

Siouxland Regional Transit System (SRTS)
Board of Directors
Meeting Minutes
Thursday, September 25, 2025, 10:00 a.m.
Held In-Person & via Zoom originating from the
SRTS/SIMPCO Office at 6401 Gordon Drive, Sioux City, IA

MEMBERS PRESENT:

Devlun Whiteing, Vice Chairman	Ida County, Iowa
Shane Bellefy	Cherokee County, Iowa
Dave Dietrich	Woodbury County, Iowa
Doug Manley	Plymouth County, Iowa

GUESTS PRESENT:

Wes Fopma	Congressman Feenstra Office
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STAFF PRESENT:

Michelle Bostinelos, Executive Director	SIMPCO
Brian Pearson, Transit Director	SIMPCO/SRTS
Joshua Bush, Finance Director	SIMPCO
Emily Guthrie, Executive Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, September 25, 2025, at 10:00 a.m. via Zoom and in person at 6401 Gordon Drive, Sioux City. A quorum was present.

Vice Chairman, Devlun Whiteing called the meeting to order at 10:00 a.m. A quorum was present.

- I. Approval of the Agenda** – Vice Chairman, Devlun Whiteing, asked if there were any additions or corrections to the September 25, 2025, included in the meeting packet.

Dave Dietrich moved to approve the agenda as presented, seconded by Doug Manley. Motion carried all ayes.

- II. Approval of the Minutes** – Vice Chairman, Devlun Whiteing asked if there were any additions or corrections to the June 26, 2025, regular meeting minutes included in the meeting packet.

Dave Dietrich moved to approve the meeting minutes as presented, seconded by Devlun Whiteing. Motion carried all ayes.

- III. Directors Report** – Brian Pearson, SRTS Transit Director, provided an update on transit and facility projects and activities since June 26, 2025, as detailed in the Director's Report included in the meeting packet.

IV. Financials –

- a. June 30, 2025** - Joshua Bush presented the FY 24 YTD total as of June 30, 2025, included in the meeting packet. He reported revenue as 4,588,205 and total expenditures as \$4,705,523 for a net of (\$117,318).
- b. July 31 / August 31, 2025** – Joshua Bush presented the financials through August 31, 2025, included in the meeting packet. He reported total revenue YTD as \$584,087 and total expenditures as \$632,781 for a net of (\$48,694).

Dave Dietrich moved to approve the financials as presented, seconded by Devlun Whiteing. Motion carried all ayes.

V. Iowa DOT Contract –

- a.** Iowa Department of Transportation Non-Urban Operating Assistance Project Contract #00008950, Agreement #2025-007-02-02-SFY26, (July 1, 2025, through June 30, 2026), \$428,007 (Federal 50% participation)

Dave Dietrich moved to approve the Iowa DOT Contract as presented, seconded by Devlun Whiteing. Motion carried all ayes.

VI. Ecolane Maintenance Renewal Contract –

Brian Pearson presented the renewal contract for Ecolane, the software used to schedule and manage transportation services. He noted that although the board approved a one-year renewal last year, the contract rate was locked in for five years, protecting the organization from annual cost increases.

- a.** 5-Year Renewal (10/1/2024-09/30/2029), \$35,526.60 annually –

Devlun Whiteing moved to approve the contract as presented, seconded by Dave Dietrich. Motion carried all ayes.

VII. Bus Purchase Order Replacement (7550) –

Brian Pearson presented the board with two bids for the Bus Purchase Order Replacement (7550), proposing that the board continue with Hoglund Bus Company.

- a.** Hoglund Bus Company, Bid #PTS2021LDB, Ford Glaval Gas “176WB”, 18 passengers, 3 wheelchair, \$194,387 (Federal 85% participation, \$165,434)
- b.** Davey Coach, Bid #PTS2021LDB, Ford Glaval Gas “176WB”, 18 passengers, 3 wheelchair, \$209,380 (Federal 85% participation, \$177,973).

Dave Dietrich moved to approve bid with Hoglund Bus Company, seconded by Dave Shane Bellefy. Motion carried all ayes.

VIII. MTM-Access2Care Contract Rate Amendment– Brian Pearson noted MTM acquired Access2Care. Prior to the acquisition, SRTS had a three-year contract with MTM and a separate Access2Care agreement. The amendment would consolidate the rates under a single company.

- a. NEMT \$35 per trip, \$2.30 after 5 miles, Waiver Ambulatory: Woodbury, Cherokee \$32.49 per trip, \$2.60 after 5 miles, Plymouth \$35 per trip, \$4.10 after 5 miles, Monona \$35 per trip, \$3.12 after 5 miles, Waiver Wheelchair: Woodbury, Cherokee \$35 per trip, \$2.60 after 10 miles, Plymouth \$35 per trip, \$4.10 after 10 miles, Monona \$35 per trip, \$3.12 after 10 miles.

Dave Dietrich moved to approve the amendment as presented, seconded by Shane Bellefy. Motion carried all ayes.

IX. Drug and Alcohol Policy Revision –Brian Pearson presented a revision to the Drug and Alcohol Policy that would include adding the Operator Manager, Lead Dispatcher, Part-time Lead, and Facility Maintenance positions.

Dave Dietrich moved to approve the Drug and Alcohol Policy revision as presented, seconded by Shane Bellefy. Motion carried all ayes.

X. Vehicle Maintenance Policy Revision Brian Pearson presented the Vehicle Maintenance Policy revisions to shifting managing fleet to the maintenance shop mechanics and keeping with Ecolane vehicle maintenance for record keeping and tracking repairs

Dave Dietrich moved to approve the Vehicle Maintenance Policy revision as presented, seconded by Shane Bellefy. Motion carried all ayes

XI. Equal Employment Opportunity (EEO) Policy Revision– Brian Pearson presented the EEOC Policy revision to create a proper plan layout to be compliant with the Civil Rights Act

Dave Dietrich moved to approve the EEOC Policy revision as presented, seconded by Shane Bellefy. Motion carried all ayes

XII. Language Assistance Plan – Brian Pearson presented the Language Assistance Plan as necessity to meet compliance with the Title VI of the Civil Rights Act of 1964. Brian noted the plan was reviewed through the Department of Transportation and had no issues.

Dave Dietrich moved to approve the Language Assistant Plan as presented, seconded by Shane Bellefy. Motion carried all ayes

XIII. Service Agreements –

- a.** 3E Electrical Engineering and Equipment Company Service Agreement for Generator, (August 25, 2025, to December 15, 2028), \$650 annua).

Dave Dietrich moved to approve the Service Agreement as presented, seconded by Shane Bellefy. Motion carried all ayes

XIV. Service Contracts –

Western Iowa Community College (September 29, 2025, to September 28, 2026), \$20/trip in rural service area

Dave Dietrich moved to approve the Service Contract with Western Iowa TECH Community College as presented, seconded by Shane Bellefy. Motion carried all ayes

XV. Other Comments –

Brian Pearon provided information on purchase of 6 Vans, 3 are upcoming and 3 have been accepted, with exception of 1 rejected due to upholstery repair needed. The LeMars Chamber of Commerce welcome event was attended by Brian Pearson, Michelle Bostinelos and Joshua Bush as new members.

XVI. Adjournment-

Next Meeting – Thursday, November 20, 2025, 10:00 a.m.

Vice Chairman, Devlun Whiteing adjourned the meeting at 10:58 a.m.

Minutes prepared by Tonia Abell (not in attendance) on September 30, 2025.