

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#528)
Thursday, December 9, 2021, 5:30 p.m.
Holiday Inn Express & Suites, 885 Cottonwood Lane, Dakota Dunes, South Dakota

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Gary Bogenrief	Council Member	North Sioux City, SD
Dick Kirchoff	Mayor	Le Mars, IA
Bryan Petersen	Supervisor	Cherokee County, IA
Craig Schmidt	Mayor	Cherokee, IA

Non-voting Members/Staff/Guests Present:

Lance Hedquist, Treasurer	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

The members of the SIMPCO Board of Directors are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the Holiday Inn Express & Suites, 885 Cottonwood Lane, Dakota Dunes, South Dakota. It is open to the public in-person AND through video/conference call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Chair Jon Winkel called the meeting to order at 5:30 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the December 9, 2021 regular meeting agenda.

Dick Kirchoff moved to approve the December 9, 2021 regular meeting agenda as presented, seconded by Keith Radig. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **Board of Directors Regular Meeting #527, October 14, 2021:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Keith Radig moved to approve the regular meeting minutes of October 14, 2021 as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Ms. Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

4. **FINANCIAL UPDATES:**

a. October 31 / November 30, 2021 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$963,652 and expenditures \$838,801 for a balance \$124,851 as of November 30, 2021.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Dan Moore moved to accept the recommendation of the Executive/Finance Committee and approve the October 31 / November 30, 2021 financial reports as presented, seconded by Craig Anderson. Motion carried. [Unanimous]

b. Employee Health Insurance CY 2022 Renewal: Mr. Cole reviewed a summary of quotes solicited by the third party administrator, Innovative Business Consultants (IBC). Upon review of all the renewal options, staff's recommendation is to continue with the existing policy, Wellmark CompleteBlue 4000 PPO. SIMPCO's share of the premium would increase by 7.29%, but the coverages provided would best match current benefits.

The Executive/Finance Committee has reviewed the recommendation of staff and approves continuing with the current policy Wellmark CompleteBlue 4000 PPO through calendar year 2022.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and continue with the current policy Wellmark CompleteBlue 4000 PPO through calendar year 2022, seconded by Craig Schmidt. Motion carried. [Unanimous]

5. **FY 2023 MEMBERSHIP DUES:** Mr. Cole referred to the report included in the meeting packet outlining the current annual dues of each entity and proposed increases beginning in fiscal year 2023. As discussed at the October Board of Directors meeting, the proposal eliminates inconsistencies in county dues historically carried forward and includes a four-year tier system with an approximate increase of 25% each year for those counties with substantial increases. The tier would not apply to increases due to population growth or other small corrections. Discussion followed.

The Executive/Finance Committee recommends moving forward with the proposed membership dues as presented beginning in fiscal year 2023.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the proposed increases to the membership dues beginning in fiscal year 2023, seconded by Dan Moore. Motion carried with eight ayes and one nay.

6. **AUDIT CONTRACT RENEWAL:** Mr. Cole reported King, Reinsch, Prosser & Company has performed the independent audit for the past five years. Since it is now time to either renew with KRP or elect to rebid, KRP was asked if they would be willing to submit a three-year quote. They returned the following quote: FY 2022-\$31,000, FY 2023-\$32,000, and FY2024-\$33,000. Terms of the previous agreement would remain the same with rates reduced if actual audit time needed is less than proposed. For continuity with upcoming personnel changes, staff's recommendation is to accept the three-year quote submitted by KRP and revisit in two or three years.

The Executive/Finance Committee has reviewed the three-year quote submitted by KRP and recommends approval as presented.

Craig Anderson moved to accept the recommendation of the Executive/Finance Committee and approve the three-year quote received from KRP and with terms as aforementioned in the previous contract, seconded by Keith Radig. Motion carried. [Unanimous]

7. **SET 2022 MEETING DATES:** Ms. Bostinelos reviewed the tentative meeting schedule for calendar year 2022.

Keith Radig moved to approve the 2022 tentative meeting dates as presented, seconded by Dan Moore. Motion carried. [Unanimous]

8. **COMMUNITY SERVICE CONTRACTS:** No contracts were presented at this time.
9. **PROFESSIONAL SERVICES CONTRACTS:** No contracts were presented at this time.

10. **OFFICER ELECTIONS - TERM JANUARY 2022 THROUGH DECEMBER 2022:**

- a. Chair (Current - Jon Winkel, Mayor, Sergeant Bluff, Iowa)
- b. Vice Chair (Current - Dan Moore, Council Member, Sioux City, Iowa)
- c. Secretary (Current - Keith Radig, Supervisor, Woodbury County, Iowa)
- d. Treasurer (Current - Lance Hedquist, City Administrator, South Sioux City, Nebraska)

Chair Winkel reported the Executive/Finance Committee has nominated the current officers to continue serving for the term of January 1, 2022 to December 31, 2022.

Ken Beaulieu moved to approve the continuation of current officers for the term of January 1, 2022 to December 31, 2022, seconded by Bryan Petersen. Motion carried. [Unanimous]

11. **BUILD GRANT UPDATE:** Transit Director Curt Miller reviewed bid results for construction of the Siouxland Regional Transit System (SRTS) Operations and Bus Storage Facility. He noted bids were higher than anticipated primarily due to increases in material costs. Financials outlining the total estimated base construction cost, total grant budget and difference were reviewed. In discussions with the SRTS Board of Directors, possible options for additional funding included using fund reserves and looking into Woodbury County's bonding program for non-profits. Staff provided estimated bond amortization schedules and cash flow analysis. Discussion followed.

The Executive/Finance Committee discussed the financial information presented including the estimated value of the current building, up-front site preparation costs and the lease with the Iowa DOT. To support SRTS the Committee recommended stipulating sixty percent of the proceeds from the sale of the current building remain in the cash flow and suggested looking into support from state/federal agencies such as IEDA and USDA. Chair Winkel reported IEDA has been contacted and work is underway to coordinate a meeting with the Iowa DOT to discuss terms of the lease in regard to payment of site development costs and whether payment will remain up front or if costs can be amortized over the life of the lease, as originally proposed.

12. **OTHER COMMENTS:** The next meeting is tentatively scheduled for Thursday, January 13, 2022. It will be held via Zoom and in person at the SIMPCO office, 1122 Pierce Street, Sioux City, Iowa. King, Reinsch, Prosser & Co. will present the FY 2021 independent audit for approval.
13. **ADJOURNMENT:** *Keith Radig moved to adjourn the meeting, seconded by Craig Anderson. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 6:45 p.m.