

Siouxland Regional Transit System (SRTS)

Board of Directors

Meeting Minutes

Thursday, September 22, 2022, 10:00 a.m.

1122 Pierce Street, Sioux City IA

MEMBERS PRESENT:

Rhett Leonard, Chair	Ida County, Iowa
Keith Radig, Vice Chair	Woodbury County, Iowa
Vince Phillips	Monona County, Iowa
Bryan Petersen	Cherokee County, Iowa
Gary Horton	Plymouth County, Iowa
Bryan Petersen	Cherokee County, Iowa

STAFF PRESENT:

Michelle Bostinelos, Executive Director	SIMPCO
Curt Miller, Transit Director	SIMPCO/SRTS
Brian Pearson, Assistant Transit Director	SIMPCO/SRTS
Jasmine Lammers, Finance Director	SIMPCO
Emily Coppock, Administrative Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, September 22, 2022, at 10:00 a.m. via Zoom and in person. A quorum was present.

Chair Rhett Leonard called the meeting to order at 10:00 a.m.

- I. **Approval of the Agenda** – Chair Leonard asked if there were any additions or corrections to the September 22, 2022, meeting agenda.

Keith Radig moved to approve the agenda as presented, seconded by Bryan Petersen. Motion carried all ayes.

- II. **Approval of the Minutes** – Chair Leonard asked if there were any additions or corrections to the June 23, 2022, regular board meeting minutes and the July 28, 2022, special board meeting minutes as presented.

Keith Radig moved to approve the minutes as presented, seconded by Bryan Petersen. Motion carried all ayes.

- III. **Financials** – Jasmine Lammers, Finance Director, presented the SRTS financials through June 30, 2022, included in the meeting packet noting 100% through the fiscal year. Jasmine reported total revenue YTD as \$4,641,598 and total expenditures as \$3,474,447 for a net of \$1,167,151. Jasmine also presented the board with the new SRTS financials for July 21/August 31, 2022, noting total project revenue YTD as \$670,779 with total expenditures as \$436,390 for a net of \$234,389.

Keith Radig moved to approve the financials through June 30, 2022, as presented, seconded by Vince Phillips. Motion carried all ayes.

Keith Radig moved to approve the financials through August 31, 2022, as presented, seconded by Gary Horton. Motion carried all ayes.

- IV. Contract Rate Increase** – Curt Miller presented the board with proposal to change the annual contract rates from hourly to per trip. Curt noted the current dispatch scheduling software does not allow to bill hourly which resulted in manual entry. Curt noted SRTS will inform agencies of new per trip rate and will bring rate contracts back to the board for approval.

Keith Radig moved to approve changing the annual contract rate from hourly to per trip as presented, seconded by Gary Horton. Motion carried all ayes.

- V. FY 2024 Local Support Increase** – Curt Miller presented the board with a proposal to increase local support 3%. Curt noted that there has not been a local support increase in a few years with the last increase being 5%. Discussion held.

Keith Radig moved to approve a 2.75% local support, seconded by Vince Phillips. Motion carried all ayes.

- VI. Iowa DOT Contract** – Curt Miller presented the Iowa Department of Transportation Public Transit Infrastructure Grant Project agreement for \$238,434 From July 12, 2022, through July 11, 2024, for approval.

Keith Radig moved to approve the Iowa DOT contract presented, seconded by Bryan Petersen. Motion carried all ayes.

- VII. Neumann Monson Architects Proposal** – Curt Miller presented the board with the Neumann Monson Architects proposal to include part-time construction administration and additional civil construction observation services with the total cost no to exceed \$26,400.

Vince Phillips moved to approve the proposal presented, seconded by Gary Horton. Motion carried all ayes.

- VIII. L&L Builders Change Orders** – Curt Miller requested board approval for authorization for Transit Director to approve BUILD project change orders for the amount up to or equal to \$20,000.

Bryan Petersen moved to approve the change order approval request, seconded by Gary Horton. Motion carried all ayes.

- IX.** Sale of Bonds for Building Project – No proposal received yet, therefore no action taken by the board.
- X.** Building Update – Curt Miller discussed building updates with the board. Curt noted concrete floors are being poured, HVAC installation, roofing installed to continue work throughout the winter months indoors. No issues with materials coming in.
- XI.** Other Comments – Next meeting: Thursday, November 17, 2022, at 10:00 a.m.
- XII.** Adjournment – Chair Leonard close the meeting at 11:15 a.m.