

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#529)
and
Siouxland Regional Transit System (SRTS) Board of Directors
Thursday, January 13, 2022, 12:00 p.m. (Noon)
SIMPCO/SRTS, 1122 Pierce Street, Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Rob Bixenman	Mayor	Le Mars, IA
Gary Bogenrief	Council Member	North Sioux City, SD
Patrick Bunt	Mayor	Marcus, IA
Tom Kimmel	Commissioner	Union County, SD
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Bryan Petersen	Supervisor	Cherokee County, IA
Vince Phillips	Supervisor	Monona County, IA
Steve Warnstadt	Government Relations	WITCC, Sioux City, IA

Non-voting Members/Staff/Guests Present:

Wesley Fopma	Regional Director	IA Congressman Randy Feenstra
Rebecca George	Partner	King, Reinsch, Prosser, Sioux City, IA
Gary Horton	SRTS Board of Directors	Plymouth County, IA
Rhett Leonard	SRTS Board of Directors	Ida County, IA
Jenny L. Winterfeld	Attorney	Klass Law Firm, Sioux City, IA
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Bill Cole	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Director	SIMPCO
Brian Pearson	Assistant Transit Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

The members of the SIMPCO Board of Directors are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from SIMPCO, 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through video/conference call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the January 13, 2022 regular meeting agenda.

Craig Anderson moved to approve the January 13, 2022 regular meeting agenda as presented, seconded by Keith Radig. Motion carried. [Unanimous]

2. APPROVAL OF MINUTES:

a. Board of Directors Regular Meeting #528, December 9, 2021: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Bryan Petersen moved to approve the regular meeting minutes of December 9, 2021 as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

3. FY 2021 INDEPENDENT FINANCIAL AUDIT: Rebecca George with King, Reinsch, Prosser presented the independent auditor's reports for July 1, 2020 through June 30, 2021.

Ms. George provided a full review of all financial statements, supplementary information and audit results. She reported unmodified opinions were issued on the financial statements and no material weaknesses in internal control over major federal award programs was disclosed.

The Executive/Finance Committee has reviewed the FY 2021 Independent Financial Audit and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the FY 2021 Independent Financial Audit as presented, seconded by Keith Radig. Motion carried. [Unanimous]

4. APPROVAL OF LAND LEASE WITH THE IOWA DOT FOR LAND PARCEL LOCATED AT 6401 GORDON DRIVE, SIOUX CITY, IA: Transit Director Curt Miller provided an overview of revisions in the final land lease agreement received from the Iowa DOT. He noted the agreement lists Siouxland Regional Transit System (SRTS) as the tenant and SIMPCO as the subtenant. As the tenant all of the agreement applies to SRTS, including lease payments and site development costs. SIMPCO, as the subtenant, is not signing any financial obligation and will only be required to abide by all DOT oversight. Discussion followed.

The Executive/Finance Committee recommends approval of the land lease with Iowa DOT at 6401 Gordon Drive, Sioux City, Iowa, as presented.

Dan Moore moved to accept the recommendation of the Executive/Finance Committee and approve the land lease with Iowa DOT at 6401 Gordon Drive, Sioux City, Iowa, as presented, seconded by Gary Bogenrief. No further discussion. Motion carried. [Unanimous]

5. BUILD GRANT UPDATE: Mr. Miller reported the contractor has provided all of the paperwork required so the contract can move forward for the SRTS Board of Directors to review and approve. The project is expected to break ground as soon as weather permits this spring. A groundbreaking ceremony is being planned for April. The FTA and U.S. Department of Transportation have indicated they may attend the ceremony. Discussion followed.

6. CLOSED SESSION PURSUANT TO IOWA CODE 21.5(1)(i) TO EVALUATE THE PROFESSIONAL COMPETENCY OF AN INDIVIDUAL WHOSE HIRING IS BEING CONSIDERED WHEN NECESSARY TO PREVENT NEEDLESS AND IRREPARABLE INJURY TO THAT INDIVIDUAL'S REPUTATION AND THAT INDIVIDUAL REQUESTS A CLOSED SESSION:

Craig Anderson moved for the Board of Director to enter into a closed session, seconded by Vince Phillips. A roll call vote was conducted with 13 ayes and 0 nays. Motion carried. The Board of Directors entered into a closed session at 12:38 p.m.

Mark Monson moved for the Board of Directors to return to an open session, seconded by Ken Beaulieu. A roll call vote was conducted with 13 ayes and 0 nays. Motion carried. The Board of Directors entered into an open session at 12:50 p.m.

Keith Radig moved to approve the new hire recommendation of individual discussed in closed session, seconded by Bryan Petersen. Motion carried. [Unanimous]

7. DIRECTOR REPORT: Ms. Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

8. FINANCIAL UPDATES:

a. December 31, 2021 Financial Reports: Finance Director Bill Cole provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,094,825 and expenditures \$1,001,515 for a balance \$93,310 as of December 31, 2021.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the December 31, 2021 financial reports as presented, seconded by Patrick Bunt. Motion carried. [Unanimous]

9. COMMUNITY SERVICE CONTRACTS: No contracts were presented at this time.

10. PROFESSIONAL SERVICE CONTRACTS: No contracts were presented at this time.

11. OTHER COMMENTS: The next meeting is scheduled for Thursday, March 10, 2022 at the SIMPCO office, 1122 Pierce Street, Sioux City, Iowa.

12. ADJOURNMENT: *Dan Moore moved to adjourn the meeting, seconded by Keith Radig. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 1:10 p.m.