

**Minutes**  
**Siouxland Interstate Metropolitan Planning Council (SIMPCO)**  
**Executive/Finance Committee**

**Wednesday, August 10, 2022, 7:30 a.m.**

**Members Present:**

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Gary Bogenrief	Council Member	North Sioux City, SD
Kelly Kreber	Mayor	Hinton, IA
Jasper Kriens	Council Member	South Sioux City, NE
Aaron Lincoln	City Administrator	Sergeant Bluff, IA
Mark Monson	P&Z Commissioner	Sergeant Bluff, IA
Bob Padmore	City Manager	Sioux City, IA

**Staff Present and Guests:**

Michelle Bostinelos	Executive Director	SIMPCO
Jasmine Lammers	Finance Director	SIMPCO
Curt Miller	Transit/Facilities Manager	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through conference/video call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

*Dan Moore moved to approve the August 10, 2022 regular meeting agenda as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]*

2. **APPROVAL OF MINUTES:**
  - a. **July 13, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

*Mark Monson moved to approve the July 13, 2022 regular meeting minutes as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]*

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet.

**a. SIMPCO Board of Directors Strategic Planning/Visioning Session:** Ms. Bostinelos reviewed the proposal received from Abbie Gaffey, Community Development Specialist

with Iowa State University Extension and Outreach, to facilitate a 4-hour strategic planning/visioning session. The session would be held Thursday, September 15, 2022 at the Iowa State University Extension & Outreach office, 4728 Singing Hills Drive in Sioux City beginning at 8:30 a.m. Proposed cost is \$1,000.00. She noted the Board of Directors would hold their scheduled meeting after the session with lunch served.

*Mark Monson moved to accept the proposal from Abbie Gaffey to facilitate the Board of Directors strategic planning/visioning session on Thursday, September 15, 2022, seconded by Dan Moore. Motion carried. [Unanimous]*

**b. SIMPCO Board of Directors Holiday Party and Staff Appreciation:** Ms. Bostinelos discussed the upcoming holiday party that will be held on Thursday, December 15, 2022. She noted due to meeting limitations over the last two years, staff appreciation and member recognition/awards were combined into one meeting. She suggested separating these presentations by hosting an annual spring meeting once again for member recognition/awards, and have the staff appreciation at the annual holiday party. Discussion followed.

*Mark Monson moved to approve hosting an annual spring meeting for member recognition and awards, and staff appreciation at the annual holiday party, seconded by Lance Hedquist. Motion carried. [Unanimous]*

**4. FINANCIAL UPDATE:**

**a. July 31, 2022 Financial Reports:** Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$354,066 and expenditures \$123,603 for a balance of \$230,463 on July 31, 2022. Discussion followed.

*Dan Moore moved to recommend to the Board of Directors approval of the July 31, 2022 financial reports as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]*

**5. COMMUNITY SERVICE CONTRACTS:** Ms. Bostinelos provided an overview of the contracts presented for approval.

a. Iowa Department of Public Health (IDPH), Physical Activity Access, \$18,000, October 1, 2022 – September 30, 2023.

b. City of Hinton, Zoning and Subdivision map, \$1,560, August 2022 – January 2023

*Bob Padmore moved to recommend to the Board of Directors approval of contracts a. and b. as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]*

**6. BUILD GRANT UPDATE:** Transit Director Curt Miller reported construction is proceeding on schedule with completion anticipated in the fall of next year.

**7. OTHER COMMENTS:** The next meeting is scheduled to be held on Wednesday, September 14, 2022.

**8. ADJOURNMENT:** *Dan Moore moved to adjourn the meeting, seconded by Lance Hedquist. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 8:20 a.m.