

Siouxland Regional Transit System (SRTS)

Board of Directors

Meeting Minutes

March 25, 2021, 10:15 a.m.

1122 Pierce Street, Sioux City IA

MEMBERS PRESENT:

Rhett Leonard, Chair
Gary Horton
Keith Radig
Bryan Petersen
Vince Phillips

Ida County
Plymouth County
Woodbury County
Cherokee County
Monona County

STAFF PRESENT:

Michelle Bostinelos, Executive Director
Curt Miller, Transit Director
Bill Cole, Finance Director
Emily Coppock, Administrative Assistant

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The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, March 25, 2021 at 10:15 a.m. via Zoom and in person. A quorum was present.

Chair Rhett Leonard called the meeting to order at 10:15 a.m.

- I. **Approval of the Agenda** – Chair Leonard asked if there were any additions or corrections to the March 25, 2021 agenda.

Bryan Petersen moved to approve the March 25, 2021, agenda as presented, seconded by Gary Horton. Motion carried all ayes.

- II. **Approval of the Minutes** – Chair Leonard asked if there were any additions or corrections to the January 28, 2021 regular meeting minutes presented.

Gary Horton moved to approve the January 28, 2021, regular meeting minutes as presented, seconded by Vince Phillips. Motion carried all ayes.

- III. **Financials:**

February 28, 2021 – Bill Cole, Finance Director, presented the SRTS financials through February 28, 2021, included in the meeting packet noting 67% through the fiscal year. Bill reported total revenue YTD as \$1,965,044 and total expenditures as \$1,668,972 for a net of \$296,072. Bill noted the COVID-19 receivable for the period of July 1, 2020 through September 30, 2020 was \$421,220 and the COVID-19 receivable for October & November will complete funding with \$184,564.

Gary Horton moved to approve the financials presented, seconded by Bryan Petersen. Motion carried all ayes.

FY 2022 Budget – Bill Cole presented the board with the FY 22 budget for review and approval. Bill noted the proposed revenue for FY 22 is \$4,100,821 with \$3,880,622 with \$220,199 net for the year.

Rhett Leonard moved to approve the FY 22 budget presented, seconded by Vince Petersen. Motion carried all ayes.

FY 2022 Cost Allocation Plan – Bill Cole presented the board with the FY 22 Cost Allocation Plan for review and approval.

Gary Horton moved to approve the FY 22 CAP presented, seconded by Bryan Petersen. Motion carried all ayes.

- IV. **City of Sioux City Paratransit Contract Renewal** – Curt Miller presented the board with the Sioux City Paratransit renewal contract for approval. Curt noted this renewal is pursuant to the contract initiated on Jun 5, 2017 and the Amendment 1 approved on Jun 4, 2018, with extension for two additional one year periods beginning July 1, 2021 and ending June 20, 2022. June, 2022 will be time to re-bid the contract.

Bryan Petersen moved to approve the contract renewal, seconded by Rhett Leonard. Motion carried all ayes.

- V. **Iowa Department of Transportation – FY 022 Consolidated Funding Application** – Curt Miller presented the board with the FY 22 Consolidated Transit Funding application public hearing notice for approval. Curt noted the deadline for this application is May 1, 2022. Curt also noted the public hearing will be April 21, 2021 at 3:00 p.m. at the Sioux City Transit System, per approval from the board. He noted the purpose of the annual application is to pursue operating and capital assistance with the following projects:

- \$570,000 FTA funding for operating funds with STA funding as \$450,000
- \$800,000 to replace eight (8) light duty buses with surveillance cameras
- \$1,690,793 in operating funds from the FTA
- Funding to procure capital items to ensure and support the success of the transit system within the Sioux City urban service area

Gary Horton moved to approve the public hearing set for April 21, 2021 at 3:00 p.m., seconded by Vince Phillips. Motion carried all ayes.

Vince Phillips moved to approve the Authorizing Resolution presented, seconded by Gary Horton. Roll Call Vote: Rhett Leonard: aye; Gary Horton: aye; Keith Radig: aye; Bryan Petersen: aye; Vince Phillips: aye. Motion carried all ayes.

Bryan Peterson moved to approve the Resolution 2021-1 Approval of FY 2021 FTA Certifications and Assurance presented, seconded by Vince Phillips. Roll Call Vote: Rhett Leonard: aye; Gary Horton: aye; Keith Radig: aye; Bryan Petersen: aye; Vince Phillips: aye. Motion carried all ayes.

- VI. **Building Update** – Curt Miller updated the board on the progress of the BUILD grant new building. Curt noted grading with IDOT to start in June on site. SRTS is in the design state with specs completed by end of the summer with bids going out in September. Curt also noted a lease is being worked on and will be presented to the board for approval.
- VII. **Other Comments** – Next Meeting: Thursday, May 27, 2021
- VIII. **Adjournment**