

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee
Wednesday, August 13, 2025, 7:30 a.m.
SIMPCO, 6401 Gordon Drive, Sioux City, Iowa 51106

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, Iowa
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, Iowa
Kelly Kreber, <i>Secretary</i>	Mayor	Hinton, Iowa
Julie Burhoop	Commissioner	North Sioux City, South Dakota
Dan Bousquet	Council Member	South Sioux City, Nebraska
Mark Monson	P & Z Commissioner	Sergeant Bluff, Iowa

Staff and Guests Present:

Wesley Fopma	Regional Director	IA Congressman Randy Feenstra
Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Dan Bousquet moved to approve the August 13, 2025 regular meeting agenda as presented, seconded by Mark Monson. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**

a. June 11, 2025 Regular Meeting Minutes: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Kelly Kreber moved to approve the June 11, 2025 regular meeting minutes as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

a. SIMPCO Board of Directors Strategic Planning/Visioning Session: Ms. Bostinelos noted the last strategic planning session with the Board of Directors was held on September 15, 2022. Since the timeline for these sessions was recommended to be every three years, she asked members if they were interested in conducting the next session. Discussion followed.

Mark Monson moved to recommend to the Board of Directors proceeding with the next strategic planning/visioning session in the near future, seconded by Dan Moore. No further discussion. Motion carried.

b. Iowa Public Information Board Open Meetings, Iowa Chapter 21.12 Training:

Ms. Bostinelos reported Iowa House File 706 which pertains to open meetings and open records went into effect July 1, 2025. This bill requires newly elected or appointed public officials to complete a training course regarding open meetings and open records responsibilities. The Iowa Public Information Board (IPIB) oversees training requirements for newly elected or appointed officials and are currently offering classes. IPIB must also approve compliant courses offered by a governmental body or other entity. Discussion followed.

Ms. Bostinelos noted she contacted legal counsel and the recommendation was to have all newly elected and appointed members of SIMPCO boards and committees take the required training. Members residing in other states also need to take the training so they are aware of Iowa laws.

Dan Moore moved to recommend to the Board of Directors the pursuit of training for newly elected and appointed officials regarding open meetings and open records responsibilities as required by Iowa House File 706; and to also track records/certificates of training completed by officials, seconded by Julie Burhoop. Motion carried. Members additionally discussed SIMPCO staff offering a compliant course for members.

4. FINANCIAL UPDATE:

a. June 30, 2025 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$2,516,264 and expenditures \$2,380,954 for a balance of \$135,310 as of June 30, 2025.

Mark Monson moved to recommend to the Board of Directors approval of the June 30, 2025 financial reports as presented, seconded by Dan Moore. Motion carried.
[Unanimous]

b. July 31, 2025 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$375,277 and expenditures \$79,747 for a balance of \$295,530 as of July 31, 2025.

Dan Bousquet moved to recommend to the Board of Directors approval of the July 31, 2025 financial reports as presented, seconded by Julie Burhoop. Motion carried.
[Unanimous]

5. COMMUNITY SERVICES CONTRACTS: Executive Director Michelle Bostinelos presented the following contracts for recommendation of approval.

- a. City of Castana, Iowa, for administration of their Community Development Block Grant (Water/Sewer), total not to exceed \$28,000
- b. City of Larrabee, Iowa, for administration of their Community Development Block Grant (Water/Sewer), total not to exceed \$28,000
- c. Woodbury County, Iowa, Conservation Board to complete a Needs Assessment Survey, total cost \$10,160

Kelly Kreber moved to recommend to the Board of Directors approval of contracts a. through c. as presented, seconded by Dan Bousquet . Motion carried. [Unanimous]

6. **OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, September 10, 2025 at 7:30 a.m. in person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option.
7. **ADJOURNMENT:** *Dan Bousquet moved to adjourn the meeting, seconded by Dan Moore. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:35 a.m.*