

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, January 12, 2022, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Gary Bogenrief	Council Member	North Sioux City, SD
Jasper Kriens	Council Member	South Sioux City, NE
Bob Padmore	City Manager	Sioux City, IA

Staff Present:

Michelle Bostinelos	Executive Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

The following statement was acknowledged from the January 12, 2022 meeting agenda.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through video/conference call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Dan Moore moved to approve the January 12, 2022 regular meeting agenda as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **December 8, 2021:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Dan Moore moved to approve the December 8, 2021 regular meeting minutes as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

3. **APPROVAL OF LAND LEASE WITH THE IOWA DOT FOR LAND PARCEL LOCATED AT 6401 GORDON DRIVE, SIOUX CITY, IOWA:** Transit Director Curt Miller provided an overview of revisions in the final land lease agreement received from the Iowa DOT. He noted the agreement lists Siouxland Regional Transit System (SRTS) as the tenant and SIMPCO as the subtenant. As the tenant all of the agreement applies to SRTS, including lease payments and site development costs. SIMPCO, as the subtenant, is not signing any financial obligation and will only be required to abide by all DOT oversight. The SIMPCO attorney has reviewed the final agreement thoroughly and will be in attendance at the Board of Directors meeting tomorrow to address any questions or concerns.

Dan Moore moved to recommend to the Board of Directors approval of the land lease with Iowa DOT at 6401 Gordon Drive as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

4. **BUILD GRANT UPDATE:** Mr. Miller reported the contractor has provided all of the paperwork required so the contract can move forward for the SRTS Board of Directors to review and approve. The project is expected to break ground as soon as weather permits this spring. A groundbreaking ceremony is being planned for April. The FTA and U.S. Department of Transportation have indicated they may attend the ceremony.
5. **CLOSED SESSION PURSUANT TO IOWA CODE 21.5(1)(i) TO EVALUATE THE PROFESSIONAL COMPETENCY OF AN INDIVIDUAL WHOSE HIRING IS BEING CONSIDERED WHEN NECESSARY TO PREVENT NEEDLESS AND IRREPARABLE INJURY TO THAT INDIVIDUAL'S REPUTATION AND THAT INDIVIDUAL REQUESTS A CLOSED SESSION:**

Lance Hedquist moved for the Executive/Finance Committee to enter into a closed session, seconded by Dan Moore. A roll call vote was conducted with 6 ayes and 0 nays. Motion carried. The Executive/Finance Committee entered into a closed session at 7:51 a.m.

Lance Hedquist moved for the Executive/Finance Committee to return to an open session, seconded by Dan Moore. A roll call vote was conducted with 6 ayes and 0 nays. Motion carried. The Executive/Finance Committee entered into an open session at 8:10 a.m.

Lance Hedquist moved to approve the new hire recommendation of individual discussed in closed session, seconded by Gary Bogenrief. Motion carried. [Unanimous]

6. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet.

7. **FINANCIAL UPDATE:**

a. DECEMBER 31, 2021 FINANCIAL REPORTS: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,094,825 and expenditures \$1,001,515 for a balance \$93,310 as of December 31, 2021.

Dan Moore moved to recommend to the Board of Directors approval of the December 31, 2021 financial reports as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

8. **COMMUNITY SERVICES CONTRACTS:** No contracts were presented.
9. **PROFESSIONAL SERVICES CONTRACTS:** No contracts were presented.
10. **OTHER COMMENTS:** Michelle Bostinelos reported the next meeting has been moved from Wednesday, February 9, 2022 to Thursday, February 10, 2022 7:30 a.m. This change is due to a conflict with the annual South Dakota legislative days in Pierre, February 8-9.
11. **ADJOURNMENT:** *Dan Moore moved to adjourn the meeting, seconded by Lance Hedquist. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 8:36 a.m.