

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, November 9, 2022, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Gary Bogenrief	Council Member	North Sioux City, SD
Kelly Kreber	Mayor	Hinton, IA
Bob Padmore	City Manager	Sioux City, IA
Keith Radig	Supervisor	Woodbury County, IA

Staff Present and Guests:

Michelle Bostinelos	Executive Director	SIMPCO
Jasmine Lammers	Finance Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through conference/video call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Gary Bogenrief moved to approve the November 9, 2022 regular meeting agenda as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **September 14, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Kelly Kreber moved to approve the September 14, 2022 regular meeting minutes as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet.

4. **FINANCIAL UPDATE:**
 - a. **September 30 / October 31, 2022 Financial Reports:** Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$811,091 and expenditures \$583,594 for a balance of \$227,497 on October 31, 2022. Discussion followed.

Lance Hedquist moved to recommend to the Board of Directors approval of the September 30 / October 31, 2022 financial reports as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

b. FY 2023 Proposed Membership Dues Write-offs: Ms. Lammers referred to the listing of proposed write-offs for membership dues included in the meeting packet. All of the communities have been contacted and since there have been no responses to date, staff is recommending the write-offs as presented.

Keith Radig moved to approve the FY 2023 Accounts Receivable write-offs as recommended by staff, seconded by Lance Hedquist. Motion carried. [Unanimous]

c. Employee Health Insurance CY 2023 Renewal: Ms. Lammers reviewed a summary of quotes solicited by the third party administrator, Innovative Business Consultants (IBC). Upon review of all the renewal options, staff's recommendation is to continue with the existing policy, Wellmark CompleteBlue 4000 Silver PPO. SIMPCO's share of the premium would increase by \$9,566 or 10.9%, but the coverages provided would best match current benefits. Discussion followed.

Keith Radig moved to accept the recommendation of staff and continue with the current policy Wellmark CompleteBlue 4000 Silver PPO through calendar year 2023, seconded by Lance Hedquist. Motion carried. [Unanimous]

Ms. Lammers noted since the next Board of Directors meeting is not until December 15, there is a timing issue with their approval, conducting a 30-day open enrollment period and entering into the new policy. Therefore, staff will forward the recommendation of the Executive/Finance Committee to the Board of Directors to see if they have any questions or concerns prior to binding the coverage.

5. COMMUNITY SERVICE CONTRACTS: Ms. Bostinelos provided an overview of the contract presented for approval.

a. City of Mapleton, administration of Iowa Economic Development Authority (IEDA) 2022 Downtown Housing Grant, \$2,000.00, completion will be within the IEDA contracted grant award period

Lance Hedquist moved to recommend to the Board of Directors approval of contract a. as presented, seconded by Kelly Kreber. Motion carried. [Unanimous]

6. BUILD GRANT UPDATE: Ms. Bostinelos provided an update on construction of the new facility.

7. OTHER COMMENTS: The next meeting is tentatively scheduled to be held on Wednesday, December 14, 2022. King, Reinsch, Prosser (KRP) will present the FY 2022 audit at the January 11, 2023 meeting.

8. ADJOURNMENT: *Gary Bogenrief moved to adjourn the meeting, seconded by Keith Radig. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 8:02 a.m.