

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#523)
Thursday, January 14, 2021, 12:00 p.m. (Noon)
SIMPCO, 1122 Pierce Street, Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Lesa Cropley, <i>Secretary</i>	Council Member	North Sioux City, SD
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Board Member	Dakota Dunes CID, SD
Jim Gunsolley	Council Member	South Sioux City, NE
Kelly Kreber	Mayor	Hinton, IA
Cindy O'Neill	Planning & Zoning Commission	Sioux City, IA
Wane Miller	Supervisor	Cherokee County, IA
Mark Monson	Planning & Zoning Commission	Sergeant Bluff, IA
Jesse Pedersden	Mayor	Lawton, IA
Vince Phillips	Supervisor	Monona County, IA
Keith Radig	Supervisor	Woodbury County, IA
Steve Warnstadt	Government Relations	WITCC, Sioux City, IA

Non-voting Members/Staff Present:

Jill Baker, <i>Manager</i>	King, Reinsch, Prosser & Co., L.L.P.	Sioux City, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Facilities/Transit Manager	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

The members of the SIMPCO Board of Directors are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. An in-person meeting is not possible due to the Covid-19 declared pandemic and subsequent order to maintain social distancing when and where possible. The meeting is being held utilizing Zoom Meeting, originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public via Zoom Meeting only. Those participating can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the January 14, 2021 regular meeting agenda.

Lesa Cropley moved to approve the January 14, 2021 regular meeting agenda as presented, seconded by Craig Anderson. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**

a. Board of Directors Regular Meeting #522, December 10, 2020: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Craig Anderson moved to approve the regular meeting minutes of December 10, 2020 as presented, seconded by Mark Monson. Motion carried. [Unanimous]

3. **FY 2020 INDEPENDENT FINANCIAL AUDIT:** Jill Baker with King, Reinsch, Prosser & Co., L.L.P. presented the FY 2020 auditor's report.

Ms. Baker provided a full review of all financial statements, supplementary information and audit results. She reported unmodified opinions were issued on the financial statements and no material weaknesses in internal control over major federal award programs was disclosed.

The Executive/Finance Committee has reviewed the FY 2020 Independent Financial Audit and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the FY 2020 Independent Financial Audit as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

4. **DIRECTOR REPORT:** Ms. Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

5. **FINANCIAL UPDATE:**

a. November 30, 2020 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$967,405 and expenditures \$787,898 for a balance \$179,507 as of November 30, 2020.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the November 30, 2020 financial reports as presented, seconded by Craig Anderson. Motion carried. [Unanimous]

6. **CONTRACT:** Ms. Bostinelos reviewed the contract presented for approval and reported the Executive/Finance Committee does recommend approval as presented.

a. City of Menville to administer Tax Increment Financing (TIF) Housing Program - Start-up Fee \$1,500; Ongoing Administrative Fee \$1,000 per unit; Construction Management Services \$500 per unit; January 2021 until completion of program requirements

Jesse Pedersden moved to accept the recommendation of the Executive/Finance Committee and approve contract a. as presented, seconded by Cindy O'Neill. Motion carried. [Unanimous]

7. **BUILD GRANT UPDATE:** Transit Director Curt Miller reported an initial kick-off meeting was held with the Architect/Engineer firm and the BUILD Committee. The Committee has reviewed the tentative schedule and started to set expectations on the process.

8. **OTHER COMMENTS:** The next meeting is tentatively scheduled for Thursday, March 11, 2021.

9. **ADJOURNMENT:** *Cindy O'Neill moved to adjourn the meeting, seconded by Mark Monson. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 1:00 p.m.