

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#526)
Thursday, August 12, 2021, 12:00 p.m. (Noon)
SIMPCO, 1122 Pierce Street, Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Ken Beaulieu	Board Chair	Dakota Dunes CID, SD
Harlan Hansen	Mayor	Marcus, IA
Don Kass	Supervisor	Plymouth County, IA
Dick Kirchoff	Mayor	Le Mars, IA
Kelly Kreber	Mayor	Hinton, IA
Mark Monson	Planning & Zoning Commission	Sergeant Bluff, IA
Bryan Petersen	Supervisor	Cherokee County, IA
Keith Radig	Supervisor	Woodbury County, IA
Creston Schubert	Supervisor	Ida County, IA

Non-voting Members/Staff/Guests Present:

Lance Hedquist	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

The members of the SIMPCO Board of Directors are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. Due to the COVID19 pandemic, it is open to the public in-person AND through video/conference call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the August 12, 2021 regular meeting agenda.

Kelly Kreber moved to approve the August 12, 2021 regular meeting agenda as presented, seconded by Dan Moore. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **Board of Directors Regular Meeting #525, June 10, 2021:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Dan Moore moved to approve the regular meeting minutes of June 10, 2021 as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Ms. Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

4. FINANCIAL UPDATE:

a. June 30, 2021 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$2,346,522 and expenditures \$2,120,688 for a balance \$225,834 as of June 30, 2021.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the June 30, 2021 financial reports as presented, seconded by Don Kass. Motion carried. [Unanimous]

b. July 31, 2021 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$339,842 and expenditures \$126,024 for a balance \$213,818 as of July 31, 2021.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Ken Beaulieu moved to accept the recommendation of the Executive/Finance Committee and approve the July 31, 2021 financial reports as presented, seconded by Dan Moore. Motion carried. [Unanimous]

5. SERVICE CONTRACTS: Ms. Bostinelos reviewed the contracts presented for approval and reported the Executive/Finance Committee does recommend approval as presented.

- a. Monona County Barge Access, Administration of U.S. Economic Development Administration (EDA) Grant Award #05-01-06089, Total \$20,000, April 2021 until project completion
- b. Nebraska Department of Transportation, Urban Transportation Planning, FHWA FTA 5305d \$10,105 Federal; July 1, 2021 to June 30, 2022
- c. Le Mars Business Initiative Corporation to complete Child Care Services Study, \$5,000, August 2021 – December 2021

Harlan Hansen moved to accept the recommendation of the Executive/Finance Committee and approve contracts a. through c. as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

6. PROFESSIONAL SERVICES CONTRACTS: Ms. Bostinelos reviewed the contracts presented for approval and reported the Executive/Finance Committee does recommend approval as presented.

- a. Axcel Innovation LLC, for professional services to complete Phase 2 of the Innovation Center Feasibility Study, U.S. Economic Development Administration (EDA) CARES Act funding \$21,975, August 2021 – June 2022
- b. First Children's Finance, for professional services to complete a Child Care Services Study, \$10,000, August 2021 – December 2021

Dick Kirchoff moved to accept the recommendation of the Executive/Finance Committee and approve contracts a. and b. as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

7. **BUILD GRANT UPDATE:** Transit Director Curt Miller reported the Iowa DOT is working on the draft lease agreement. Once finalized it will be presented to the Siouxland Regional Transit System (SRTS) Board of Directors for approval. Contract bidding is anticipated to begin in October or November. Discussion followed.
8. **OTHER COMMENTS:** The next meeting is tentatively scheduled for Thursday, October 14, 2021 at the Expo Center in Sioux City.
9. **ADJOURNMENT:** *Ken Beaulieu moved to adjourn the meeting, seconded by Dan Moore. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 12:54 p.m.