

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#532)
Thursday, June 9, 2022, 12:00 p.m. (Noon)
SIMPCO, 1122 Pierce Street, Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Larry Albenesius	Commissioner	Dakota County, NE
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Rob Bixenman	Mayor	Le Mars, IA
Gary Bogenrief	Council Member	North Sioux City, SD
James Gunsolley	Council Member	South Sioux City, NE
Kelly Kreber	Mayor	Hinton, IA
Vince Phillips	Supervisor	Monona County, IA
Craig Schmidt	Mayor	Cherokee, IA
Steve Warnstadt	Government Relations	WITCC, Sioux City, IA
Chris Zellmer-Zant	Zoning Commissioner	Woodbury County, IA

Non-voting Members/Staff/Guests Present:

Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra
Michelle Bostinelos	Executive Director	SIMPCO
Jasmine Lammers	Finance Director	SIMPCO
Jenny Anderson	Housing Manager	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

The members of the SIMPCO Board of Directors are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from SIMPCO, 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through video/conference call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the June 9, 2022 regular meeting agenda.

Vince Phillips moved to approve the June 9, 2022 regular meeting agenda as presented, seconded by Keith Radig. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **Board of Directors Regular Meeting #531, April 14, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Keith Radig moved to approve the regular meeting minutes of April 14, 2022 as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

a. SIMPCO Board of Directors Strategic Planning/Visioning Session: Ms. Bostinelos reported the last Board of Directors planning and visioning session was held on August 8, 2019 and was conducted by Deb Burnight with Facilitated Resources. Discussion followed.

Keith Radig moved to contact Deb Burnight with Facilitated Resources to plan a Board of Directors strategic planning/visioning session anytime from now until December, seconded by Vince Phillips. Motion carried. [Unanimous]

4. ASSOCIATE MEMBERSHIP APPLICATION:

a. Northeast Community College, Total \$2,200, July 1, 2022 – June 30, 2023:

Ms. Bostinelos reviewed the Associate Program membership application submitted by Northeast Community College included in the meeting packet. She noted associate members have non-voting representation on the Board of Directors. Western Iowa Tech Community College, Sioux City Community School District and Briar Cliff University are currently associate members. The Executive/Finance Committee has reviewed the application and recommends approval.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the Northeast Community College membership application as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

5. FINANCIAL UPDATE:

a. April 30/May 31, 2022 Financial Reports: Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,760,500 and expenditures \$1,739,930 for a balance \$20,570 as of May 31, 2022. The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Keith Radig moved to accept the recommend of the Executive/Finance Committee and approve the April 30 and May 31, 2022 financial reports as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

6. FY 2023 INSURANCE: Ms. Lammers provided an overview of the insurance renewal summary included in the meeting packet. She noted all providers were asked to move coverage to a January 1 renewal date and extend the rate guarantee at least 18 months. This will align these renewals with the health insurance renewal and allow one employee open enrollment period. She reviewed staff recommendations a. through d. The Executive/Finance Committee has reviewed and recommends approval as presented.

a. Dental (Delta Dental)

b. Vision (Avesis)

c. Basic Life, AD&D, Short Term/Long Term Disability (Mutual of Omaha)

d. Employer Sponsored Gym Membership-Four Seasons

Gary Bogenrief moved to accept the recommendation of the Executive/Finance Committee and approve a. through d. as presented, seconded by Keith Radig. Motion carried. [Unanimous]

7. **OTHER FY 2023 INSURANCE RENEWALS:** Ms. Lammers referred to the insurance renewal summary included in the meeting packet and provided an overview of staff recommendations for renewals a. through c. The Executive/Finance Committee has reviewed and recommends approval as presented.

- a. **Director and Officers Liability**
- b. **Auto Owners (Property and Liability, Business Auto, Umbrella)**
- c. **Cyber/Crime**

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve a. through c. as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

8. **COMMUNITY SERVICE CONTRACTS:** Ms. Bostinelos provided an overview of the contract presented for approval. The Executive/Finance Committee has reviewed and recommends approval as presented.

- a. Iowa Department of Transportation, Urban Transportation Planning: FHWA PL \$171,582 Federal; FTA 5305d \$58,421 Federal, Total \$230,003, July 1, 2022 to June 30, 2023
- b. Iowa Department of Transportation, Rural Transportation Planning: Federal, FTA 5311 \$31,412 Federal, FHWA SPR \$36,318, STBG \$46,000, Total \$113,730 July 1, 2022 to June 30, 2023
- c. Nebraska Department of Transportation, Urban Transportation Planning: FHWA PL \$70,995 Federal, July 1, 2022 to June 30, 2023
- d. Nebraska Department of Transportation, Urban Transportation Planning; FHWA FTA 5303 \$10,273 Federal; July 1, 2022 to June 30, 2023
- e. South Dakota Department of Transportation, Urban Transportation Planning: FHWA PL \$66,376 Federal, July 1, 2022 to June 30, 2023

Keith Radig moved to recommend to the Board of Directors approval of contracts a. through e. as presented, seconded by Vince Phillips. Motion carried. [Unanimous]

9. **PROFESSIONAL SERVICE CONTRACTS:** No contracts were presented at this time.
10. **BUILD GRANT UPDATE:** Transit Director Curt Miller reported bi-weekly meetings with the contractor and sub-contractor are being held to review schedules. Staff continues work on the bonding process.
11. **OTHER COMMENTS:** Michelle Bostinelos reported the next meeting is scheduled to be held on Thursday, September 15, 2022.
12. **ADJOURNMENT:** *Keith Radig moved to adjourn the meeting, seconded by Ken Beaulieu. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 12:40 p.m.