

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)

Board of Directors Meeting (#513)

Thursday, August 8, 2019, 12:00 p.m. (Noon)

Long Lines Recreation Center, 3rd Floor Conference Room, 401 Gordon Drive, Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Don Kass	Supervisor	Plymouth County, IA
Kelly Kreber	Mayor	Hinton, IA
Harlan Hansen	Mayor	Marcus, IA
Connie Ludvigson	Mayor	Holstein, IA
Mark Monson	Planning & Zoning Commission	Sergeant Bluff, IA
Wane Miller	Supervisor	Cherokee County, IA
Craig Schmidt	Mayor	Cherokee, IA
Steve Warnstadt	Government Affairs Coordinator	WITCC, Sioux City, IA

Staff / Guests Present:

Michelle Bostinelos	Executive Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Facilities/Transit Manager	SIMPCO
Jacob Heil	Regional Planning Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present. Chair Winkel led members in the Pledge of Allegiance.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the August 8, 2019 regular meeting agenda.

Dan Moore moved to approve the regular meeting agenda as presented, seconded by Kelly Kreber. Motion carried with all ayes.

2. **APPROVAL OF MINUTES:**

a. Board of Directors Minutes #512, June 20, 2019: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Mark Monson moved to approve the regular meeting minutes as presented, seconded by Craig Schmidt. Motion carried with all ayes.

3. **DIRECTOR REPORT:** Michelle Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

» The Professional Developers of Iowa (PDI) Fall Conference will be held September 23-25, 2019 in Sioux City. Ms. Bostinelos will sit on the *Homes for Iowa* panel.

- » The Tri-State Legislative Forum is scheduled for December 6 at Western Iowa Tech Community College (WITCC) in Sioux City.
- » The two open positions for Regional Planners have been filled and new employees will start on August 19 and September 3.

4. FINANCE:

a. June 30, 2019 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,557,825 and expenditures \$1,426,346 for a balance of \$131,479 as of June 30, 2019. He reported the Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the June 30, 2019 financial reports as presented, seconded by Dan Moore. Motion carried with all ayes.

b. Keep Northeast Nebraska Beautiful (KNNB) Administration: Bill Cole explained SIMPCO administers for KNNB the Litter Reduction and Recycling grant program in which funds are received through the Nebraska Department of Environmental Quality (NDEQ). This grant program operates on a calendar year and the application for 2020 is due between July 3, 2019 and August 14, 2019.

Mr. Cole reported NDEQ is implementing new rules for the 2020 litter grants. Changes include no longer reimbursing for indirect costs, a maximum allowable wage plus FICA/Medicare of \$25.00 per hour and maximum employee benefits of \$5.00 per hour toward health, dental and vision only. He reviewed the KNNB service area map and analysis of program options included in the meeting packet. Based on reimbursement modifications, the program will have to be subsidized to continue operations. Discussion followed.

Staff and the Executive/Finance Committee are recommending to continue administration of the program through this grant year (January 1, 2019 – December 31, 2019) and to terminate administration of the contract with KNNB effective December 31, 2019. The KNNB Board has requested SIMPCO file the NDEQ application for calendar year 2020 on their behalf, noting administration of the program is to be determined. Discussion followed.

Dan Moore moved to accept the recommendation of Staff and the Executive/Finance Committee and notify the KNNB Board that effective December 31, 2019 SIMPCO will no longer administer the NDEQ Litter Reduction and Recycling grant program, seconded by Don Kass. No further discussion. Motion carried with all ayes. Due to time constraints, it was agreed SIMPCO would submit the grant for calendar year 2020 on behalf of KNNB.

5. **CONTRACTS:** Michelle Bostinelos presented the following contracts for approval. She reported the Executive/Finance has reviewed each and recommends approval.

a. U.S. Department of Commerce Economic Development Administration for \$210,000 Federal, \$210,000 local match for Economic Development Planning Assistance,

Total \$420,000:

Year 1: \$70,000 Federal, \$70,000 Non-Federal/Local, Total \$140,000, July 1, 2019 to June 30, 2020

Year 2: \$70,000 Federal, \$70,000 Non-Federal/Local, Total \$140,000, July 1, 2020 to June 30, 2021

Year 3: \$70,000 Federal, \$70,000 Non-Federal/Local, Total \$140,000, July 1, 2021 to June 30, 2022

Craig Schmidt moved to accept the recommendation of the Executive/Finance Committee and approve contract a. as presented, seconded by Ken Beaulieu. Motion carried with all ayes.

b. Iowa Association of Councils of Governments (ICOG) Sub-Contract, Iowa Department of Public Health 5-2-1-0 Healthy Choices Count Program, \$30,000, July 1, 2019 – June 30, 2020

Harlan Hansen moved to accept the recommendation of the Executive/Finance Committee and approve contract b. as presented, seconded by Kelly Kreber. Motion carried with all ayes.

6. **BUILD GRANT AWARD UPDATE:** Curt Miller reported conference calls with FTA continue as staff works through a number of prerequisites that are required to become a direct recipient of federal funds. Discussion followed.

7. **OTHER COMMENTS:** Ms. Bostinelos reported the next meeting will be held on Thursday, October 10, 2019 at the SIMPCO office, 1122 Pierce Street, Sioux City. The meeting will be held at 12:00 p.m. (Noon) with lunch served.

8. **ADJOURNMENT: Dan Moore moved to adjourn the meeting, seconded by Ken Beaulieu. Motion carried with all ayes.** Chair Winkel adjourned the meeting at 1:00 p.m.