

**Minutes**  
**Siouxland Interstate Metropolitan Planning Council (SIMPCO)**  
**Board of Directors Meeting (#504)**

**Thursday, January 11, 2018, 12:00 (Noon)**

**1122 Pierce Street, Sioux City, Iowa**

**Members Present:**

Jon Winkel, Chair	Mayor	Sergeant Bluff, IA
Craig Anderson	Supervisor	Plymouth County, IA
Kenneth Beaulieu	Supervisor	Dakota Dunes CID, SD
Tammy Bramley	Supervisor	Monona County, IA
Dale Erickson	Mayor	City of Lawton, IA
Jason Geary	Planning/Zoning Commissioner	City of Sioux City, IA
Mark Monson	Planning/Zoning Commissioner	City of Sergeant Bluff, IA
Dan Moore	Council Member	Sioux City, IA
Chris Zellmer-Zant	Planning/Zoning Commissioner	Woodbury County, IA

**Guests/Staff Present:**

Michelle Bostinelos	Executive Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curtis Miller	Facilities/Transit Manager	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO
Gabriel Appiah	Regional Planner I/GIS	SIMPCO
Bernice Beaulieu	FSS Coordinator	SIMPCO
Amanda Harper	Housing Specialist	SIMPCO
Jacob Heil	Regional Planning Director	SIMPCO
Nicole Peterson	Regional Planner II	SIMPCO
Joseph Surdam	Regional Planner I	SIMPCO

Board of Directors Chair Jon Winkel called the meeting to order at 12:00 p.m. Members were led in the Pledge of Allegiance. A quorum was present.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the January 11, 2018 regular agenda.

***Craig Anderson moved to approve the agenda as presented, seconded by Dan Moore. Motion carried.***

- 2. APPROVAL OF MINUTES:**

**a. Board of Directors Minutes #503, December 14, 2017:** Chair Winkel asked if there were any additions or deletions to the minutes.

***Mark Monson moved to approve the minutes as presented, seconded by Kenneth Beaulieu. Motion carried. Jason Geary abstained from voting as he was not present for the meeting.***

**3. FINANCIALS**

**a. November 30, 2017:** Finance Director Bill Cole provided a comparison of FY 2017 and FY 2018 fund balances as of November 30, 2017. He discussed each fund balance and variances between FY 2017 and FY 2018. As of November 30 revenues of all divisions total \$2,833,593 with expenditures of \$2,720,741 for a balance of \$112,852. He reported the Executive/Finance Committee has reviewed the financial reports and recommends approval as presented. Discussion followed.

**Dan Moore moved to accept the recommendation of the Executive/Finance Committee and approve the November 30, 2017 financial reports as presented, seconded by Ken Beaulieu. No further discussion. Motion carried.**

- 4. CONTRACTS:** Executive Director Michelle Bostinelos reported there are no contracts to present at this time. Project proposals have been requested by communities, but at this time, Councils are working through the budget process for fiscal year 2019.

She noted the Village of Hubbard is interested in a comprehensive plan and has renewed their membership after several years' absence. Woodbury County is contributing ½ of the membership dues cost for their communities again this year and communities that have elected to rejoin include the cities of Correctionville, Merville and Salix.

- 5. Officer Elections** – term January 2018 through December 2018:

**a. Secretary:**

Current – Dan Moore, Council Member, Sioux City, IA

**b. Treasurer:**

Current – Lance Hedquist, City Administrator, South Sioux City, NE

Ms. Bostinelos reported the annual election of Secretary and Treasurer is a part of the amended bylaws that were approved at the December 14, 2017 Board meeting. Future elections for these positions will be conducted each December along with Chair and Vice-Chair.

The Executive/Finance Committee approved the nomination of Dan Moore as Secretary and Lance Hedquist as Treasurer.

**Craig Anderson moved to accept the nominations of the Executive/Finance Committee and approve Dan Moore as Secretary and Lance Hedquist as Treasurer. Motion carried.**

- 6. Missouri River Recovery Implementation Committee (MRRIC) Update:** Chair Winkel introduced Don 'Skip' Meisner, who serves as SIMPCO's representative on the Missouri River Recovery Implementation Committee.

Mr. Meisner provided an overview of SIMPCO's history with Missouri River preservation and water management. He presented technical data on the six major dams and information on snow accumulation and run-off predictions. He discussed river operations and management, degradation, navigation, recreation and issues with endangered species.

Members discussed re-establishing water resources as a function within SIMPCO and forming a Committee to review area river issues and MRRIC activities. Chair Winkel asked

for volunteers to serve on a committee. Mark Monson volunteered to serve and Craig Anderson volunteered to serve as an alternate. Ms. Bostinelos and Mark Monson will work with Mr. Meisner on forming the Committee.

7. **DIRECTOR REPORT:** Ms. Bostinelos provided an overview of the report included in the meeting packet.

Jacob Heil has been promoted to Regional Planning Director. Mr. Heil will oversee Transportation and Community Services and Ms. Bostinelos will continue oversight of Economic Development. This leaves an open Regional Planner II position that will be filled.

The Board of Directors annual meeting will be held on May 10, 2018. This year's meeting will be held in the metro area and staff is working on possible locations and keynote speakers.

Communities will be invited to attend a membership workshop from 10:00 a.m. until 2:00 p.m. on Friday, March 2, 2018, at WITCC in Sioux City. The workshop will provide an overview of SIMPCO's organizational structure along with planning activities and grant opportunities beneficial to communities.

Staff submitted a grant proposal to the U.S. Department of Commerce Economic Development Administration to conduct a U.S. Highway 20 Corridor economic development study. The study will identify potential development sites along the Corridor which can assist communities in making good economic development choices. Funding requested is \$25,000 and a 50 percent match is required. Communities have been contacted regarding local support and a grant for \$5,000 has been submitted to MidAmerican Energy.

The Safety Performance Measures for the Metropolitan Planning Organization (MPO) have been approved by the Iowa, Nebraska and South Dakota Department of Transportations. The Iowa Department of Transportation policy for the federal to state swap process is scheduled for approval by the Iowa Transportation Commission in February. She discussed the Southbridge IJR project and questions regarding data provided to the consultant.

8. **OTHER COMMENTS:** Ms. Bostinelos reported the next meeting is scheduled for Thursday, March 8, 2018 at 7:30 a.m., Kahill's Restaurant, South Sioux City.
9. **ADJOURNMENT:** *Chris Zellmer-Zant moved to adjourn the meeting, seconded by Dan Moore. Motion carried.* Chair Winkel adjourned the meeting at 1:10 p.m.