

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#516)
Thursday, January 9, 2020, 12:00 p.m. (Noon)
SIMPCO, 1122 Pierce Street, Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Board Member	Dakota Dunes CID, SD
Harlan Hansen	Mayor	Marcus, IA
Thomas Kimmel	Supervisor	Union County, SD
Dick Kirchoff	Mayor	Le Mars, IA
Kelly Kreber	Mayor	Hinton, IA
Wane Miller	Supervisor	Cherokee County, IA
Mark Monson	Planning & Zoning Commission	Sergeant Bluff, IA
Jeff Nitzschke	Mayor	Lawton, IA
Alex Pick	Mayor	Akron, IA
Craig Schmidt	Mayor	Cherokee, IA
Lisbeth Terpstra	Mayor	Westfield, IA
Steve Warnstadt	Government Relations	WITCC, Sioux City, IA
Chris Zellmer-Zant	Planning & Zoning Commission	Woodbury County, IA

Non-voting/Guests/Staff Present:

Rebecca George, Partner	King, Reinsch, Prosser & Co., LLP	Sioux City, IA
Jill Baker, Manager	King, Reinsch, Prosser & Co., LLP	Sioux City, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Facilities/Transit Manager	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present. Chair Winkel led members in the Pledge of Allegiance.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the January 9, 2020 regular meeting agenda.

Mark Monson moved to approve the regular meeting agenda as presented, seconded by Thomas Kimmel. Motion carried with all ayes.

2. **APPROVAL OF MINUTES:**

a. Board of Directors Minutes #515, December 12, 2019: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Dan Moore moved to approve the regular meeting minutes of December 12, 2019 as presented, seconded by Harlan Hansen. Motion carried with all ayes.

3. **FY 2019 Independent Audit:** Jill Baker and Rebecca George with King, Reinsch, Prosser presented the independent auditor's reports for fiscal year 2019 (July 1, 2018 through June 30, 2019).

Ms. Baker provided a full review of all financial statements and audit results. Unmodified opinions were issued on the financial statements prepared in accordance with U.S. generally accepted accounting principles. There were also no material weaknesses in internal control over financial reporting disclosed by the audit of the financial statements.

The major federal award program selected for compliance was the *Formula Grants for Rural Areas and Tribal Transit Program*. There were no material weaknesses in internal control, no audit findings disclosed and an unmodified opinion was issued on the major federal program.

Chair Winkel reported the Executive/Finance Committee has reviewed the fiscal year 2019 Independent Audit and recommends approval as presented.

Craig Schmidt moved to accept the recommendation of the Executive/Finance Committee and approve the Independent Audit for fiscal year 2019 as presented, seconded by Ken Beaulieu. Motion carried with all ayes.

4. **DIRECTOR REPORT:** Michelle Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

Ms. Bostinelos reported she is planning to host SIMPCO 101 meetings in February, March and April. One meeting will be held in each county to provide elected officials an opportunity to learn more about membership benefits and funding sources. Discussion followed. Notifications will be emailed once locations and times have been finalized.

Ms. Bostinelos noted the open Regional Planning Director position has been posted and interviews will be conducted after the closing date of January 17. Candidates for the open Region Planner I position will probably be sought in February or March. Patty Anderson, who formerly worked at SIMPCO as a Planner, has been hired part-time to help with projects until the open positions have been filled. Discussion followed.

5. **FINANCE:**

a. December 31, 2019 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,003,969 and expenditures \$813,790 for a balance of \$190,179 as of December 31, 2019. He noted the Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the December 31, 2019 financial reports as presented, seconded by Ken Beaulieu. Motion carried with all ayes.

6. **CONTRACTS:** No contracts were presented at this time.

7. **BUILD GRANT AWARD UPDATE:** Curt Miller reported the grant has been submitted to the Federal Transit Administration (FTA) in Washington D.C., and once all comments have been addressed, they will forward to the U.S. Department of Transportation for review and approval. After the grant has been endorsed at the Federal level, it will be presented to the Siouxland Regional Transit System (SRTS) Board of Directors for approval and signature. Project construction is anticipated to begin in the fall of 2022 with completion in the spring of 2023.

8. **OTHER COMMENTS:** Chair Winkel reported a special joint meeting of the SIMPCO Board of Directors and Siouxland Regional Transit System Board of Directors will be held on Wednesday, January 15, 2020, at 10:30 a.m. in the SIMPCO conference room, 1122 Pierce Street, Sioux City.

Lance Hedquist announced the Siouxland / Washington Conference will be April 29-30, 2020. He noted this is an excellent opportunity to present regional issues to our Congressional delegation.

9. **ADJOURNMENT: Dan Moore moved to adjourn the meeting, seconded by Ken Beaulieu. Motion carried with all ayes.** Chair Winkel adjourned the meeting at 1:11 p.m.