

Draft Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee
Wednesday, September 10, 2025, 7:30 a.m.
SIMPCO, 6401 Gordon Drive, Sioux City, Iowa 51106

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, Iowa
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, Iowa
Kelly Kreber, <i>Secretary</i>	Mayor	Hinton, Iowa
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, Iowa
Julie Burhoop	Commissioner	North Sioux City, South Dakota
Dan Bousquet	Council Member	South Sioux City, Nebraska
Mark Monson	P & Z Commissioner	Sergeant Bluff, Iowa

Staff and Guests Present:

Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Corrine Erickson	Regional Planning Mngr.	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Dan Bousquet moved to approve the September 10, 2025 regular meeting agenda as presented, seconded by Mark Monson. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**

a. August 13, 2025 Regular Meeting Minutes: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Mark Monson moved to approve the September 10, 2025 regular meeting minutes as presented, seconded by Dan Moore. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

a. SIMPCO Board of Directors Strategic Planning/Visioning Session: Ms. Bostinelos reported Abbie Gaffey will facilitate a two-hour session from 9:30 a.m. to 11:30 a.m. prior to the Board of Directors meeting scheduled for November 13, 2025 at 12:00 p.m. She noted the strategic session will focus on state and federal funding and new partnerships. Discussion followed.

4. **FINANCIAL UPDATE:**

a. August 31, 2025 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$489,295 and expenditures \$259,910 for a balance of \$229,385 as of August 31, 2025.

Dan Bousquet moved to recommend to the Board of Directors approval of the August 31, 2025 financial reports as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

5. **COMMUNITY SERVICES CONTRACTS:** Executive Director Michelle Bostinelos presented contract a. for recommendation of approval.

- a. Nebraska Department of Transportation, Urban Transportation Planning; FHWA FTA 5303 \$15,509 Federal; July 1, 2025 to June 30, 2026

Dan Moore moved to recommend to the Board of Directors approval of contract a. as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]

6. **REVISED VILLAGE OF EMERSON, COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DOWNTOWN REVIALIZATION CONTRACT:** Ms. Bostinelos reported the contract to administer this CDBG award was initially recommended for approval at the January 15, 2025 meeting. The Nebraska of Economic Development is requesting submittal of separate agreements for the General Administration and Construction Management sections of the original agreement. She noted there are no budgeted changes with the agreements presented for recommendation of approval.

a. General Administration (no budgeted changes):

Dan Moore moved to recommend to the Board of Directors approval of the Village of Emerson CDBG General Administration agreement as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]

b. Construction Management (no budgeted changes):

Mark Monson moved to recommend to the Board of Directors approval of the Village of Emerson CDBG Construction Management agreement as presented, seconded by Dan Moore. Motion carried. [Unanimous]

7. **OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, October 8, 2025 at 7:30 a.m. in person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option.
8. **ADJOURNMENT:** *Mark Monson moved to adjourn the meeting, seconded by Dan Bousquet. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:01 a.m.*