

Siouxland Regional Transit System (SRTS)

Board of Directors

Minutes

June 20, 2019

10:15 a.m.

MEMBERS PRESENT:

Rhett Leonard, Vice Chair (<i>Conf Call</i>)	Ida County
Wane Miller	Cherokee County
Keith Radig	Woodbury County
Gary Horton	Plymouth County
Tammy Bramley	Monona County

STAFF PRESENT:

Michelle Bostinelos, Executive Director	SIMCPO
Curt Miller, Transit Director	SIMPCO/SRTS
Bill Cole, Finance Director	SIMPCO
Emily Coppock, Administrative Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, June 20, 2019, at 10:15 a.m. SIMPCO, 1122 Pierce Street, Sioux City, Iowa.

Vice Chair Keith Radig called the meeting to order at 10:15 a.m.

- I. **Approval of the Agenda** – Vice Chair Radig asked if there were any additions or corrections to the June 20, 2019 agenda.

Gary Horton moved to approve the amended agenda presented at the meeting, seconded by Wane Miller. Motion carried all ayes.

- II. **Approval of the Minutes** – Chair Rhett Leonard asked if there were any additions or corrections to the May 23, 2019 minutes.

Tammy Bramley moved to approve the minutes as presented, seconded by Gary Horton. Motion carried all ayes.

- III. **Financials** – Finance Director, Bill Cole, presented the board with financials through May 2019. Mr. Cole reported total revenue as of May 31, 2019 as \$3,329,023 with total expenditures as \$3,355,726. Mr. Cole reported net balance is in the negative but expects June will lead them to break even as expenses will be down.

Keith Radig moved to approve the financials as presented, seconded by Tammy Bramley. Motion carried all ayes.

Bill Cole presented the board with July 1, 2019 insurance renewals. Mr. Cole went over current provider as well as proposed providers for general liability, vehicle, abuse/molestation, and workers compensation insurance. Mr. Cole recommended to stay with current provider, National Interstate Insurance, for general liability with

a 20% increase in premium of \$223. Mr. Cole recommended continuing with National Interstate Insurance for vehicle insurance as well with an increased cost in premium of \$19,521 for year. Mr. Cole stated the abuse/molestation insurance was new coverage this year and proposed to stay with current provider, Lloyds with a annual premium of \$10,100. Mr. Cole recommended staying with Accident Fund Insurance for workers compensation insurance and stated the new premium will decrease as old claims are falling off. This new premium will decrease by 4.8%. Discussion held.

Keith Radig moved to approve the recommended insurance renewals, seconded by Gary Horton. Motion carried all ayes.

- IV. **Iowa Department of Transportation Agreement** – Transit Director, Curt Miller, presented the IDOT SFT 2020 State Transit Assistance (STA) agreement for \$443,664 from July 1, 2019 through June 30, 2020.

Gary Horton moved to approve the agreement presented, seconded by Keith Radig. Motion carried all ayes.

- V. **Updated Drug and Alcohol Policy** – Curt Miller presented the board with the updated drug and alcohol policy manual for approval stating that there were some small language changes such as updating the drug list to be more generic as requested.

Tammy Bramley moved to approve the policy manual as presented, seconded by Gary Horton. Motion carried all ayes.

- VI. **Updated Vehicle Maintenance Policy and Plan** – Curt Miller presented the board with the updated vehicle maintenance policy and plan stating he had added language to include the security camera system in the buses and pre-trip/post-trip documents.

Rhett Leonard moved to approve the policy and plan, seconded by Wane Miller. Motion carried all ayes.

- VII. **BUILD Grant** – Curt Miller updated the group on status of the BUILD grant. Mr. Miller stated SIMPCO/SRTS has been attending FTA meetings, applied to get into the TRANS system to be a direct grant recipient. He also reported the organization has updated grant document requested and now waiting to hear if any extra work needs to be done on the environmental review. He stated the cut off for writing the grant is September 2020.

- VIII. **Other Comments**

- IX. **Adjournment** – Gary Horton moved to close the meeting, seconded by Keith Radig. Meeting adjourned at 10:45 a.m. Next meeting Thursday, September 26, 2019.