

**Request for Qualifications (RFQ)**  
**Dakota City Pine Street Traffic Study**  
**SIMPCO MPO**

January 14, 2021

**Notice to Consulting Firms:**

The Siouxland Interstate Metropolitan Planning Council (SIMPCO) Metropolitan Planning Organization (MPO) requests written statements of qualifications and professional proposals from firms or teams of firms to complete a traffic impact analysis study for the potential extension of Pine Street in Dakota City, Nebraska.

**Project Background**

Pine Street is currently a city-owned gravel road that mainly handles a low volume of passenger vehicles. Pine Street connects to D Avenue, dead-ending approximately half-way to Hwy 77/75. It is located in the heart of the City's industrial park and is the southernmost access of the Dakota City Tyson Fresh Meats (Tyson) plant. The current rural nature of the road and lack of connection to the State Highway System has forced industrial truck traffic through Dakota City. Additionally JST Global, Inc., a joint venture between Tyson and Jacob Stearns & Sons, is planning a new facility adjacent to the Tyson plant that will add considerable truck traffic to the existing Pine Street.

The goal of this traffic study is to analyze traffic impacts of paving the existing gravel portion of Pine Street to D Avenue and extending the paving west to intersect Hwy 77/75 to create a complete connection between Dakota Avenue and Hwy 77/75. Analysis would consider the impacts of improvements to the intersection of Hwy 77/75 to accommodate new and future truck traffic, extension of turning lanes, right-of-way connections to the new street, and impacts of current and potential future industrial development.

**Scope of Work**

The scope of work will be finalized once a consultant is selected. At minimum, the following scope of work/approach is required:

- 1) Determine traffic patterns/counts projections, especially for trucks into the current and developing industrial area
- 2) Examine impact to the highway system by allowing additional access points
- 3) Propose options to improve and extend the current Pine Street corridor
- 4) Develop cost estimates
- 5) Develop a schedule for implementation of preferred alternative

## Proposal Submittal Requirements

Any questions regarding this Request for Qualifications (RFQ) should be submitted via email to [victoria@simpco.org](mailto:victoria@simpco.org) using the subject line "Pine Street Traffic Study Questions." Answers to questions will be made available to all respondents via email or phone call.

Responses to the RFQ must be received by Victoria Halloran as follows:

Due Date:	Thursday, February 11, 2021
Time:	Prior to 5:00 p.m. CST
Deliver to:	Victoria Halloran, Regional Planner SIMPCO 1122 Pierce Street Sioux City, IA 51105 <a href="mailto:victoria@simpco.org">victoria@simpco.org</a>
Number of copies:	3 hard copies, 1 electronic (pdf) copy

## Proposal Content

To standardize responses and simplify the comparison and evaluation of responses, all statements must be organized in the manner set forth below, separated into sections, and appropriately labeled. All information and materials requested shall be provided in the proposal under a single cover.

### Cover Letter

The full name and address of the firm's organization and the branch office that will perform the services described herein shall be stated. The Principal-in-Charge of the branch office shall be identified. Summarize the Consultants' interest in the project as well as identify the name and contact information of the designated Project Manager.

### Technical Approach and Scope of Work

The responding firm shall state its understanding of the project as outlined in the scope of work. The approach in rendering the services required shall be detailed in a proposed Scope of Services.

### Company Profile(s)/Description

Provide a description of the team in as much detail as necessary to demonstrate the team's ability to carry out the scope of services as requested in this RFQ.

### Project Personnel

Qualifications of the project manager and personnel, including anticipated sub-consultants, with specialized skills shall be highlighted. Provide an organizational chart of proposed team members. Information for all key project personnel shall be included and show the following:

- Name, specialty, and job title
- Years of relevant experience with firm (and previous employers)
- Academic degree(s), discipline, and year degree(s) received
- Professional registrations
- Office location where employed

- A brief synopsis of experience, training or other qualities that reflect the individual's related experience and expected contribution to the project.
- A brief summary of professional certifications, registrations, and licenses that your firm / individuals hold that pertain to this project. If the firm or personnel have had their professional certification, registration, and / or license revoked, suspended, sanctioned please provide the dates and circumstances as a part of this response.

#### Past Performance

For each consultant, provide a maximum of three (3) examples of similar or related projects successfully completed within the last five years.

#### Project Approach

Provide a concise summary of the firm or team's approach to the project. If your proposal includes any variation to the proposed scope of work (reduced or additional services), please identify and provide justification for any modifications.

#### Project Schedule and Budget

Discuss the consultant's workload and its ability to complete the project in a timely manner and within budget. Provide a proposed timeline for completing deliverables, and outline the tasks and associated budget for each task.

#### Additional Information

Any additional information that is relevant for SIMPCO to consider in reviewing and comparing the firm's proposal.

## Evaluation and Selection Process

Qualifications will be evaluated by a selection committee established by SIMPCO using the Selection Criteria in the table shown below, to identify the firm or firms best qualified to meet Dakota City's needs on this project. The firm(s) deemed best qualified by the selection committee may be invited for additional presentation and interviews. However, SIMPCO reserves the right to request interviews of any, all, or none of the consultants.

Item	Selection Criteria	Rating Ranges
1	<b>Experience, Qualifications, and Expertise</b> Firm's experience with similar projects, qualifications and expertise of key personnel and based on each element in the RFQ.	(0-30)
2	<b>Capabilities and Resources</b> Projects currently under contract involving equipment and key personnel that would also handle this project along with estimated time of completion. Availability and responsiveness of staff in local area.	(0-20)
3	<b>Project Overview</b> Convey your understanding of the project objectives. Identify major problems which you perceive at this time. Describe the overall approach you will use to overcome the problems and the anticipated project schedule.	(0-30)
4	<b>Past Performance References</b> Information on other organizations for which your firm has provided comparable consulting services.	(0-5)
5	<b>Quality and Thoroughness of a Proposal</b>	(0-5)
6	<b>Geographic Location of your Firm</b>	(0-5)
7	<b>Additional Factors</b> Traffic study experience and other related information	(0-5)
<b>TOTAL (100 pts max)</b>		
<b>ADDITIONAL COMMENTS</b>		