

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, October 7, 2020, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Jasper Kriens	Council Member	South Sioux City, NE
Aaron Lincoln	City Administrator	Sergeant Bluff, IA
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Bob Padmore	City Manager	Sioux City, IA
Keith Radig	Supervisor	Woodbury County, IA

Staff Present:

Michelle Bostinelos	Executive Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

Chair Winkel read the following statement from the October 7, 2020 meeting agenda.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. An in-person meeting is not possible due to the Covid-19 declared pandemic and subsequent order to maintain social distancing when and where possible. The meeting is being held by conference call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public via conference call only. Those on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Dan Moore moved to approve the October 7, 2020 regular meeting agenda as presented, seconded by Mark Monson. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**

a. August 5, 2020: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Jasper Kriens moved to approve the August 5, 2020 regular meeting minutes as presented, seconded by Keith Radig. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet.

a. Annual Ron Rapp Award: Ms. Bostinelos reported a virtual awards banquet will be held as part of the December 10, 2020 Board of Directors regular meeting. She discussed the Ron Rapp award criteria, past award winners and the nomination of Monona County Supervisor Tammy Bramley as the 2020 recipient.

Keith Radig approved the nomination of Tammy Bramley as the 2020 recipient of the Ron Rapp Award, seconded by Mark Monson.

Chair Winkel asked for additional nominations.

Mark Monson moved nominations cease, seconded by Dan Moore. Tammy Bramley was approval by acclamation to receive the 2020 Ron Rapp Award.

4. FINANCIAL UPDATE:

a. August 31, 2020 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$512,851 and expenditures \$301,224 for a balance \$211,627 as of August 31, 2020.

Mark Monson moved to recommend to the Board of Directors approval of the August 31, 2020 financial reports as presented, seconded by Dan Moore. No further discussion. Motion carried. [Unanimous]

Mr. Cole noted King Reinsch Prosser has finished the FY 2020 audit field work and the annual report should be ready by December.

5. CONTRACTS: Ms. Bostinelos provided an overview of the following contracts:

- a. Iowa Association of Councils of Governments (ICOG) Sub-Contract, Iowa Department of Public Health 5-2-1-0 Healthy Choices Count Program, City of Sergeant Bluff - \$30,000, and City of Cherokee Year 2 \$10,000, July 1, 2020 – June 30, 2021

Dan Moore moved to recommend to the Board of Directors approval of the contract as presented, seconded Lance Hedquist. Motion carried. [Unanimous]

- b. State of Nebraska Department of Economic Development Financial Assistance Contract, \$47,421.67, July 1, 2020 – June 30, 2021

Mark Monson moved to recommend to the Board of Directors approval of the contract as presented, seconded Aaron Lincoln. Motion carried. [Unanimous]

- c. Iowa Department of Public Health, Year 2 Physical Activity Access Project, \$20,000, July 1, 2020 – June 30, 2021

Aaron Lincoln moved to recommend to the Board of Directors approval of the contract as presented, seconded Dan Moore. Motion carried. [Unanimous]

6. BUILD GRANT UPDATE: Transit Director Curt Miller reported the BUILD Committee reviewed five Request for Qualifications for design and engineering services and three were selected to interview. The Siouxland Regional Transit System Board (SRTS) of Directors approved negotiating a contract with Neumann Monson Architects. Once finalized, the contract will be presented to the SRTS Board for approval. Construction is anticipated to begin in September/October of next year.

7. OTHER COMMENTS: The next meeting is scheduled for Wednesday, November 4, 2020 at 7:30 a.m. The meeting will be held via Zoom.

8. ADJOURNMENT: *Dan Moore moved to adjourn the meeting, seconded by Jasper Kriens. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 8:18 a.m.