

**Siouxland Regional Transit System (SRTS)**

Board of Directors

Minutes

September 27, 2018

10:15 a.m.

**MEMBERS PRESENT:**

Jeff Simonsen, Chair	Cherokee County
Rhett Leonard, Vice Chair	Ida County
Keith Radig	Woodbury County
Gary Horton	Plymouth County
Tammy Bramley	Monona County

**STAFF PRESENT:**

Michelle Bostinelos, Executive Director	SIMPCO
Curt Miller, Transit Director	SIMPCO/SRTS
Bill Cole, Finance Director	SIMPCO
Emily Coppock, Administrative Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, September 27, 2018 at 10:15 a.m. SIMPCO, 1122 Pierce Street, Sioux City, Iowa.

*Chair Jeff Simonsen called the meeting to order at 10:15 a.m.*

- I. **Approval of the Agenda** – Chair Simonsen asked if there were any additions or corrections to the September 27, 2018 agenda.

*Gary Horton moved to approve the amended agenda presented at the meeting, seconded by Keith Radig. Motion carried all ayes.*

- II. **Approval of the Minutes** – Chair Simonsen asked if there were any additions or corrections to the June 28, 2018 minutes.

*Rhett Leonard moved to approve the minutes as presented, seconded by Keith Radig. Motion carried all ayes.*

- III. **Financials** – Bill Cole, Finance Director, presented the board with the conclusion of FY 18 financials. Bill noted the decrease in June, 2018, for the contracted services item was due to schools not in session for the summer. Bill also noted SRTS was 82% on budget for revenue and noted total net funds of \$172,630 at the end of FY 2018. Bill noted this would be a realistic number going forward and reported having a good fiscal year. Bill also reported on financials through July 31, 2018, FY 19. Bill noted SRTS is 8% on budget for the year so far touching on FTA receivables, allocated leave, vehicle insurance costs, and vehicle maintenance.

*Keith Radig moved to approve the financials presented, seconded by Gary Horton. Motion carried all ayes.*

- IV. **Iowa DOT Contract** – Curt Miller presented the Iowa DOT FY 17 FTA Agreement for \$515,845 from July 1, 2018 through June 30, 2019 for approval.

*Keith Radig moved to approve the contract presented, seconded by Rhett Leonard. Motion carried all ayes.*

- V. **Purchase four 176" Light Duty Buses, ADA Compliant, from Hogle Bus Company, Inc. Total \$101,046 per bus, total \$404,184 (\$304,835 Federal, \$99,349 Local)** – Curt asked the board for approval.

*Tammy Bramley moved to approve the purchase of four buses, seconded by Keith Radig. Motion carried all ayes.*

- VI. **Drug and Alcohol Policy Update** – Curt presented the updated Drug and Alcohol Policy manual. He noted it now includes opioids.

*Keith Radig moved to approve the updated policy manual, seconded by Rhett Leonard. Motion carried all ayes.*

- VII. **Building Update** – U.S. Department of Transportation Grant Application/Better Utilizing Investments to Leverage Development (BUILD). Curt Miller noted the grant was submitted on time and with numerous letters of support which puts SRTS at a great advantage. Curt also noted the application was a joint application with the IDOT for \$7million.

- VIII. **Comments**

- IX. **Adjournment** – Next meeting Thursday, November 15, 2018. Chair Simonsen adjourned the meeting at 11:20 a.m.