

**Western Iowa Community Improvement Regional Housing Trust Fund  
Board of Directors**

**Minutes**

**June 20, 2019**

**1 a.m.**

**1122 Pierce Street, Sioux City, Iowa**

**MEMBERS PRESENT:**

Gary Horton, Plymouth County – Vice Chair

Rhett Leonard (*Substitute for Creston Schubert – conf call*), Ida County

Tammy Bramley, Monona County

Holly Williams (*Substitute for Bill Anderson*), Cherokee County Area Economic Development (*Conf Call*)

Robert Meyer, Iowa-Nebraska State Bank

Wane Miller, Cherokee County

**SIMPCO STAFF:**

Michelle Bostinelos, Executive Director, SIMPCO

Amanda Harper, Housing Specialist, SIMPCO

Emily Coppock, Administrative Assistant, SIMPCO

The WICIRHTF Board of Directors met on Thursday, June 20, 2019, at 11:15 a.m., SIMPCO, 1122 Pierce Street, Sioux City, Iowa. A quorum was present. The meeting was called to order at 11:15 a.m. by board member, Tammy Bramley.

1. **Approval of the Agenda** – Tammy Bramley asked if there were any additions or corrections to be made to the June 20, 2019, agenda as presented.

*Rhett Leonard moved to approve the agenda as presented, seconded by Gary Horton. Motion carried all ayes.*

2. **Approval of the Minutes** – Tammy Bramley asked if there were any additions or corrections to be made to the April 4, 2019, minutes as presented.

*Tammy Bramley moved to approve the minutes as presented, seconded by Robert Meyer. Motion carried all ayes.*

3. **Appointments** – Amanda Harper asked the board to approve Wane Miller's appointment to the board as well as Robert Meyer and Scott Brekke's reappointments.

*Tammy moved to approve the appointment of Wane Miller and the reappointments of Robert Meyer and Scott Brekke to the board. Motion carried all ayes.*

4. **Grant Updates** – Amanda Harper updated the board on HTF 17-25. She noted the last projects to complete were in Plymouth and Woodbury counties. Remaining funds of \$36,448 will be transferred over to 18-19.
5. **Disaster Declarations** – Discussion held regarding if the board would like the program to help fund emergency housing repairs caused by severe weather such as flooding. The group decided to discuss again at September’s meeting but would like to continue focusing on the waitlist for current applicants in the counties and help on an as needed basis as long as the applicant were to follow state and federal procedures before applying.
6. **Funding Campaign** – Discussion held on whether to pursue donations and raise money through campaigns. Amanda noted every grant received for the program requires a match leading to finding alternative ways to receive funding. The board asked Amanda to research more into this and present findings at September meeting.
7. **Iowa Housing Partnership** – Amanda noted the partnership is seeking more members to join the organization and asked for any volunteers that would like to join as the membership was already paid. The board nominated Wane Miller who agreed to join the partnership after getting more information regarding dates and times of future meetings. Amanda agreed to research present information at September meeting.
8. **2019 Meeting Schedule** – Thursday, September 26 at 11:15 and Thursday November 21, 2019 at 11:15. Amanda asked the board to approve the future dates if agreed upon.

*Tammy moved to approve the dates presented, seconded by Wane Miller. Motion carried all ayes.*

9. **Adjournment** – Motion made by Gary Horton to adjourn the meeting, seconded by Rhett Leonard. Tammy Bramley adjourned the meeting at 11:35 a.m.