

Siouxland Regional Transit System (SRTS)

Board of Directors

Minutes

February 7, 2019

10:15 a.m.

MEMBERS PRESENT:

Rhett Leonard, Vice Chair (<i>Conf Call</i>)	Ida County
Rick Mongan (<i>Alternate for Wane Miller</i>) (<i>Conf Call</i>)	Cherokee County
Keith Radig	Woodbury County
Gary Horton	Plymouth County
Tammy Bramley (<i>Conf Call</i>)	Monona County

STAFF PRESENT:

Curt Miller, Transit Director	SIMPCO/SRTS
Bill Cole, Finance Director	SIMPCO
Emily Coppock, Administrative Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, February 7, 2019, at 10:15 a.m. SIMPCO, 1122 Pierce Street, Sioux City, Iowa.

Vice Chair Rhett Leonard called the meeting to order at 10:15 a.m.

I. **Office Elections** – Nominations for both Chair and Vice Chair of the SRTS Board.

- a. Chair (Vacant) – *Gary Horton moved to nominate Rhett Leonard to Chair, seconded by Tammy Bramley. Motion carried all ayes.*
- b. Vice Chair (Rhett Leonard currently serving) – *Gary Horton moved to nominate Keith Radig to Vice Chair, seconded by Rhett Leonard. Motion carried all ayes.*

II. **Approval of the Agenda** – Chair Rhett Leonard asked if there were any additions or corrections to the February 7, 2019, agenda.

Gary Horton moved to approve the amended agenda presented at the meeting, seconded by Keith Radig. Motion carried all ayes.

III. **Approval of the Minutes** – Chair Rhett Leonard asked if there were any additions or corrections to the November 15, 2018, minutes.

Rhett Leonard moved to approve the minutes as presented, seconded by Gary Horton. Motion carried all ayes.

IV. **FY 2018 Independent Financial Audit, King, Reinsch, Prosser** – Bill Cole presented the FY 2018 audit to the SRTS board. He noted this fiscal year covered dates July 1, 2017 through June 30, 2018. Bill also noted KRP was invited to the SIMPCO Board of Directors meeting to present the audit and was approved by the board. Mr. Cole went through each section of the audit highlighting key information noting a very successful audit year.

Keith Radig moved to approve the FY 2018 audit as presented, seconded by Gary Horton. Motion carried all ayes.

- V. **Financial Update, December 21, 2018** – Bill Cole presented a financial update to the board through December 21, 2018. Mr. Cole noted SRTS collected 44% of their total revenue thus far in the fiscal year. He also noted SRTS was at 46% of total expenditures thus far in the year. SRTS net is at \$8,955. Bill noted they were behind compared to previous years but he expects the gap to close as year moves on.

Keith Radig moved to approve the financial update, seconded by Tammy Bramley. Motion carried all ayes.

- VI. **Resolution 2019-1 FY 2023 Surface Transportation Block Grant Funding** – Curt Miller presented the resolution to the board explaining that this resolution means SRTS has made an application through the Siouland Regional Transportation Planning Association (SRTPA) for Surface Transportation Block Grant (STBG) funding in the amount of \$86,700. The total project cost is \$102,000. SRTS will utilize STBG funding to purchase one (1) light duty bus with cameras that will be ADA compliant for transit service. SRTS is committed to 15% of the total project cost. Curt asked for approval of the resolution.

Keith Radig moved to approve the resolution presented, seconded by Gary Horton. Motion carried all ayes.

- VII. **Code of Conduct and Ethics Policy** – Curt Miller presented the board with the SRTS Code of Conduct and Ethics Policy for approval.

Keith Radig moved to approve, seconded by Gary Horton. Motion carried all ayes.

- VIII. **Building Update** –

- a. Building Committee Member Appointment – Curt Miller noted that SIMPCO Board of Directors Chair and board approved a committee for the new building that will be funded under the BUILD grant that was awarded to SRTS. This committee will oversee all aspects of the BUILD grant and construction of the new building. Curt Miller is looking for a SRTS member to join the committee.

Gary Horton and Keith Radig were nominated by the SRTS board to join the committee. *Keith Radig moved to approve the nominations, seconded by Tammy Bramley. Motion carried all ayes.*

- IX. **Other Comments**

- X. **Adjournment** – Next Meeting: Thursday, March 21, 2019

Chair Rhett Leonard adjourned the meeting at 11:00 a.m.