

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, January 11, 2023, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Gary Bogenrief	Council Member	North Sioux City, SD
Dan Bousquet	Council Member	South Sioux City, NE
Bob Padmore	City Manager	Sioux City, IA

Staff Present and Guests:

Rebecca George, Partner	King, Reinsch, Prosser (KRP) <i>Certified Public Accountants</i>	Sioux City, IA
Jasmine Lammers	Finance Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Curt Miller	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through conference/video call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Lance Hedquist moved to approve the January 11, 2023, regular meeting agenda as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

- 2. APPROVAL OF MINUTES:**

- a. December 14, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Lance Hedquist moved to approve the December 14, 2022 regular meeting minutes as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

- 3. FY 2022 INDEPENDENT FINANCIAL AUDIT:** Becky George with King, Reinsch, Prosser presented the final draft of the audit report.

Ms. George provided an overview of the financial statements, supplementary information and audit results. She reported unmodified opinions were issued on the

financial statements and no material weaknesses in internal control over major federal award programs was disclosed.

Gary Bogenrief moved to recommend to the Board of Directors approval of the FY 2022 Independent Financial Audit as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

4. **DIRECTOR REPORT:** In the absence of Executive Director Michelle Bostinelos, Regional Planning Director Erin Berzina provided an overview of the report included in the meeting packet.
5. **SIMPCO CODE OF CONDUCT:** The policy presented for approval outlines professional standards the Executive/Finance Committee, Board of Directors and staff are expected to follow when administering federal contracts.

Keith Radig moved to approve the Code of Conduct Policy as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

6. **FINANCIAL UPDATE:**
 - a. **December 31, 2022 Financial Reports:** Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,088,463 and expenditures \$949,186 for a balance of \$139,277 on December 31, 2022. Discussion followed.

Gary Bogenrief moved to recommend to the Board of Directors approval of the December 31, 2022 financial reports as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

7. **COMMUNITY SERVICES CONTRACTS:** No contracts were presented.
8. **BUILD GRANT UPDATE:** Transit Director Curt Miller provided an update on construction of the new facility.
9. **OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Thursday, February 9, 2023.
10. **ADJOURNMENT:** *Lance Hedquist moved to adjourn the meeting, seconded by Dan Bousquet. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 8:26 a.m.