

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, July 13, 2022, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Kelly Kreber	Mayor	Hinton, IA
Aaron Lincoln	City Administrator	Sergeant Bluff, IA
Mark Monson	P&Z Commissioner	Sergeant Bluff, IA
Robert Padmore	City Manager	Sioux City, IA

Staff Present and Guests:

Jasmine Lammers	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Manager	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through conference/video call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Lance Hedquist moved to approve the July 13, 2022 regular meeting agenda as presented, seconded by Mark Monson. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **June 8, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Lance Hedquist moved to approve the June 8, 2022 regular meeting minutes as presented, seconded by Mark Monson. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** In the absence of Executive Director Michelle Bostinelos, Erin Berzina, Regional Planning Director, provided an overview of the Director Report included in the meeting packet. *Members acknowledged and approved the Director Report as presented.*

a. SIMPCO Board of Directors Strategic Planning/Visioning Session: Ms. Berzina reported Deb Burnight is transitioning into retirement and will not be available to facilitate the next planning and visioning session. Ms. Burnight did provide a referral

from Vision Fusion Consulting/Great Plains Facilitators. A quote of \$3,500 (including travel expenses) for a 4-hour session was received with a tentative date of November 10 proposed. Members discussed looking into different options and costs. It was also noted there is a conflict for some members with November 10.

Lance Hedquist moved to look at different options available for facilitation of the Board of Directors planning/visioning session, seconded by Aaron Lincoln. No further discussion. Motion carried. [Unanimous]

4. FINANCIAL UPDATE:

a. June 30, 2022 Financial Reports: Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,990,489 and expenditures \$1,977,729 for a balance \$12,760 as of June 30, 2022.

Mark Monson moved to recommend to the Board of Directors approval of the June 30, 2022 financial reports as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

5. COMMUNITY SERVICE CONTRACT: Ms. Berzina provided an overview of the contracts presented for approval.

a. City of Hornick, City Code of Ordinances Update, Total \$1,872,
July 1, 2022 – December 31, 2022

Lance Hedquist moved to recommend to the Board of Directors approval of contract a. as presented, seconded by Aaron Lincoln. Motion carried. [Unanimous]

b. U.S. Department of Commerce Economic Development Administration for \$192,500 Federal, \$192,500 local match for Economic Development Planning Assistance, Total \$385,000

Year 1: \$70,000 Federal, \$70,000 Non-Federal/Local, Total \$140,000

July 1, 2022 to June 30, 2023

Year 2: \$70,000 Federal, \$70,000 Non-Federal/Local, Total \$140,000

July 1, 2023 to June 30, 2024

Year 3: \$52,500 Federal, \$52,500 Non-Federal/Local, Total \$105,000

July 1, 2024 to March 31, 2025

Mark Monson moved to recommend to the Board of Directors approval of contract b. as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

6. BUILD GRANT UPDATE: Transit Director Curt Miller reported a Public Transit Infrastructure grant has been awarded for \$238,434. Funds will go towards a new automated bus wash at the new facility.

7. OTHER COMMENTS: The next meeting is scheduled to be held on Wednesday, August 10, 2022.

8. ADJOURNMENT: *Lance Hedquist moved to adjourn the meeting, seconded by Aaron Lincoln. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 8:03 a.m.