

Siouxland Regional Transit System (SRTS)

Board of Directors

Meeting Minutes

Thursday, June 23, 2022, 10:00 a.m.

1122 Pierce Street, Sioux City IA

MEMBERS PRESENT:

Rhett Leonard, Chair
Keith Radig, Vice Chair
Bryan Petersen

Ida County, Iowa
Woodbury County, Iowa
Cherokee County, Iowa

STAFF PRESENT:

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| Michelle Bostinelos, Executive Director | SIMPCO |
| Curt Miller, Transit Director | SIMPCO/SRTS |
| Brian Pearson, Assistant Transit Director | SIMPCO/SRTS |
| Jasmine Lammers, Finance Director | SIMPCO |
| Emily Coppock, Administrative Assistant | SIMPCO |

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, June 23, 2022, at 10:00 a.m. via Zoom and in person. A quorum was present.

Chair Rhett Leonard called the meeting to order at 10:00 a.m.

- I. **Approval of the Agenda** – Chair Leonard asked if there were any additions or corrections to the June 23, 2022, meeting agenda.

Keith Radig moved to approve the amended agenda as presented, seconded by Bryan Petersen. Motion carried all ayes.

- II. **Approval of the Minutes** – Chair Leonard asked if there were any additions or corrections to the May 26, 2022, regular board meeting minutes presented.

Keith Radig moved to approve the minutes as presented, seconded by Bryan Petersen. Motion carried all ayes.

- III. **Financials** – Jasmine Lammers, Finance Director, presented the SRTS financials through May 31, 2022, included in the meeting packet noting 92% through the fiscal year. Jasmine reported total revenue YTD as \$3,701,761 and total expenditures as \$2,583,252 for a net of \$1,118,509. Jasmine also presented the board with the new SRTS facility financials through May 31, 2022, noting total project revenue YTD as \$1,347,113 with total expenditures as \$1,369,308 for a net of -\$22,194.

Bryan Petersen moved to approve the financials presented, seconded by Keith Radig. Motion carried all ayes.

IV. Insurance Renewal –

- a. **Iowa Communities Assurance Pool (ICAP) Insurance Renewals (FY 2023, July 1, 2022 – June 30, 2023):** Curt Miller presented the board with the ICAP commitment to continue membership for a maximum amount of \$369,157. Discussion regarding removing public officials' liability as a line item under coverage which would eliminate \$2,343 from the contribution amount.

Keith Radig moved to approve the insurance renewal with ICAP, seconded by Bryan Petersen. Motion carried all ayes.

- b. **Accident Fund Workers Compensation Insurance Renewal (FY 2023, July 1, 2022 – June 30, 2023):** Curt Miller presented the board with the insurance renewal with Accident Fund for workers compensation. Jasmine Lammers noted a 19% decrease in price.

Keith Radig moved to approve the insurance renewal with Accident Fund, seconded by Bryan Petersen. Motion carried all ayes.

- V. **Selection of Bonding Placement Agency (Piper Sandler)** – Curt Miller reported SRTS' bonding agent sent out a request for proposals to solicit a 3rd party bonding placement agency. Curt noted the bonding agent received one proposal back from Piper Sandler. Curt noted this bonding placement agency would prepare all the bonding documents and work with attorneys preparing the mortgages. Curt asked the board for approval of the agreement with Piper Sandler as the bonding placement agency.

Bryan Petersen moved to approve the agreement presented, seconded by Keith Radig. Motion carried all ayes.

- VI. **L & L Builders Change Order SRTS Operations and Bus Storage Facility** – Curt Miller presented the board with the 2nd change order request. Curt noted this request will lower the price \$12,000.

Bryan Petersen moved to approve the change order presented, seconded by Keith Radig. Motion carried all ayes.

- VII. **Iowa Department of Transportation Contracts** – Curt Miller noted still waiting for the contracts. No action needed. Curt noted a special meeting may need to take place to approve contracts when they arrive.

VIII. **Service Contract** –

- a. Nebraska Service Provider Addendum to provide Medicaid and Long-Term Care transportation, Trans Comm Base Rate: \$8.96 one-way trip; Trans Comm Mileage:

\$1.76 per mile; Trans Comm/Wheelchair BR: \$43.90 one-way trip; Trans Comm/Wheelchair Mile: \$1.76. (*Northeast Nebraska Agency on Aging - service to start in July 2022*)

Keith Radig moved to approve the service contract presented, seconded by Bryan Petersen. Motion carried all ayes.

- IX. **Dakota County Service Expansion** – Brian Pearson reported the expansion contract with Dakota County, Nebraska, is to start July 1, 2022.
- X. **Building Update** – Curt Miller provided a building update to the board noting underground utility work has begun. Curt presented the board with a schedule of project completion dates. May 31, 2023 estimated builder completion date.
- XI. **Other Comments** – Working with Sioux City Community School systems to possibly take on additional rides transporting children to school.
- XII. **Adjournment** – Next Meeting: September 22, 2022, at 10:00 a.m. Chair Leonard adjourned the SRTS Board of Directors meeting at 10:37 a.m.