

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#533)
Thursday, September 15, 2022, 12:00 p.m. (Noon)
SIMPCO, 1122 Pierce Street, Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Larry Albenesius	Commissioner	Dakota County, NE
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Rob Bixenman	Mayor	Le Mars, IA
James Gunsolley	Council Member	South Sioux City, NE
Tom Kimmel	Supervisor	Union County, SD
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Vince Phillips	Supervisor	Monona County, IA
Craig Schmidt	Mayor	Cherokee, IA
Steve Warnstadt	Government Relations	WITCC, Sioux City, IA

Non-voting Members/Staff/Guests Present:

Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Jasmine Lammers	Finance Director	SIMPCO
Victoria Halloran	Regional Planner	SIMPCO
Brian Pearson	Assistant Transit Director	SRTS/SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

The members of the SIMPCO Board of Directors are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from SIMPCO, 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through video/conference call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the September 15, 2022 regular meeting agenda.

Craig Anderson moved to approve the September 15, 2022 regular meeting agenda as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **Board of Directors Regular Meeting #532, June 9, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Keith Radig moved to approve the regular meeting minutes of June 9, 2022 as presented, seconded by Mark Monson. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

a. SIMPCO Board of Directors Holiday Party and Staff Appreciation: Ms. Bostinelos reported the annual holiday party will be held on Thursday, December 15, 2022. She noted due to meeting limitations over the last two years, staff appreciation and member recognition/awards were combined into one meeting. Upon discussion with the Executive/Finance Committee, it was approved to start once again hosting an annual spring meeting for member recognition and awards, and staff appreciation at the annual holiday party.

4. **FINANCIAL UPDATE:** Finance Director Jasmine Lammers provided an overview of the June 30 and July 31/August 31, 2022 financial reports included in the meeting packet. She noted the Executive/Finance Committee has reviewed and recommends approval as presented.

a. June 30, 2022 Financial Reports: *Ken Beaulieu moved to accept the recommend of the Executive/Finance Committee and approve the June 30, 2022 financial reports as presented, seconded by Mark Monson. Motion carried. [Unanimous]*

b. July 31/August 31, 2022 Financial Reports: *Ken Beaulieu moved to accept the recommend of the Executive/Finance Committee and approve the July 31/August 31, 2022 financial reports as presented, seconded by Keith Radig. Motion carried. [Unanimous]*

5. **COMMUNITY SERVICE CONTRACTS:** Ms. Bostinelos provided an overview of the contract presented for approval. The Executive/Finance Committee has reviewed and recommends approval as presented.

a. City of Hornick, City Code of Ordinances Update, Total \$1,872, July 1, 2022 – December 31, 2022

b. U.S. Department of Commerce Economic Development Administration for \$192,500 Federal, \$192,500 local match for Economic Development Planning Assistance, Total \$385,000

Year 1: \$70,000 Federal, \$70,000 Non-Federal/Local, Total \$140,000
July 1, 2022 to June 30, 2023

Year 2: \$70,000 Federal, \$70,000 Non-Federal/Local, Total \$140,000
July 1, 2023 to June 30, 2024

Year 3: \$52,500 Federal, \$52,500 Non-Federal/Local, Total \$105,000
July 1, 2024 to March 31, 2025

c. Iowa Department of Public Health (IDPH), Physical Activity Access, \$18,000, October 1, 2022 – September 30, 2023.

d. City of Hinton, Zoning and Subdivision map, \$1,560, August 2022 – January 2023

e. City of Moorhead, Code of Ordinances Update, \$2,340, September 2022 – March 2023

f. Iowa Economic Development Authority, Council of Governments Assistance, Total \$14,705.88, July 1, 2022 – June 30, 2023

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve contracts a. through f. as presented, seconded by Craig Anderson. Motion carried. [Unanimous]

6. **2022-2026 Comprehensive Economic Development Strategy (CEDS):** Regional Planner Victoria Halloran provided an informative PowerPoint presentation on the 2022-2026 CEDS. Her presentation highlighted U.S. Economic Development Administration requirements in updating the CEDS, contents of the CEDS including the SWOT analysis, strategic direction and action plan and evaluation framework. Questions and discussion followed.

Craig Anderson moved to approve the 2022-2026 Comprehensive Economic Development Strategy, seconded by Keith Radig. Motion carried. [Unanimous]

7. **BUILD GRANT UPDATE:** Ms. Bostinelos reported construction is proceeding on schedule with completion anticipated in the fall of next year. Siouxland Regional Transit System (SRTS) received a Public Transit Infrastructure grant for \$238,434 from the Iowa Department of Transportation. Funds will go towards a new automated bus wash at the new facility.
8. **OTHER COMMENTS:** Michelle Bostinelos reported the next meeting will be held on Thursday, December 15, 2022. The meeting will be held at 5:30 p.m. at the Sioux City Country Club. A holiday dinner/social gathering and staff appreciation will follow the meeting.
9. **ADJOURNMENT:** *Craig Anderson moved to adjourn the meeting, seconded by Keith Radig. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 12:55 p.m.