

**Siouxland Regional Transit System (SRTS)**

Board of Directors

Meeting Minutes

November 19, 2020, 10:15 a.m.

Via Zoom

**MEMBERS PRESENT:**

Rhett Leonard, Chair

Gary Horton

Keith Radig

Wane Miller

Ida County

Plymouth County

Woodbury County

Cherokee County

**STAFF PRESENT:**

Michelle Bostinelos, Executive Director

Curt Miller, Transit Director

Bill Cole, Finance Director

Emily Coppock, Administrative Assistant

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The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, November 19, 2020 at 10:15 a.m. via Zoom. A quorum was presented.

The members of the SRTS Board of Directors held this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. An in-person meeting was not possible due to the Covid-19 declared pandemic and subsequent order to maintain social distancing when and where possible. The meeting was held by conference call/Zoom originating from the SRTS office at 1122 Pierce Street, Sioux City, Iowa. It was open to the public via Zoom only. Those on the call could hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

*Chair Rhett Leonard called the meeting to order at 10:15 a.m.*

- I. **Approval of the Agenda** – Chair Leonard asked if there were any additions or corrections to the November 19, 2020 agenda.

*Gary Horton moved to approve the September 24, 2020 agenda as presented, seconded by Wane Miller. Motion carried all ayes.*

- II. **Approval of the Minutes** – Chair Leonard asked if there were any additions or corrections to the September 24, 2020 meeting minutes presented.

*Gary Horton moved to approve the September 24, 2020 meeting minutes as presented, seconded by Wane Miller. Motion carried all ayes.*

- III. **September 30/October 31, 2020 Financials** – Bill Cole, Finance Director, presented the SRTS financials through October 31, 2020 included in the meeting packet noting 33% through the fiscal year. Bill reported total revenue YTD as \$1,050,312 and total expenditures as \$812,874 for a net of \$237,438. Bill noted COVID-19 receivable for the period of July 1, 2020 thru September 30, 2020 is estimated to be \$421,220. Bill also noted two new mini vans were purchased in October at a total cost of \$80,214 with most being reimbursed.

*Rhett Leonard moved to approve the financials presented, seconded by Keith Radig. Motion carried all ayes.*

- IV. **2021 Health/Dental/Vision Insurance Renewals** – Bill Cole, Finance Director, presented the 2021 health, dental and vision insurance renewals to the board. Bill recommended continuing to offer SRTS drivers' two options for health insurance (Complete Blue 4000 Silver and Simply Blue 6000 Bronze plan) through Well mark Blue Cross. Bill noted these two health care plans closely match what is currently offered and equally share the premium cost increase between SRTS and the employees. Based on these choices the total premium would increase 4.36%. Bill reported on the dental and vision plans recommending offering Wellmark-Blue Dental Plan 2000 without Ortho for dental and the Wellmark Avesis plan at a monthly cost of \$7.18. Bill noted there would be no rate change to employees.

*Wane Miller moved to approve the staff recommendations of the 2021 Health/Dental/Vision insurance renewals, seconded by Gary Horton. Motion carried all ayes.*

- V. **Resolution 2020-3 Adoption of FY Title VI Program Update** – Curt Miller presented Resolution 2020-3 to adopt the 2020 updated FTA Title VI program. Curt noted approving this resolution means SRTS will be consistent with and in compliance with the requirements of said plan.

*Gary Horton moved to approve adoption of FY Title VI program update, seconded by Wane Miller. Roll call vote: Rhett Leonard: aye; Gary Horton: aye; Keith Radig: aye; Wane Miller: aye. Motion carried (4:0).*

- VI. **Public Participation Plan (PPP) Administrative Modification** – Michelle Bostinelos, Executive Director, presented the PPP administrative modification to the PPP included in with meeting materials noting this is a joint document between the RPA, MPO, and SRTS.

*Rhett Leonard moved to approve the PPP administrative modification, seconded by Wane Miller. Motion carried all ayes.*

- VII. **Operations and Bus Storage Facility** – Curt Miller reported on the architect contract with Neumann Monson Architects noting he will bring back to the board during a special meeting in December to review the contract and approve. Curt noted he is waiting on additional details then will send off for analysis. No action.
- VIII. **BUILD Grant** – Curt Miller reported on the progress of the BUILD grant noting things are starting to take shape. He noted SRTS continues to talk to DOT about cost allocation. He also noted SRTS was on schedule to get design worked up. Next steps include: design, finalizing lease in spring, and bids by summer.
- IX. **Other Comments**
- X. **Adjournment** – Next Meeting: Thursday, January 28<sup>th</sup>

*Chair closed the meeting at 10:58 a.m.*