

Siouxland Regional Transit System (SRTS)

Board of Directors

Meeting Minutes

September 24, 2020, 10:15 a.m.

Via Zoom

MEMBERS PRESENT:

Rhett Leonard, Chair
Gary Horton
Keith Radig
Tammy Bramley
Wane Miller

Ida County
Plymouth County
Woodbury County
Monona County
Cherokee County

STAFF PRESENT:

Michelle Bostinelos, Executive Director
Curt Miller, Transit Director
Bill Cole, Finance Director
Emily Coppock, Administrative Assistant

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The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, September 24, 2020 at 10:00 a.m. via Zoom.

The members of the SRTS Board of Directors held this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. An in-person meeting was not possible due to the Covid-19 declared pandemic and subsequent order to maintain social distancing when and where possible. The meeting was held by conference call/Zoom originating from the SRTS office at 1122 Pierce Street, Sioux City, Iowa. It was open to the public via Zoom only. Those on the call could hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Chair Rhett Leonard called the meeting to order at 10:15 a.m.

- I. **Approval of the Agenda** – Chair Leonard asked if there were any additions or corrections to the September 24, 2020 agenda.

Gary Horton moved to approve the September 24, 2020 agenda as presented, seconded by Wane Miller. Motion carried all ayes.

- II. **Approval of the Minutes** – Chair Leonard asked if there were any additions or corrections to the July 30, 2020 meeting minutes presented.

Gary Horton moved to approve the July 30, 2020 meeting minutes as presented, seconded by Wane Miller. Motion carried all ayes.

- III. **August 31, 2020 Financials** – Bill Cole, Finance Director, presented the SRTS financials through August 31, 2020 included in the meeting packet noting 17% through the fiscal year. Bill reported total revenue YTD as \$576,317 and total expenditures as \$384,676 for a net of \$191,641. Bill noted the COVID-19 receivable for the period from July 1, 2020 through August 31, 2020 is \$280,000.

Gary Horton moved to approve the financials presented, seconded by Keith Radig. Motion carried all ayes.

- IV. **Iowa DOT Contract** – Curt Miller presented the board with the Iowa Department of Transportation FY 2021 Federal Transit Assistance (FTA) Agreement for \$491,913 from July 1, 2020 through June 20, 2021 for approval.

Rhett Leonard moved to approve the contract presented, seconded by Keith Radig. Motion carried all ayes.

- V. **Building Architect/Engineering** – Curt Miller presented the board with the Building Committee's recommendation based off individual interviews held with the committee and potential firms. The committee narrowed down and rated each firm and recommends to the board Neumann Monson Architects as architect and engineering firm.

Keith Radig moved to approve Neumann Monson Architects as recommended by building committee and to proceed with negotiations, seconded by Rhett Leonard. Motion carried all ayes.

- VI. **COVID-19 and Reopening Services** – Curt Miller reported with schools and agencies reopening gradually SRTS is running at 60-65% the average rides. Curt noted 20 buses are running on average since reopening services with about 380 rides a day compared to 50-80 during beginning of COVID pandemic.

- VII. **BUILD Grant** – Curt Miller noted they were ahead of schedule with next step being negotiating prices and contract with Neumann Monson Architects. Curt noted he was continuing to meet with DOT about layout of master plan. Next Step is determining design and lot size then finalize lease. Construction to start summer/fall of 2021.

- VIII. **Adjournment** – Next Meeting: Thursday, November 19, 2020. Chair Leonard closed meeting at 10:40 a.m.