

Siouxland Regional Transit System (SRTS)

Board of Directors

Meeting Minutes

June 25, 2020, 10:00 a.m.

Via Zoom

MEMBERS PRESENT:

Rhett Leonard, Chair
Wane Miller
Gary Horton
Keith Radig

Ida County
Cherokee County
Cherokee County
Woodbury County

STAFF PRESENT:

Michelle Bostinelos, Executive Director
Curt Miller, Transit Director
Bill Cole, Finance Director
Emily Coppock, Administrative Assistant

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The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, June 25, 2020 at 10:00 a.m. via Zoom.

The members of the SRTS Board of Directors held this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. An in-person meeting was not possible due to the Covid-19 declared pandemic and subsequent order to maintain social distancing when and where possible. The meeting was held by conference call originating from the SRTS office at 1122 Pierce Street, Sioux City, Iowa. It was open to the public via conference call only. Those on the call could hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Chair Rhett Leonard called the meeting to order at 10:00 a.m.

- I. **Approval of the Agenda** – Chair Leonard asked if there were any additions or corrections to the June 25, 2020 agenda.

Keith Radig moved to approve the June 25, 2020 agenda as presented, seconded by Wane Miller. Motion carried all ayes.

- II. **Approval of the Minutes** – Chair Leonard asked if there were any additions or corrections to the June 1, 2020 meeting minutes presented.

Keith Radig moved to approve the June 1, 2020 meeting minutes as presented, seconded by Wane Miller. Motion carried all ayes.

III. **Financials** –

- a. May 31, 2020 Financials: Bill Cole, Finance Director, presented the SRTS financials through May 31, 2020 included in the meeting packet. Bill reported total revenue as \$2,741,104 and total expenditures as \$2,823,801 for a net of \$82,697. Bill noted COVID-19 receivable for the period of January 20, 2020 through May 31, 2020 as \$781,909.

Keith Radig moved to approve the financials presented, seconded by Rhett Leonard. Motion carried all ayes.

- b. FY 2021 Insurance Renewals: Curt Miller, Transit Director, presented the FY 2021 Insurance Renewals to the board with a chart showing comparison through Holmes and Murphy. Curt noted with 2019-20 insurance premium totaled \$419,201 with a new quote from National Interstate for FY 2020-21 being \$432,262. Curt noted Holmes Murphy reached out to ICAP for a quote. ICAP quoted SRTS \$373,883 for 2020-21 as a part of their membership to Iowa Communities Assurance Pool (ICAP). Curt noted the insurance coverages would be similar with a significant price decrease.

Wane Miller moved to approve the switch to ICAP for 2020-21, seconded by Gary Horton. Motion carried all ayes.

- c. Driver Wages: Curt Miller recommended a date of July 15, 2020 to restart public services as agencies and schools will be opening.

Gary moved to approve two more payrolls for SRTS employees with intent to re-open July 15, 2020, seconded by Rhett Leonard. Motion carried all ayes.

IV. **Resolution 2020-2 ICAP Representative** – Curt Miller asked the board to approve Resolution 2020-2, allowing SRTS to become a member of the Iowa Communities Assurance Pool (ICAP) appointing Curt Miller to serve as representative.

Curt Miller asked the board to amend in the Resolution that Michelle Bostinelos be added as an alternate member of ICAP.

Keith Radig moved to approve Resolution 2020-2 with amendment to add Michelle Bostinelos as Curt Miller's alternate, seconded by Wane Miller. *Roll call: Rhett Leonard: aye; Wane Miller: aye; Keith Radig: aye; Gary Horton: aye. Motion carried all ayes. Motion carried all ayes.*

Rhett Leonard moved to approve Resolution 2020-2 as presented, seconded by Rhett Leonard, seconded by Keith Radig. Roll call: Rhett Leonard: aye; Wane Miller: aye; Keith Radig: aye; Gary Horton: aye. Motion carried all ayes.

- V. **Contract** – Iowa Department of Transportation, Fifteen 176” LD Buses, \$1,230,375 (Federal Participation 85%), May 26, 2020 through May 25, 2022.

Rhett Leonard moved to approve the contract presented, seconded by Gary Horton. Motion carried all ayes.

- VI. **COVID-19 and Reopening Services** – Discussion. No action.

- VII. **BUILD Grant, RFQ/Engineering and Design** – Curt Miller reported the grant documents have been approved on all levels which now allows SRTS to start the process of spending the funds and collecting RFQs for engineering and design. Curt noted he will email a draft RFQ to the IDOT, FTA and the board for review. Curt also proposed a review committee for the BUILD grant noting he would like himself, Bill Cole, Michelle Bostinelos and any SRTS Board of Directors members who would like to volunteer to sit on that committee to oversee the engineering and design of the new building. Gary Horton offered to sit on the committee.

- VIII. **Other Comments**

- IX. **Adjournment** – Chair Leonard closed the meeting at 10:30 a.m. Next meeting: July 20th at 10:00 a.m. via Zoom.