

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, December 2, 2020, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Lesa Copley, <i>Secretary</i>	Council Member	North Sioux City, SD
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Aaron Lincoln	City Administrator	Sergeant Bluff, IA
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Bob Padmore	City Manager	Sioux City, IA
Keith Radig	Supervisor	Woodbury County, IA

Guest Present:

Jill Baker, <i>Manager</i>	King, Reinsch, Prosser & Co., L.L.P.	Sioux City, IA
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Staff Present:

Michelle Bostinelos	Executive Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

Chair Winkel read the following statement from the December 2, 2020 meeting agenda.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. An in-person meeting is not possible due to the Covid-19 declared pandemic and subsequent order to maintain social distancing when and where possible. The meeting is being held by conference call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public via conference call only. Those on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Lance Hedquist moved to approve the December 2, 2020 regular meeting agenda as presented, seconded by Mark Monson. Motion carried. [Unanimous]

- 2. APPROVAL OF MINUTES:**

a. November 4, 2020: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Dan Moore moved to approve the November 4, 2020 regular meeting minutes as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet.

4. **FINANCIAL UPDATE:**

- a. **DRAFT FY 2020 INDEPENDENT FINANCIAL AUDIT:** Jill Baker with King, Reinsch, Prosser & Co., L. L. P. presented a draft of the FY 2020 auditor's report.

Ms. Baker provided a full review of all financial statements, supplementary information and audit results. She reported unmodified opinions were issued on the financial statements and no material weaknesses in internal control over major federal award programs was disclosed.

Mark Monson moved to recommend to the Board of Directors approval of the FY 2020 Independent Financial Audit as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

- b. **OCTOBER 31, 2020 FINANCIAL REPORTS:** Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$841,717 and expenditures \$595,757 for a balance \$245,960 as of October 31, 2020.

Mark Monson moved to recommend to the Board of Directors approval of the October 31, 2020 financial reports as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

5. **SET 2021 MEETING DATES:** Ms. Bostinelos reviewed the tentative meeting schedule for calendar year 2021.

Lance Hedquist moved to approve the 2021 meeting dates as presented, seconded by Keith Radig. Motion carried. [Unanimous]

6. **CONTRACTS:**

- a. Woodbury County to complete a Comprehensive Plan update, Total \$100,000, (CARES Act \$50,000/County \$50,000), July 1, 2020 through June 30, 2022

Mark Monson moved to recommend to the Board of Directors approval of the contract as presented, seconded by Aaron Lincoln. Motion carried. [Unanimous]

7. **OFFICER ELECTIONS:**

- a. Chair (Current officer is Jon Winkel, Mayor, Sergeant Bluff, Iowa)
b. Vice Chair (Current officer is Dan Moore, Council Member, Sioux City, Iowa)
c. Secretary (Current officer is Lesa Croyley, Council Member, North Sioux City, South Dakota)
d. Treasurer (Current officer is Lance Hedquist, City Administrator, South Sioux City, Nebraska)

Mark Monson moved to nominate the current officers as listed to continue serving for the term of January 1, 2021 to December 31, 2021, Aaron Lincoln seconded. Motion carried. [Unanimous]

8. **BUILD GRANT UPDATE:** *Transit Director Curt Miller reported the architect contract with Neumann Monson has been forwarded to an independent consultant for a fair pricing opinion. If concluded in time, the Siouxland Regional Transit System (SRTS) Board of Directors will hold a special meeting on December 17, 2020 to review and approve the proposed contract. Discussion followed.*
9. **OTHER COMMENTS:** *The next meeting is scheduled for Wednesday, January 6, 2021 at 7:30 a.m. via Zoom.*
10. **ADJOURNMENT:** *Lance Hedquist moved to adjourn the meeting, seconded by Mark Monson. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:45 a.m.*