

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)

Board of Directors Meeting (#521)
Thursday, October 8, 2020, 12:00 p.m. (Noon)
SIMPCO, 1122 Pierce Street, Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Board Member	Dakota Dunes CID, SD
Tammy Bramley	Supervisor	Monona County, IA
Dick Kirchoff	Mayor	Le Mars, IA
Kelly Kreber	Mayor	Hinton, IA
Wane Miller	Supervisor	Cherokee County, IA
Mark Monson	Planning & Zoning Commission	Sergeant Bluff, IA
Cindy O'Neill	Planning & Zoning Commission	Sioux City, IA
Keith Radig	Supervisor	Woodbury County, IA
Craig Schmidt	Mayor	Cherokee, IA
Tina Stroud	Vice President for University Relations	Briar Cliff University Sioux City, IA
Steve Warnstadt	Government Relations	WITCC, Sioux City, IA

Non-voting/Guests/Staff Present:

Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Facilities/Transit Manager	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Winkel read the following statement from the October 8, 2020 meeting agenda.

The members of the SIMPCO Board of Directors are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. An in-person meeting is not possible due to the Covid-19 declared pandemic and subsequent order to maintain social distancing when and where possible. The meeting is being held by conference call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public via conference call only. Those on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the October 8, 2020 regular meeting agenda.

Dan Moore moved to approve the October 8, 2020 regular meeting agenda as presented, seconded by Craig Anderson. Motion carried. [Unanimous]

2. APPROVAL OF MINUTES:

a. Board of Directors Minutes, August 13, 2020: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Mark Monson moved to approve the regular meeting minutes of August 13, 2020 as presented, seconded by Wane Miller. Motion carried. Cindy O'Neill was not in attendance and abstained.

3. DIRECTOR REPORT: Executive Director Michelle Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

Ms. Bostinelos reminded members the Tri-State Legislative Forum will be held via Zoom on December 4, 2020 from 10:00 a.m. until 11:00 a.m.

4. FINANCIAL UPDATE:

a. August 31, 2020 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$512,851 and expenditures \$301,224 for a balance \$211,627 as of August 31, 2020.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the August 31, 2020 financial reports as presented, seconded by Dan Moore. Motion carried. [Unanimous]

5. CONTRACTS: Ms. Bostinelos reviewed each of the contracts presented for approval and reported the Executive/Finance Committee does recommend approval as presented.

- a. Iowa Association of Councils of Governments (ICOG) Sub-Contract, Iowa Department of Public Health 5-2-1-0 Healthy Choices Count Program, City of Sergeant Bluff - \$30,000, and City of Cherokee Year 2 \$10,000, July 1, 2020 – June 30, 2021

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the contract as presented, seconded by Dan Moore. Motion carried. [Unanimous]

- b. State of Nebraska Department of Economic Development Financial Assistance Contract, \$47,421.67, July 1, 2020 – June 30, 2021

Craig Schmidt moved to accept the recommendation of the Executive/Finance Committee and approve the contract as presented, seconded by Wane Miller. Motion carried. [Unanimous]

- c. Iowa Department of Public Health, Year 2 Physical Activity Access Project, \$20,000, July 1, 2020 – June 30, 2021

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the contract as presented, seconded by Keith Radig. Motion carried. [Unanimous]

6. **BUILD GRANT UPDATE:** Transit Director Curt Miller reported the BUILD Committee reviewed five Request for Qualifications for design and engineering services and three were selected to interview. The Siouxland Regional Transit System Board (SRTS) Board of Directors approved negotiating a contract with Neumann Monson Architects. Construction is anticipated to begin in September/October of next year.
7. **OTHER COMMENTS:** The next meeting is scheduled for Thursday, December 10, 2020 and will be held via Zoom. She noted this meeting will also include a virtual annual awards ceremony.
8. **ADJOURNMENT:** *Dan Moore moved to adjourn the meeting, seconded by Cindy O'Neill. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 1:00 p.m.