

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee
Wednesday, August 11, 2021, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Gary Bogenrief	Council Member	North Sioux City, SD
Kelly Kreber	Mayor	Hinton, IA
Jasper Kriens	Council Member	South Sioux City, NE
Aaron Lincoln	City Administrator	Sergeant Bluff, IA
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Bob Padmore	City Manager	Sioux City, IA

Staff Present:

Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was present. The following statement was noted from the August 11, 2021 meeting agenda.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. Due to the COVID19 pandemic, it is open to the public in-person AND through video/conference call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Dan Moore moved to approve the August 11, 2021 regular meeting agenda, seconded by Lance Hedquist. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **June 9, 2021:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Mark Monson moved to approve the June 9, 2021 regular meeting minutes as presented, seconded by Dan Moore. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet.

Ms. Bostinelos reported a Regional Planner has been hired and will begin duties in two weeks, leaving one Regional Planner position unfilled. Also, SIMPCO and the Iowa West Coast Initiative are in the process of filling the open Entrepreneurial Community Navigator position.

4. FINANCIAL UPDATE:

a. June 30, 2021 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$2,346,522 and expenditures \$2,120,688 for a balance \$225,834 as of June 30, 2021.

Dan Moore moved to recommend to the Board of Directors approval of the June 30, 2021 financial reports as presented, seconded by Lance Hedquist. Motion carried.
[Unanimous]

b. July 31, 2021 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$339,842 and expenditures \$126,024 for a balance \$213,818 as of July 31, 2021.

Lance Hedquist moved to recommend to the Board of Directors approval of the July 31, 2021 financial reports as presented, seconded by Jasper Kriens. Motion carried.
[Unanimous]

Mr. Cole reported a Senior Accountant has been hired and will begin work on August 9.

5. COMMUNITY SERVICES CONTRACTS:

a. Monona County Barge Access, Administration of U.S. Economic Development Administration (EDA) Grant Award #05-01-06089, Total \$20,000, April 2021 until project completion

b. Nebraska Department of Transportation, Urban Transportation Planning, FHWA FTA 5305d \$10,105 Federal; July 1, 2021 to June 30, 2022

c. Le Mars Business Initiative Corporation to complete Child Care Services Study, \$5,000, August 2021 – December 2021

Mark Monson moved to recommend to the Board of Directors approval of the community services contracts a. through c. as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

6. PROFESSIONAL SERVICES CONTRACT:

a. Axcel Innovation LLC, for professional services to complete Phase 2 of the Innovation Center Feasibility Study, U.S. Economic Development Administration (EDA) CARES Act funding \$21,975, August 2021 – June 2022

b. First Children's Finance, for professional services to complete a Child Care Services Study, \$10,000, August 2021 – December 2021

Dan Moore moved to recommend to the Board of Directors approval of professional service contracts a. and b. as presented, seconded by Aaron Lincoln. Motion carried. [Unanimous]

7. **BUILD GRANT UPDATE:** Transit Director Curt Miller reported the Iowa DOT is working on the draft lease agreement. Once finalized it will be presented to the Siouxland Regional Transit System (SRTS) Board of Directors for approval. Contract bidding is anticipated to begin in October or November. Discussion followed.
8. **OTHER COMMENTS:** Michelle Bostinelos reported the next meeting is scheduled for Wednesday, September 8, 2021 at 7:30 a.m.

Due to COVID-19 concerns, members discussed holding the Board of Directors in a larger facility for spacing of in-person attendees and also require masks. Staff will look into holding October meeting at the Expo Center in Sioux City.

9. **ADJOURNMENT:** *Lance Hedquist moved to adjourn the meeting, seconded by Jasper Kriens. Motion carried. [Unanimous]* Vice Chair Moore adjourned the meeting at 8:45 a.m.