

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)

Executive/Finance Committee

Wednesday, June 9, 2021, 7:30 a.m.

Members Present:

Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Gary Bogenrief	Council Member	North Sioux City, SD
Jasper Kriens	Council Member	South Sioux City, NE
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Keith Radig	Supervisor	Woodbury County, IA

Staff Present:

Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

In the absence of Chair Jon Winkel, Vice Chair Dan Moore called the meeting to order at 7:30 a.m. A quorum was present. The following statement was noted from the June 9, 2021 meeting agenda.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. Due to the COVID19 pandemic, it is open to the public in-person AND through video/conference call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

1. **APPROVAL OF THE AGENDA:** Vice Chair Moore asked if there were any additions or corrections to the regular meeting agenda.

Mark Monson moved to approve the June 9, 2021 regular meeting agenda, seconded by Jasper Kriens. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **May 12, 2021:** Vice Chair Moore asked if there were any additions or corrections to the regular meeting minutes.

Jasper Kriens moved to approve the May 12, 2021 regular meeting minutes as presented, seconded by Keith Radig. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet.

- a. Missouri River Recovery Implementation Committee (MRRIC) Primary Representative Endorsement:** Ms. Bostinelos reported MRRIC's member renewal and application season is now open until July 9, 2021. Don 'Skip' Meisner had served as SIMPCO's primary representative and Ms. Bostinelos as alternate. With Skip's passing, Ms. Bostinelos became the primary representative, and to continue in this role, MRRIC requires as part of their application process a letter of endorsement from the SIMPCO Board of Directors. She noted Jeff Dooley, Dakota Dunes Community Improvement District (CID) Manager, has volunteered to serve as SIMPCO's alternate representative, and staff will be assisting with the submittal of his application to MRRIC. Discussion followed.

Mark Monson moved to recommend to the Board of Directors approval of the endorsement for Michelle Bostinelos to serve as SIMPCO's primary representative on MRRIC, seconded by Jasper Kriens. Motion carried. [Unanimous]

4. COMMUNITY SERVICES CONTRACTS:

- a. City of South Sioux City to complete a Blight and Substandard Study, Total \$3,900, Completion within 90 days
- b. Nebraska Investment Finance Authority (NIFA) Housing Study Grant Program, Total \$10,500, Matching Funds \$10,594 Nebraska Children and Families Foundation (NCFF), Completion within 24 months
- c. Village of Emerson to complete a Comprehensive Plan, Total \$5,300, August 2021 - March 2022
- d. South Dakota Department of Transportation, Urban Transportation Planning: FHWA PL \$57,284 Federal, July 1, 2021 to June 30, 2022
- e. Iowa Department of Transportation, Urban Transportation Planning: FHWA PL \$323,675 Federal; FTA 5305d \$87,930 Federal, Total \$411,605, July 1, 2021 to June 30, 2022
- f. Iowa Department of Transportation, Rural Transportation Planning: Federal, FTA 5311 \$46,679 Federal, FHWA SPR \$49,154 State, Total \$95,833 July 1, 2021 to June 30, 2022
- g. Nebraska Department of Transportation, Urban Transportation Planning: FHWA PL \$103,173 Federal, July 1, 2021 to June 30, 2022

Keith Radig moved to recommend to the Board of Directors approval of the community services contracts a. through g. as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

5. PROFESSIONAL SERVICES CONTRACT:

- a. Friedman Associates, LLC for professional services to complete the Siouxland Community Development Financing Gap Study, U.S. Economic Development Administration (EDA) CARES Act funding \$27,500, June 2021 – November 2021

Jasper Kriens moved to recommend to the Board of Directors approval of the professional service contract as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

6. **BUILD GRANT UPDATE:** Transit Director Curt Miller reported all grant deadlines have been met and the project is on schedule. The final plans and design should be ready in September with bids for construction in October. Discussion followed.
7. **OTHER COMMENTS:** Michelle Bostinelos reported the next meeting is scheduled for Wednesday, July 14, 2021 at 7:30 a.m. Staff will determine whether a July meeting should be held based on agenda items. If a meeting is not held, the next meeting will be on Wednesday, August 11, 2021 at 7:30 a.m.
8. **ADJOURNMENT:** *Mark Monson moved to adjourn the meeting, seconded by Jasper Kriens. Motion carried. [Unanimous]* Vice Chair Moore adjourned the meeting at 8:05 a.m.