

**Minutes**  
**Siouxland Interstate Metropolitan Planning Council (SIMPCO)**  
**Executive/Finance Committee**

**Wednesday, February 3, 2021, 7:30 a.m.**

**Members Present:**

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Lesa Copley, <i>Secretary</i>	Council Member	North Sioux City, SD
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Jasper Kriens	Council Member	South Sioux City, NE
Aaron Lincoln	City Administrator	Sergeant Bluff, IA
Bob Padmore	City Manager	Sioux City, IA
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA

**Staff Present:**

Michelle Bostinelos	Executive Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

The following statement was read from February 3, 2021 meeting agenda.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. An in-person meeting is not possible due to the Covid-19 declared pandemic and subsequent order to maintain social distancing when and where possible. The meeting is being held by conference call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public via conference call only. Those on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

*Lance Hedquist moved to approve the February 3, 2021 regular meeting agenda as presented, seconded by Dan Moore. Motion carried. [Unanimous]*

2. **APPROVAL OF MINUTES:**
  - a. **January 6, 2021:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

*Dan Moore moved to approve the January 6, 2021 regular meeting minutes as presented, seconded by Jasper Kriens. Motion carried. [Unanimous]*

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet.

**4. FINANCIAL UPDATE:**

**a. DECEMBER 31, 2020 FINANCIAL REPORTS:** Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,203,715 and expenditures \$985,233 for a balance \$218,482 as of December 31, 2020.

Members discussed adjusting the Executive/Finance Committee and Board of Directors tentative meeting schedule to better accommodate financial reporting and meet the May 1 deadline for submittal of the fiscal year Cost Allocation Plan to federal and state agencies.

*Aaron Lincoln moved to recommend to the Board of Directors approval of the December 31, 2021 financial reports as presented, seconded by Mark Monson. Motion carried. [Unanimous]*

**5. CONTRACTS:** No contracts were presented at this time.

*Bob Padmore exited the meeting at 8:21 a.m.*

**6. BUILD GRANT UPDATE:** Transit Director Curt Miller reported an initial kick-off meeting was held with the Architect/Engineer firm and the BUILD Committee. The Committee has reviewed the tentative schedule and started to set expectations on the process. Discussion followed.

**7. OTHER COMMENTS:** Michelle Bostinelos read the adjustments to the tentative 2021 Executive/Finance Committee meeting schedule as previously discussed.

Wednesday, March 3, 2021 – **FY 2022 Budget and Cost Allocation Plan**

Wednesday, April 14, 2021

Wednesday, May 12, 2021

Wednesday, June 9, 2021

Wednesday, July 14, 2021

Wednesday, August 11, 2021

Wednesday, September 8, 2021

Wednesday, October 13, 2021

Wednesday, November 10, 2021 – **CY 2022 Health Insurance Renewals**

Wednesday, December 8, 2021 – **Officer Nominations**

*Dan Moore moved to incorporate the adjustments presented by Ms. Bostinelos into the tentative 2021 Executive/Finance Committee meeting schedule, seconded by Lesa Copley. Motion carried. [Unanimous]*

**8. ADJOURNMENT:** Dan Moore moved to adjourn the meeting, seconded by Aaron Lincoln. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:43 a.m.