

**Siouxland Regional Transit System (SRTS)
Board of Directors
Meeting Minutes
Thursday, June 26, 2025, 10:00 a.m.
Held In-Person & via Zoom originating from the
SRTS/SIMPCO Office at 6401 Gordon Drive, Sioux City, IA**

MEMBERS PRESENT:

Vince Phillips, Chairman	Monona County, Iowa
Devlun Whiteing, Vice Chairman	Ida County, Iowa
Shane Bellefy	Cherokee County, Iowa
Dave Dietrich	Woodbury County, Iowa

STAFF PRESENT:

Michelle Bostinelos, Executive Director	SIMPCO
Brian Pearson, Transit Director	SIMPCO/SRTS
Joshua Bush, Finance Director	SIMPCO
Emily Guthrie, Executive Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, June 26, 2025, at 10:00 a.m. via Zoom and in person at 6401 Gordon Drive, Sioux City. A quorum was present.

Chairman, Vince Phillips called the meeting to order at 10:08 a.m. A quorum was present.

- I. **Approval of the Agenda** – Chairman, Vince Phillips, asked if there were any additions or corrections to the June 26, 2025, included in the meeting packet.

Vince Phillips moved to approve the agenda as presented, seconded by Devlun Whiteing. Motion carried all ayes.

- II. **Approval of the Minutes** – Chairman, Vince Phillips asked if there were any additions or corrections to the May 22, 2025, regular meeting minutes included in the meeting packet.

Devlun Whiteing moved to approve the meeting minutes as presented, seconded by Shane Bellefy. Motion carried all ayes.

- III. **Directors Report** – Brian Pearson, SRTS Transit Director, provided an update on transit and facility projects and activities since May 22, 2025, as detailed in the Director's Report included in the meeting packet.

IV. Financials –

- a. April 30 / May 31, 2025** – Joshua Bush presented the financials through May 31, 2025, included in the meeting packet. He reported total revenue YTD as \$3,828,984 and total expenditures as \$4,116,489 for a net of (\$287,505).

Shane Bellefy moved to approve the financials as presented, seconded by Devlun Whiteing. Motion carried all ayes.

V. Iowa DOT Contract –

- a.** Iowa Department of Transportation 5339 Bus Replacement (7550A) contract #00008621, Agreement #2025-019-01-00, (July 1, 2022, through June 30, 2027), \$266,050 (Federal 85% participation)

Devlun Whiteing moved to approve the Iowa DOT Contract as presented, seconded by Vince Phillips. Motion carried all ayes.

VI. Joint Participation/Vehicle Use Agreement Extension Option One Contract for Paratransit Demand Response Services Between SRTS and Sioux City (July 1, 2025, through June 30, 2026) – Brian Pearson presented the joint participation/vehicle use agreement extension option one contract for paratransit demand response services between SRTS and Sioux City (July 1, 2025 through June 30, 2026, for approval.

Shane Bellefy moved to approve the contract as presented, seconded by Dave Dietrich. Motion carried all ayes.

VII. Iowa Communities Assurance Pool (ICAP) Insurance Renewal (FY 2026, July 1, 2025, through June 30, 2026) – Brian Pearson presented the FY 2026 ICAP insurance renewal to the board for approval, noting a slight increase in the total premium to \$464,254. The coverage includes general liability, auto liability, auto physical damage, and excess liability.

Shane Bellefy moved to approve the ICAP insurance renewal as presented, seconded by Dave Dietrich. Motion carried all ayes.

VIII. Accident Fund Workers Compensation Insurance Renewal (FY 2026, July 1, 2025, through June 30, 2026) – Brian Pearson presented the FY 2026 Accident Fund Workers Compensation insurance renewal, noting a minimal increase in total premium to \$71,199.

Shane Bellefy moved to approve the Accident Fund Workers Compensation insurance renewal as presented, seconded by Vince Phillips. Motion carried all ayes.

- IX. Cowbell Cyber Coverage Renewal (FY 2026, July 1, 2025, through June 30, 2026)** – Brian Pearson presented the FY 2026 Cowbell cyber coverage renewal, noting a minimal increase to \$1,420.

Shane Bellefy moved to approve the Cowbell Cyber Coverage Renewal as presented, seconded by Vince Phillips. Motion carried all ayes.

- X. Building Insurance Renewal (FY 2026, July 1, 2025, through June 30, 2026)** – Brian Pearson presented the FY 2026 building insurance renewal, noting a minimal increase in total premium to \$9,420.

Shane Bellefy moved to approve the building insurance renewal, seconded by Devlun Whiteing. Motion carried all ayes.

- XI. Service Agreements (September 1, 2025, through August 21, 2026)** –

- a. Annual backflow water testing and balance - \$400
- b. Annual fire sprinkler system testing and backflow - \$425
- c. Fire suppression UPS inspection for fire alarm and detection equipment - \$500
- d. Annual fire extinguisher and exit light maintenance - \$65
- e. Annual HVAC maintenance - \$12,460

Shane Bellefy moved to approve the agreements as presented, seconded by Devlun Whiteing. Motion carried all ayes.

- XII. Service Contracts** –

- a. Connections Area Agency on Aging to provide urban transportation at \$3.60 per one-way trip and rural transportation at \$4.00 plus \$.50 per mile per one-way trip (July 1, 2025, through June 30, 2026).

Devlun Whiteing moved to approve the service contract presented, seconded by Shane Bellefy. Motion carried all ayes.

- XIII. Other Comments**

- a. Next Meeting – Thursday, September 25, 2025, 10:00 a.m.

- XIV. Adjournment**