

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#534)
Thursday, December 15, 2022, 5:30 p.m.
Sioux City Country Club, 4001 Jackson St., Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Rob Bixenman	Mayor	Le Mars, IA
Gary Bogenrief	Council Member	North Sioux City, SD
Tom Kimmel	Supervisor	Union County, SD
Vince Phillips	Supervisor	Monona County, IA

Non-voting Members/Staff/Guests Present:

Cyndi Hanson	Executive Director	Northeast Community College
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Jasmine Lammers	Finance Director	SIMPCO
Curt Miller	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Brian Pearson	Assistant Transit Director	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 5:30 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the December 15, 2022 regular meeting agenda.

Keith Radig moved to approve the December 15, 2022 regular meeting agenda as presented, seconded by Dan Moore. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**

- a. **Board of Directors Regular Meeting #533, September 15, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Craig Anderson moved to approve the regular meeting minutes of September 15, 2022 as presented, seconded by Dan Moore. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos highlighted projects currently underway and staff activities from the Director Report included in the meeting packet.

- a. **SIMPCO Strategic Planning Session Report:** Ms. Bostinelos asked members to review the report included in the meeting packet and let her know if they have any questions.

- b. **Iowa Councils of Governments Support Letters:** Ms. Bostinelos reported ICOG is working on a state-wide campaign to build awareness and show the importance of COGs and COG Assistance. Board members interested in assisting are asked to write a

letter of recommendation for their COG and email to their respective Iowa Senator and Representative. Discussion followed.

4. FINANCIAL UPDATES:

a. September 30 / October 31 / November 30, 2022 Financial Reports:

Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$899,627 and expenditures \$730,188 for a balance of \$169,439 on November 30, 2022.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Gary Bogenrief moved to accept the recommendation of the Executive/Finance Committee and approve the September 30 / October 31 / November 30, 2022 financial reports as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

b. Employee Health Insurance CY 2023 Renewal: Ms. Lammers reviewed a summary of quotes solicited by the third party administrator, Innovative Business Consultants (IBC). Upon review of all the renewal options, staff's recommendation is to continue with the existing policy, Wellmark CompleteBlue 4000 Silver PPO. SIMPCO's share of the premium would increase by \$9,566 or 10.9%, but the coverages provided would best match current benefits.

The Executive/Finance Committee has reviewed the recommendation of staff and approves continuing with the current policy Wellmark CompleteBlue 4000 PPO through calendar year 2023.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and continue with the current policy Wellmark CompleteBlue 4000 PPO through calendar year 2023, seconded by Ken Beaulieu. Motion carried. [Unanimous]

c. FY 2023 Proposed Membership Dues Write-offs: Ms. Lammers referred to the listing of proposed write-offs for membership dues included in the meeting packet. All of the communities have been contacted and since there have been no responses to date, staff is recommending the write-offs as presented.

The Executive/Finance Committee has reviewed the recommended write-offs and recommends approval as presented.

Keith Radig moved to approve the FY 2023 Accounts Receivable write-offs as recommended by staff, seconded by Dan Moore. Motion carried. [Unanimous]

5. SET 2023 MEETING DATES: Ms. Bostinelos reviewed the tentative meeting schedule for calendar year 2023.

Keith Radig moved to approve the 2023 tentative meeting dates as presented, seconded by Vince Phillips. Motion carried. [Unanimous]

6. COMMUNITY SERVICE CONTRACTS: Ms. Bostinelos provided an overview of the contracts presented for approval. The Executive/Finance Committee has reviewed and recommends approval as presented.

- a.** City of Mapleton, administration of Iowa Economic Development Authority (IEDA) 2022 Downtown Housing Grant, \$2,000.00, completion will be within the IEDA contracted grant award period
- b.** City of Onawa to complete a Comprehensive Plan, Total \$11,700, February 1, 2023 – December 31, 2023
- c.** Nebraska Department of Administrative Services, Nebraska Information Technology Commission to assist in the development of a State of Nebraska Digital Equity Plan, Total \$11,406, December 1, 2022 to November 30, 2023

Dan Moore moved to accept the recommendation of the Executive/Finance Committee and approve contracts a. through c. as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

7. OFFICER ELECTIONS:

- a.** Chair (Current - Jon Winkel, Mayor, Sergeant Bluff, Iowa)
- b.** Vice Chair (Current - Dan Moore, Council Member, Sioux City, Iowa)
- c.** Secretary (Current - Keith Radig, Supervisor, Woodbury County, Iowa)
- d.** Treasurer (Current - Lance Hedquist, City Administrator, South Sioux City, Nebraska)

Chair Winkel reported the Executive/Finance Committee has nominated the current officers to continue serving for the term of January 1, 2023 to December 31, 2023.

Vince Phillips moved to approve the continuation of current officers for the term of January 1, 2023 to December 31, 2023, seconded by Ken Beaulieu. Motion carried. [Unanimous]

- 8. BUILD GRANT UPDATE:** Transit Director Curt Miller provided an update on construction of the new facility.
- 9. OTHER COMMENTS:** Michelle Bostinelos reported the next meeting will be held on Thursday, January 12, 2023 at the SIMPCO office, 1122 Pierce Street, Sioux City with the option of Zoom.
- 10. ADJOURNMENT:** *Keith Radig moved to adjourn the meeting, seconded by Gary Bogenrief. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 6:10 p.m.