

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, December 14, 2022, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Gary Bogenrief	Council Member	North Sioux City, SD
Kelly Kreber	Mayor	Hinton, IA
Mark Monson	P & Z Commissioner	Sergeant Bluff, Iowa
Bob Padmore	City Manager	Sioux City, IA

Staff Present and Guests:

Michelle Bostinelos	Executive Director	SIMPCO
Jasmine Lammers	Finance Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Curt Miller	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through conference/video call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Dan Moore moved to approve the December 14, 2022 regular meeting agenda as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**

- a. **November 9, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Kelly Kreber moved to approve the November 9, 2022 regular meeting minutes as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the Director Report included in the meeting packet. She noted a Regional Planner I position is now open and has been posted.

- a. **Iowa Councils of Governments (ICOG) Support Letters:** Ms. Bostinelos reported ICOG is working on a state-wide campaign to build awareness and show the importance of COGs and COG Assistance. Board members interested in assisting are asked to write a

letter of recommendation for their COG and email to their respective Iowa Senator and Representative. Discussion followed. Jon Winkel, Dan Moore and Keith Radig volunteered to send support letters.

4. FINANCIAL UPDATE:

a. November 30, 2022 Financial Reports: Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$899,627 and expenditures \$730,188 for a balance of \$169,439 on November 30, 2022. Discussion followed.

Dan Moore moved to recommend to the Board of Directors approval of the November 30, 2022 financial reports as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

5. SET 2023 MEETING DATES: Ms. Bostinelos reviewed the tentative meeting schedule for calendar year 2023. She noted the Wednesday, February 8 meeting was moved to Thursday, February 9 since it conflicts with the South Dakota Legislative Day in Pierre.

Bob Padmore moved to approve the 2023 tentative meeting dates as presented, seconded by Dan Moore. Motion carried. [Unanimous]

6. COMMUNITY SERVICES CONTRACTS: Ms. Bostinelos provided an overview of the contracts presented for approval.

a. City of Onawa to complete a Comprehensive Plan, Total \$11,700, February 1, 2023 – December 31, 2023

b. Nebraska Department of Administrative Services, Nebraska Information Technology Commission to assist in the development of a State of Nebraska Digital Equity Plan, Total \$11,406, December 1, 2022 to November 30, 2023

Keith Radig moved to recommend to the Board of Directors approval of contract a. and b. as presented, seconded by Kelly Kreber. Motion carried. [Unanimous]

7. OFFICER ELECTIONS:

a. Chair (Current - Jon Winkel, Mayor, Sergeant Bluff, Iowa)

b. Vice Chair (Current - Dan Moore, Council Member, Sioux City, Iowa)

c. Secretary (Current - Keith Radig, Supervisor, Woodbury County, Iowa)

d. Treasurer (Current - Lance Hedquist, City Administrator, South Sioux City, Nebraska)

Gary Bogenrief moved to nominate the current officers as listed to continue serving for the term of January 1, 2023 to December 31, 2023, seconded by Mark Monson. Motion carried. [Unanimous]

8. BUILD GRANT UPDATE: Transit Director Curt Miller provided an update on construction of the new facility.

9. OTHER COMMENTS: The next meeting is tentatively scheduled to be held on Wednesday, January 11, 2023. The agenda will include presentation of the FY 2022 audit by King, Reinsch, Prosser (KRP).

10. ADJOURNMENT: *Dan Moore moved to adjourn the meeting, seconded by Mark Monson. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 8:20 a.m.