

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#535)
Thursday, January 12, 2023, 12:00 p.m.
SIMPCO, 1122 Pierce Street., Sioux City, Iowa

Voting Members Present:

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| Jon Winkel, <i>Chair</i> | Mayor | Sergeant Bluff, IA |
| Dan Moore, <i>Vice Chair</i> | Council Member | Sioux City, IA |
| Keith Radig, <i>Secretary</i> | Supervisor | Woodbury County, IA |
| Craig Anderson | Supervisor | Plymouth County, IA |
| Ken Beaulieu | Supervisor | Dakota Dunes CID, SD |
| Patrick Bunt | Mayor | Marcus, IA |
| Robert Giese | Commissioner | Dakota County, NE |
| Tom Kimmel | Supervisor | Union County, SD |
| Kelly Kreber | Mayor | Hinton, IA |
| Bryan Petersen | Supervisor | Cherokee County, IA |
| Vince Phillips | Supervisor | Monona County, IA |
| Craig Schmidt | Mayor | Cherokee, IA |

Non-voting Members/Staff/Guests Present:

| | | |
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| Rebecca George, Partner | King, Reinsch, Prosser (KRP) Certified Public Accountants | Sioux City, IA |
| Cyndi Hanson | Executive Director | Northeast Community College, South Sioux City, NE |
| Lance Hedquist, <i>Treasurer</i> | City Administrator | South Sioux City, NE |
| Erin Berzina | Regional Planning Director | SIMPCO |
| Jasmine Lammers | Finance Director | SIMPCO |
| Curt Miller | Transit Dir./Facilities Mngr. | SIMPCO/SRTS |
| Sharon Burton | Executive Assistant | SIMPCO |

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the January 12, 2023 regular meeting agenda.

Ken Beaulieu moved to approve the January 12, 2023 regular meeting agenda as presented, seconded by Craig Anderson. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**
 - a. **Board of Directors Regular Meeting #534, December 15, 2022:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Keith Radig moved to approve the regular meeting minutes of December 15, 2022 as presented, seconded by Craig Schmidt. Motion carried. [Unanimous]

3. **FY 2022 INDEPENDENT FINANCIAL AUDIT:** Becky George with King, Reinsch, Prosser presented the final draft of the audit report.

Ms. George provided an overview of the financial statements, supplementary information and audit results. She reported unmodified opinions were issued on the

financial statements and no material weaknesses in internal control over major federal award programs was disclosed.

The Executive/Finance Committee has reviewed the FY 2022 Independent Financial Audit and recommends approval as presented.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the FY 2022 Independent Financial Audit as presented, seconded by Vince Phillips. Motion carried. [Unanimous]

4. **DIRECTOR REPORT:** In the absence of Executive Director Michelle Bostinelos, Regional Planning Director Erin Berzina provided an overview of the report included in the meeting packet.
5. **SIMPCO CODE OF CONDUCT:** The policy presented for approval outlines professional standards the Executive/Finance Committee, Board of Directors and staff are expected to follow when administering federal contracts.

Keith Radig moved to approve the Code of Conduct Policy as presented, seconded by Craig Anderson. Motion carried. [Unanimous]

6. **FINANCIAL UPDATES:**
 - a. **December 31, 2022 Financial Reports:** Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,088,463 and expenditures \$949,186 for a balance of \$139,277 on December 31, 2022.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the December 31, 2022 financial reports as presented, seconded by Dan Moore. Motion carried. [Unanimous]

- b. **Security National Bank Corporate Resolution:** Members were presented an updated resolution for review. Discussion followed.

Ken Beaulieu moved to approve the Security National Bank Corporate Resolution as presented, seconded by Dan Moore. Motion carried. [Unanimous]

7. **COMMUNITY SERVICE CONTRACTS:** No contracts were presented at this time.
8. **BUILD GRANT UPDATE:** Transit Director Curt Miller provided an update on construction of the new facility.
9. **OTHER COMMENTS:** The next meeting will be held on Thursday, March 9, 2023 at the SIMPCO office, 1122 Pierce Street, Sioux City with the option of Zoom.
10. **ADJOURNMENT:** *Keith Radig moved to adjourn the meeting, seconded by Craig Anderson. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 12:40 p.m.