

**Siouxland Regional Transit System (SRTS)**

Board of Directors

Meeting Minutes

Thursday, June 24, 2021, 10:00 a.m.

1122 Pierce Street, Sioux City IA & Zoom

**MEMBERS PRESENT:**

Rhett Leonard, Chair	Ida County
Gary Horton	Plymouth County
Keith Radig	Woodbury County
Vince Phillips	Monona County

**STAFF PRESENT:**

Michelle Bostinelos, Executive Director	SIMPCO
Curt Miller, Transit Director	SIMPCO/SRTS
Bill Cole, Finance Director	SIMPCO
Emily Coppock, Administrative Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, June 24, 2021, at 10:15 a.m. via Zoom and in person. A quorum was present.

*Chair Rhett Leonard called the meeting to order at 10:00 a.m.*

- I. **Approval of the Agenda** – Chair Leonard asked if there were any additions or corrections to the June 24, 2021, agenda.  
*Vince Phillips moved to approve the agenda as presented, seconded by Gary Horton.*  
*Motion carried all ayes.*
- II. **Approval of the Minutes** – Chair Leonard asked if there were any additions or corrections to the May 27, 2021, regular meeting minutes presented.  
*Gary Horton moved to approve the minutes as presented, seconded by Rhett Leonard.*  
*Motion carried all ayes.*
- III. **Financials:**
  - a. **May 31, 2021** – Bill Cole, Finance Director, presented the SRTS financials through May 31, 2021, included in the meeting packet noting 92% through the fiscal year. Bill reported total revenue YTD as \$3,732,026 and total expenditures as \$3,543,617 for a net of \$188,409. Bill noted two new mini vans were purchased in October at a total cost of \$80,214. Of this cost, \$79,988 was reimbursed in December. These mini vans will be capitalized and depreciated over a four-year life. Bill also noted thirteen new buses were purchased in May at a total cost of \$1,244,879 with 85% of this cost reimbursed in June.

*Vince Phillips moved to approve the financials presented, seconded by Gary Horton. Motion carried all ayes.*

- b. **Iowa Communities Assurance Pool (ICAP) Insurance Renewals** – Bill Cole presented the board the ICAP renewals for discussion and approval. Bill recommended approving the insurance renewal through June 20, 2022.

*Rhett Leonard moved to approve the ICAP Insurance renewals presented, seconded by Vince Phillips. Motion carried all ayes.*

- IV. **Iowa Department of Transportation Agreement** – Curt Miller asked for approval on the FTA 22 State Transit Assistance agreement for \$460,043 from July 1, 2021, through June 30, 2022. Curt Miller noted the funding covers operating costs.  
*Gary Horton moved to approve the agreement presented, seconded by Vince Phillips. Motion carried all ayes.*
- V. **Iowa Department of Transportation Agreement** – Curt presented the board with agreement #23224 to purchase eight 176” LD buses for a total cost of \$772,000 with \$656,200 Federal and \$115,800 local, effective May 19, 2021, through May 18, 2023.  
*Vince Phillips moved to approve the agreement presented, seconded by Rhett Leonard. Motion carried all ayes.*
- VI. **City of Sioux City Joint Participation/Vehicle Use Agreement** – Curt presented the board with the Paratransit Demand Response Services agreement with SRTS and the City of Sioux City for the period of July 1, 2021, through June 20, 2022, with optional renewal for 2 years. Curt noted the City of Sioux City approved this agreement.
- VII. **Iowa Department of Transportation Authorizing Resolution** – Curt Miller presented the board with the IDOT Authorizing Resolution for approval. Curt noted this resolution authorizing Curt Miller on behalf of SRTS to apply for financial assistance from the state funds from the Public Transit Infrastructure Grant Program and to enter related contracts with IDOT in the amount of \$298,042.  
*Gary Horton moved to approve the authorizing resolution presented, seconded by Vince Phillips. Roll call vote: Rhett Leonard: aye; Keith Radig: aye; Gary Horton: aye; Vince Phillips: aye. Motion carried 4:0.*
- VIII. **Updated Drug and Alcohol Policy** – Curt Miller presented the board with the updated drug and alcohol Policy for approval. Curt noted minor language changes.

*Vince Phillips moved to approve the updated drug and alcohol policy presented, seconded by Gary Horton. Motion carried all ayes.*

- IX. **Building Update** – Curt noted progress is being made on the BUILD grant facility. Lease meeting with state is done and now they are working on a draft lease. Still on schedule to complete design by September with bids to go out in October.
- X. **Other Comments**
- XI. **Adjournment** – Next Meeting: September 30<sup>th</sup> at 10:00 a.m. Chair Leonard closed the meeting at 10:50 a.m.