

**Minutes**  
**Siouxland Interstate Metropolitan Planning Council (SIMPCO)**  
**Executive/Finance Committee**  
**Wednesday, March 11, 2026, 7:30 a.m.**  
**SIMPCO, 6401 Gordon Drive, Sioux City, Iowa**

**Members Present:**

Jon Winkel, <i>Chair</i>	Planning & Zoning Commissioner	Sergeant Bluff, Iowa
Kelly Kreber, <i>Vice Chair</i>	Mayor	Hinton, Iowa
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, Nebraska
Dan Bousquet	Council Member	South Sioux City, Nebraska
Julie Burhoop	Commissioner	North Sioux City, South Dakota

**Nonvoting Members, Staff and Guests Present:**

Wesley Fopma	Regional Director	IA Congressman Randy Feenstra
Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

*Dan Bousquet moved to approve the March 11, 2026 regular meeting agenda as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]*

- 2. APPROVAL OF MINUTES:**

**a. February 11, 2026 Regular Meeting Minutes:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

*Lance Hedquist moved to approve the February 11, 2026 regular meeting minutes as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]*

- 3. DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

- 4. FINANCIAL UPDATE:**

**a. February 28, 2026 Financial Reports:** Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,358,799 and expenditures \$1,364,720 for a balance of (5,921) as of February 28, 2026. Discussion followed.

*Dan Bousquet moved to recommend to the Board of Directors approval of the February 28, 2026 financial reports as presented, seconded by Kelly Kreber. No further discussion. Motion carried. [Unanimous]*

**b. FY 2027 Proposed Salary Schedule:** Mr. Bush referred to the proposed salary schedule for fiscal year 2027 included in the meeting packet. He reviewed the recommended salary ranges for the SIMPCO divisions of Administration, Regional Planners, Housing Development and Transportation Planning (MPO/RPA). The Iowa's West Coast Initiative (IWCI) and Siouxland Regional Transit System (SRTS) sections of the schedule are reviewed and approved by their respective Board of Directors.

*Dan Bousquet moved to recommend to the Board of Directors approval of the proposed FY 2027 Salary Schedule as presented, seconded by Julie Burhoop. No further discussion. Motion carried. [Unanimous]*

**c. FY 2027 Proposed Budget:** Mr. Bush referred to the proposed budget for July 1, 2026 through June 30, 2027 included in the meeting packet. The total projected budget for FY 2027 is \$7,473,215 revenues and \$7,444,562 expenditures. Figures are based on current state and federal funding levels. Mr. Bush outlined proposed options for employee wage increases. Following a period of discussion, the Committee suggested asking the Board of Directors for further discussion at their March 12, 2026 meeting.

*Lance Hedquist moved to table the proposed FY 2027 Budget for further discussion at the March 12, 2026 Board of Directors meeting, seconded by Julie Burhoop. No further discussion. Motion carried. [Unanimous]*

**d. FY 2027 Proposed Cost Allocation Plan:** Mr. Bush referred to the proposed FY 2027 Cost Allocation Plan included in the meeting packet. He reported the recommended indirect cost rate for July 1, 2026 through June 30, 2027 is 69.68% of direct salaries, wages and benefits. He noted this is an increase from the FY 2026 indirect cost rate of 64%.

*Lance Hedquist moved to recommend to the Board of Directors approval of the proposed FY 2027 Cost Allocation Plan as presented, seconded by Julie Burhoop. No further discussion. Motion carried. [Unanimous]*

*Kelly Kreber exited the meeting at 8:46 a.m.*

**5. COMMUNITY SERVICES CONTRACT:**

**a.** City of Sioux City to establish the city's cash match payments to the SIMPCO MPO to complete Phase II of the South Lakeport Road Corridor Study, Total Cost \$50,000

Ms. Bostinelos reported contract a. establishes the City's (\$50,000) cash match to the SIMPCO MPO for Phase II of the South Lakeport Road Corridor Study.

**b.** Region IV Local Emergency Planning Committee (LEPC) to complete Phase 1 of Comprehensive ESF-10 Updates (Cherokee County, Ida County and Plymouth County), Total Cost \$15,000

Ms. Bostinelos reported contract b. is in response to an RFQ received from Region IV LEPC for Phase 1 of their Comprehensive ESF 10 Updates in Cherokee, Ida, and Plymouth counties.

*Lance Hedquist moved to recommend to the Board of Directors approval of contracts a. and b. as presented, seconded by Julie Burhoop. Motion carried. [Unanimous]*

**6. PROFESSIONAL SERVICES CONTRACT:**

**a.** Burns & McDonnell to complete Phase II of the South Lakeport Corridor Study, in the City of Sioux City, Total Cost \$250,000

Michelle Bostinelos reported Burns & McDonnell completed Phase 1 of the South Lakeport Corridor Study and contract a. is an addendum to the first contract to complete Phase II.

*Lance Hedquist moved to recommend to the Board of Directors approval of contract a. as presented, seconded by Julie Burhoop. Motion carried. [Unanimous]*

**7. OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, April 8, 2026 at 7:30 a.m. in person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Teams option.

**8. ADJOURNMENT:** *Lance Hedquist moved to adjourn the meeting, seconded by Julie Burhoop. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:56 a.m.*