

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#537)
Thursday, April 13, 2023, 12:00 p.m.
SIMPCO, 1122 Pierce Street., Sioux City, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Robert Giese	Commissioner	Dakota County, NE
James Gunsolley	Council Member	South Sioux City, NE
Tom Kimmel	Supervisor	Union County, SD
Kelly Kreber	Mayor	Hinton, IA
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Bryan Petersen	Supervisor	Cherokee County, IA
Vince Phillips	Supervisor	Monona County, IA
Craig Schmidt	Mayor	Cherokee, IA
Devlun Whiteing	Supervisor	Ida County, IA

Non-voting Members/Staff/Guests Present:

Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Jasmine Lammers	Finance Director	SIMPCO
Curt Miller	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the April 13, 2023 regular meeting agenda.

Keith Radig moved to approve the April 13, 2023 regular meeting agenda as presented, seconded by Craig Anderson. Motion carried. [Unanimous]

- 2. APPROVAL OF MINUTES:**

a. Board of Directors Regular Meeting #536, March 9, 2023: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Craig Anderson moved to approve the regular meeting minutes of March 9, 2023 as presented, seconded by Vince Phillips. Motion carried. [Unanimous]

- 3. DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

- 4. FINANCIAL UPDATES:**

a. March 31, 2023 Financial Reports: Finance Director Jasmine Lammers provided an overview of the financial reports included in the meeting packet. Revenues for all

SIMPCO Divisions total \$1,541,139 and expenditures \$1,445,314 for a balance of \$95,825 as of March 31, 2023.

b. FY 2024 Proposed Salary Schedule: Ms. Lammers referred to the proposed salary schedule for fiscal year 2024 included in the meeting packet. She reviewed the recommended salary ranges for the SIMPCO divisions of Administration, Regional Planners, Housing Development and Transportation Planning (MPO/RPA). The Transit segment of the proposed schedule will be presented to the Siouxland Regional Transit System (SRTS) Board of Directors for approval.

c. FY 2024 Proposed Budget: Ms. Lammers presented the budget for July 1, 2023 through June 30, 2024. The total projected budget for FY 2024 is \$6,685,049 revenues and \$6,548,773 expenditures.

d. FY 2024 Proposed Cost Allocation Plan: Ms. Lammers reported the proposed indirect cost rate for fiscal year 2024 is 66.33% of direct salaries, wages and benefits. She noted this is an increase from the FY 2023 indirect cost rate of 48.86%.

The Executive/Finance Committee has reviewed a. through d. and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive Finance Committee and approve the March 31, 2023 Financial Reports, FY 2024 Proposed Salary Schedule, FY 2024 Proposed Budget and FY 2024 Proposed Cost Allocation Plan as presented, seconded by Craig Schmidt. Motion carried. [Unanimous]

5. **COMMUNITY SERVICE CONTRACTS:** No contracts were presented at this time.
6. **BUILD GRANT UPDATE:** Transit Director Curt Miller provided an update on construction of the new facility and sale of the current building.
7. **OTHER COMMENTS:** The next meeting will be held at 5:00 p.m. on Thursday, June 15, 2023 at the Mapleton Community Center, 511 Main Street, Mapleton, Iowa. This will be the Annual Board of Directors Meeting and Awards Ceremony.
8. **ADJOURNMENT:** *Vince Phillips moved to adjourn the meeting, seconded by Ken Beaulieu. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 12:50 p.m.