

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#538)
Thursday, June 15, 2023, 5:00 p.m.
Mapleton Community Center, 511 Main Street, Mapleton, Iowa

Voting Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Craig Anderson	Supervisor	Plymouth County, IA
Gary Bogenrief	Council Member	North Sioux City, SD
Tom Kimmel	Supervisor	Union County, SD
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Vince Phillips	Supervisor	Monona County, IA
Devlun Whiteing	Supervisor	Ida County, IA

Non-voting Members/Staff/Guests Present:

Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Joshua Bush	Interim Finance Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 5:00 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the June 15, 2023 regular meeting agenda.

Gary Bogenrief moved to approve the June 15, 2023 regular meeting agenda as presented, seconded by Dan Moore. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**

- a. **Board of Directors Regular Meeting #537, April 13, 2023:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Mark Monson moved to approve the regular meeting minutes of April 13, 2023 as presented, seconded by Keith Radig. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

- a. **U.S. Economic Development Administration (EDA) CARES Act Progress Report July 1, 2020-March 31, 2023:** Ms. Bostinelos reported the grant funds received from U.S. EDA were used to develop a scope of work that benefited the region in prevention, preparation and response to the coronavirus. Eighteen projects have been completed relating to response, recovery and resilience. The progress report included in the meeting packet was submitted to the U.S. EDA in April. It summarizes each project, the activities undertaken, specific regional needs, economic benefits and lessons learned. Discussion followed.

4. FINANCIAL UPDATES:

a. April 30/May 31, 2023 Financial Reports: Interim Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,822,639 and expenditures \$1,754,912 for a balance of \$67,727 as of May 31, 2023. Discussion followed.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the April 30 / May 31, 2023 financial reports as presented, seconded by Dan Moore. Motion carried. [Unanimous]

5. FY 2024 INSURANCE RENEWALS: Interim Finance Director Joshua Bush discussed the following insurance renewals.

- a. Auto Owners (Property and Liability, Business Auto, Umbrella)**
- b. Cyber/Crime**

Staff recommends renewal of both policies as presented. The Executive/Finance Committee has reviewed and agreed with the recommendation.

Mark Monson moved to accept the recommendation of Staff and the Executive/Finance Committee and approve renewal of both policies as presented, seconded by Devlun Whiteing. Motion carried. [Unanimous]

6. LOFFLER – CANNON COPIER LEASE APPROVAL: The Executive/Finance Committee has reviewed the proposed lease and approves as presented.

Dan Moore moved to accept the recommendation of the Executive/Finance Committee and approve the Loffler – Cannon Copier Lease as presented, seconded by Devlun Whiteing. Motion carried. [Unanimous]

7. COMMUNITY SERVICE CONTRACTS: The Executive/Finance Committee has reviewed contracts a. through e. and recommends approval as presented.

a. City of South Sioux City, Nebraska, Data Update to 2017 Comprehensive Plan, Total \$1,404.00

b. Village of Homer, Nebraska, Zoning Map Update, Total \$1,560.00

c. Iowa Department of Transportation, Urban Transportation Planning: FHWA PL \$297,091, FTA 5305d \$57,400, Total \$354,491, July 1, 2023 to June 30, 2024

d. Iowa Department of Transportation, Rural Transportation Planning: FHWA SPR \$32,251, FTA 5311 \$29,045, STBG \$46,800, Total \$108,096, July 1, 2023 to June 30, 2024

e. Nebraska Department of Transportation, Urban Transportation Planning: FHWA PL \$87,940, July 1, 2023 to June 30, 2024

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve contracts a. through e. as presented, seconded by Devlun Whiteing. Motion carried. {Unanimous}

8. **BUILD GRANT UPDATE:** Transit Director Curt Miller provided an update on construction of the new facility. He noted possession of the building is expected to take place in August with relocation in early September. An open house and ribbon cutting ceremony is being planned for October 20, 2023.
9. **OTHER COMMENTS:** The next meeting is scheduled to be held on Thursday, September 14, 2023 at 7:30 a.m. in-person with the Zoom option.
10. **ADJOURNMENT:** *Gary Bogenrief moved to adjourn the meeting, seconded by Keith Radig. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 5:45 p.m.