bousquet moved to recommend to the Board of Directors approval of the administration agreement with the Dakota County Nebraska Housing Trust Fund as presented, seconded by Bob Scott. No further discussion. Motion carried. [Unanimous]*

Ms. Bostinelos noted the agreement will be presented to the DCNHTF Board of Directors for approval.

8. **SIMPCO CODE OF CONDUCT:** The policy presented for approval outlines professional standards the Executive/Finance Committee, Board of Directors and staff are expected to follow when administering federal contracts.

*Bob Scott moved to recommend to the Board of Directors approval for Chair Jon Winkel to sign on behalf of the Executive/Finance Committee and Board of Directors the Code of Conduct Policy as presented, seconded by Julie Burhoop. Motion carried. [Unanimous]*

Members discussed Iowa legislation requiring newly elected or appointed members to complete Open Meetings and Open Records training within 90 days of their term, with training required for all terms beginning on or after July 1, 2025. This requirement applies to both in-state and out-of-state members. Ms. Bostinelos provided an overview of training resources, noting Region XII Council of Governments recently received certification, and have offered to provide training for members.

9. **OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, February 11, 2026 at 7:30 a.m. in person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option.

10. **ADJOURNMENT:** *Bob Scott moved to adjourn the meeting, seconded by Dan Bousquet. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:50 a.m.*